HURSTPIERPOINT & SAYERS COMMON
PARISH COUNCIL

PARISH OFFICE · TRINITY ROAD · HURSTPIERPOINT · HASSOCKS · WEST SUSSEX BN6 9UY
TEL: 01273 833264 · E-MAIL: HURSTPIERPOINT.PC@BTINTERNET.COM
WEB SITE: WWW.HURSTPIERPOINT-PC.ORG.UK

RECEIVED
06 FEB 2020

GRANT APPLICATION

Please note that this application should be accompanied by a copy of the financial details of the requesting organisation. Where relevant we will need to see account details showing income, expenditure and the level of balances. If annual accounts are not available, copies of the bank statements or receipts for expenditure should be enclosed.

1.	Name of Organisation	OLDER PEOPLE'S TEA PARTIES
2.	Name, Address and Status of Contact	ROSEMARY BURNS An Organiser 58 WICKHAM HILL HURSTPIERPOINT BN6 9NP
3.	Telephone number of contact Email Address	01273 843572 burnsrosemary@aol.com
4.	Is the Organisation a Registered Charity? If yes, then please provide charity number	NO
5.	Amount of Grant Requested	£300
6.	For what Purpose or project is the grant requested?	Outings to Garden Centres Christmas Party + Some Tea expenses
7.	What will be the total cost of the project?	Approx £300
8.	If the total cost of the project is more than the grant, how will the residue be financed?	See Attached
9.	Have you applied for a grant for the same project to another organisation? If so, which organisation and how much?	Applied to PC last year for cost of Christmas Party Church Last in the past given us £100

10.	Who will benefit from the project?	ELDERLY + LONELY
11.	Approximately how many of those who will benefit are parishioners?	ALL
12.	Have financial details been enclosed with the grant application?	1 quotation from Torch Cctv
13.	Please list any other supporting documents that have been included.	information re Tea Parties

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed.....R A Re.....**Date**.....31.1.20.....

Please return this completed form, together with all relevant accompanying information to:

Clerk to the Council
Hurstpierpoint & Sayers Common Parish Council
Trinity Road, Hurstpierpoint
West Sussex, BN6 9UY

DATA PROTECTION
We take the protection of your personal data seriously. If you contact or communicate with us we may hold your contact and other details. We will only use this information for the purposes of carrying out our Council business with you. We will not pass your details to any other person or organisation without your express permission. We are registered with the ICO (Information Commissioners Office). For details of our full privacy notices please go to our website.

Older Peoples' Tea Parties

The Tea Parties were started by Roberta at the Parish Council about 4 years ago, since then Margaret Carey, Mary Gibbons and myself have been running them.

The Teas take place once a month. We mainly rely on the generosity of the hosts and organisers. Hurst College kindly provide a mini bus each month. Our main expense is funding special days i.e. visits to a garden centre and a Christmas party. The Parish Council has been funding the Christmas party for which we're very grateful , the Church has also helped us out but we can not rely on their support continuing.

Those who come to the Teas really enjoy the afternoon, visiting different homes and gardens and especially the garden centre. We tend to have 14 - 20 people attending each month. When possible we also provide entertainment.

We are requesting funding to help us to continue financing the special occasions

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If anyone at the PC knows or hears of any older lonely people who would benefit from a very friendly afternoon and a good tea we would be delighted to hear of them. Reaching the 'lonely' is not easy. data protection having made it even more difficult!

Rosemary Burns

I have not filled in box 8 as any shortfall actually comes out of the organisers pockets

I'm sorry that I only have the invoice for the deposit for the Christmas Party. + proof that I sent the balance attached.

We will be more diligent with all invoices in the future!

2019

Older People's Tea Parties

For the last 3 years Tea Parties have been organised every month for the older residents in our village.

These afternoons are very much enjoyed by the guests who welcome the opportunity to get out and meet people over a good tea.

As well as tea some form of entertainment is provided sometimes a talk, sometimes music or a walk in the garden of the host family. There are also occasional visits to garden centres

We are grateful to numerous generous people who host these afternoons in their homes
Transport is provided and the majority of venues have wheelchair access.

This is an opportunity to bring people who do not get out very often and live on their own, together .

Torch Holiday & Retreat Centre

4 Hassocks Road
Hurstpierpoint
HASSOCKS
West Sussex BN6 9QN

tel: 01273 832282
email: info@torchtrust.org

Rosemary Burns

Trinity Road
HURSTPIERPOINT
West Sussex
BN6 9UY

Inv. No. 4837

Invoice Date 30 Sep 2019

Client Code 59292

Qty	Details	VAT code	Net Amount
1	Booking: Elderly people Christmas Tea Party - payment	20%	£ 83.33

Net Amount	£	83.33
Total VAT	£	16.67
TOTAL	**£**	**100.00**

Deposit

Total cost £180

Payment Terms: 30 days from date of invoice. Payment accepted only in Sterling (GBP).
Payment Options: To pay by card please phone. Cheques payable to "The Torch Trust for the Blind" or "Torch Trust". Payments by BACS to CAF Bank: Sort Code 40 52 40 Account No. 00017072 under advice to info@torchtrust.org
The Torch Trust for the Blind Limited, Torch House, Torch Way, Market Harborough, Leics. LE16 9HL. A charity registered in England and Wales no. 1095904. A company limited by guarantee no. 4616526. VAT Reg No: 210711564.

P.S. Torch has updated its Privacy Policy in line with new GDPR legislation and can be seen on the Privacy Policy page on our website.

From: **Rosemary Burns** burnsrosemary@aol.com
Subject:
Date: 18 January 2020 08:37
To:

BR

From: Rosemary Burns <burnsrosemary@aol.com>
Subject: Re: Christmas Tea Party at Torch HRC on 3rd December 2019
Date: 30 November 2019 23:26:37 GMT
To: Agnieszka Siewniak <agas@torchtrust.org>
Cc: info@torchtrust.org

Invoice 4865
Client code 59292

Just to confirm that I have transferred the balance of payment £80 into your account
Best Wishes
Rosemary Burns