HURSTPIERPOINT & SAYERS COMMON
PARISH COUNCIL

PARISH PLAN 2016 – 21 Rev 11 09.10.2020 update

Community Life

PARISH ACTION PLAN 2016-21

1. This Parish Action Plan is produced following the publication of the Parish Council's Parish Community Life Plan 2016-21, in June 2016. At its meeting 28 July 2016 (Minute C16/034.4) the Council agreed to adopt the Parish Community Life Plan and to then produce this Action Plan. The purpose of this Plan is to distil the themes and aspirations of the Community Life Plan into specific tasks, with appropriate timescales and cost projections, and to identify the necessary resources.

2. The Parish Council has other projects and aspirations, which have emerged through the Neighbourhood Plan (March 2015), the Council's Infrastructure Programme, and Committee decisions. It is intended that this Parish Action Plan captures all these initiatives and becomes the Council's definitive document for the period 2016-21.

3. It is intended that this revised Parish Action Plan which is an amalgamation of outstanding items from this plan and the Action List 2018/19 rev34 will be approved by Council and published.

4. This action plan shows details at 9 January 2020, following review at the Finance & Governance Committee Meeting.

5. This action plan shows details at 10 August 2020 following review at Community Engagement Meeting to consolidate action points and review progress so far.

6. This action plan shows details at 9 October 2020 following a review by the Estates & Facilities Management Committee on 10 September 2020.

						development. **Update August 2020 – see briefing note E+F 07/20**	
15	**Heritage Trail**	Provision of Trail around Hurstpierpoint	2017 - 2019	C £20,000	S106 funds Revenue, Other grants	Council 26 May 2016 – Minute 16/011.4 Scheme to be developed and promoted by Parish Council. **Update Nov 2019: Sketch design placed on hold. Further planning work to be undertaken.** **Update August 2020 – Hurst Society now leading on this. Joint working group has been formed.**	Community Engagement
16	**Hurst Meadows – Hurstpierpoint**	Securing and implementing new parkland areas: Highfield Drive parkland Little Park parkland	2016 - 2018	£95,000 Then £6,000 pa	S106 funds Revenue, draw-down of commuted s106 fund. Other grants	From Infrastructure Programme (June 2016) From Neighbourhood Plan – February 2015. Parkland at Highfield Drive (9 Ac) and Little Park Farm (40Ac) to be transferred to Parish Council. Parkland preparatory works. Ancient Woodland transfer completed Ongoing maintenance and development of conservation projects Marchant Close access Boardwalk design completed, waiting to hear from environmental officer @ MSDC before planning application made. **Update Nov 2019: Highfield Drive meadows acquired (August 2017) and preparatory works completed. Little Park meadows acquired January 2018 and preparatory works completed October 2018. Woodland areas transferred January 2019 and initial preparatory works completed April 2019. Waiting for information to submit planning application for boardwalk and consultation with residents of Marchants Close**	Estates & Facilities Management
17	**Latchetts Lane drainage**	Installation of drain and culvert	2019-20	C£1,500		**Update Nov 2019: Unsuccessful application made through WSCC Operation Watershed for works to be carried out.**	Estates & Facilities Management
18	**Countryside & Environment (1)**	Continue supporting the local Environmental Groups and manage the ongoing development and enjoyment of the countryside.	2020 onwards	Not known		**Update Nov2019 Hurst Meadows implementation in hand. Advisory Board involvement. Indigenous apple orchard planted autumn 2018. Walkabouts provided encouraging involvement in flora and fauna. Taking over Millennium Garden Trust in 2020**	Hurst Meadows Advisory Board Estates & Facilities Management
19	**Staff handbook**	Draft Proposal to Gov + Staff Panel Council approval	2020 onwards			**Update Nov 2019: Draft prepared put on hold waiting for appointment of new clerk.**	Finance & Governance Council
20	**Shopping and Employment (2)**	Continue the Parish Council's efforts to alleviate car parking problems in Hurstpierpoint.	2016 onwards	Not known	Not known. MSDC is the parking authority.	From Community Life Plan. **Update Nov 19: Investigations ongoing to locate additional sites.**	Highways & Cycleways Joint Council WG
21	**Countryside Aim 1: Quiet Lanes:**	The Highway Authority shall be encouraged to identify and implement 'Quiet Lanes' to reduce vehicular speeds and encourage shared space between vehicles, pedestrians, cyclists and equestrians	2016 onwards	nil	nil	From Neighbourhood Plan – February 2015. Identify specific lanes and encourage WSCC to designate. Specify requirements **WSCC advised of requirements.** **Opportunities explored at WG to enable** **Update Nov 2019: Quiet Lanes Motion being pursued by WSCC Member for Bolney and Hurstpierpoint**	Highways & Cycleways Joint Council WG