

# Briefing Note

## Tree Survey 2021

For Estates & Facilities Management Committee on 8 July 2021 – Item XX

### Background

Our previous Tree survey was carried out by PJC consultancy in May 2018. It is recommended that a tree survey be carried out every 3 years to ensure that all tree stock is healthy and safe. The survey will highlight any issues that require attention to prevent injury or damage to users and nearby properties.

### Proposals and Quotes

It has been agreed that the following sites will be surveyed in 2021 with Tilley's copse, The Wilderness and Hurst Meadow being surveyed in Year 2.

Year 1 sites include.

1. Allotments, Albourne Road, Hurstpierpoint. (BN6 9TS).
2. Church Grounds, High Street, Hurstpierpoint, (BN6 9TS).
3. Village Garden, High Street, Hurstpierpoint, (BN6 9RG).
4. Village Green Memorial Garden, High Street, Hurstpierpoint, (BN6 9TS).
5. Weald Close, Hurstpierpoint, (BN6 9SR).
6. Reeds Lane Recreation Ground, Reeds Lane, Sayers Common, (BN6 9GE).
7. South Avenue Recreation Ground, South Avenue, Hurstpierpoint. (BN6 9QB).
8. South Avenue Cemetery, South Avenue, Hurstpierpoint. (BN6 9QB).
9. Court bushes (The Hub), Willow way, Hurstpierpoint. (BN6 9TH).
10. Millennium Garden, Brown Twins Rd, Hurstpierpoint. (BN6 9XT).
11. St George's Green, St George's Lane, Hurstpierpoint, (BN6 9QX).

The trees to be surveyed are mainly Semi Mature and Mature trees, within reach of properties and public areas (Play Areas and Paths). Saplings are not to be inspected at this time.

The following details will be recorded for each individual tree identified:

- Tree/tag number
- Species (both common name and full botanical classification)
- Height
- Crown radius
- Stem diameter
- Maturity
- Potential to contain roosting bats (which can impact remedial works)
- General tree condition
- Condition of: Branches Leaf/bud Roots/rooting area Stem
- Recommendations for remedial action (along with associated priorities)
- Surveyor's name
- Comments
- Date of inspection
- Next inspection date

With the Location of each tree marked on a plan.

**Quote 1 - KPS**

Total Price £700 plus VAT.

**Quote 2 - Nicholas Jones Consultancy (possible mileage expenses)**

Total Price £750 Plus VAT.

**Quote 3 - PJC consultancy (conducted previous Survey)**

Total Price £1,670 Plus VAT.

**Funding**

Below is a table indicating the expenditure for each area and Surveyor:-

Location	Budget Code	Trees	KPS	Nicholas Jones	PJC
Allotments	208/	1	£4.35	£4.66	£10.25
Court Bushes	211/5550	29	£126.09	£135.09	£297.20
Holy Trinity Church	?	4	£17.39	£18.63	£40.99
Village Green Memorial Garden	?	3	£13.04	£13.98	£30.75
Millennium Garden	?	19	£82.61	£88.51	£194.72
Reeds Lane Rec	202/5550	23	£100.00	£107.14	£235.71
South Ave Cemetery	201/5550	13	£56.52	£60.56	£133.23
South Ave Rec	202/5550	36	£156.52	£167.70	£368.94
St George's Green	?	23	£100.00	£107.14	£235.71
Village Garden (Flag Pole).	?	5	£21.74	£23.29	£51.24
Weald Close	?	5	£21.74	£23.29	£51.24
<b>Total Trees</b>		<b>161</b>			

<b>Quote</b>	£700.00	£750.00	£1,650.00
<b>Per Tree</b>	£4.35	£4.66	£10.25

**Recommendation**

My recommendation would be use PJC consultancy, who also offer a Tree risk zone plan & tree risk management strategy included into the above price.

**RECOMMENDATION: The Committee is asked to AGREE the appointment of PJC consultancy to carry out the Tree survey risk assessments and the Tree risk zone plan & tree risk management strategy at a cost of £1,670 plus VAT.**

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