

Village Centre Building Survey Summary February 2021

Area	Item	Description	Status	Comments
Main Foyer	Flat Roof	Roof needs replacing	Completed	£4,780 Completed April 2022
Play school Office	Main Walls	Replace missing mortar	To be Actioned	in house
Play school Office	Main Walls	Re Attach the western red cedar cladding at high level to the rear of the property.	To be Actioned	Possibly in house, risk assessment to be carried.
All Windows	Windows	The windows in the Parish Office and IT Suite / Nursery Office would benefit from easing and adjusting. The window catch to the centre window in the Parish Office requires repair. The window handle to the window on the right hand elevation of the Conference Room requires repair. The windows are starting to age and you should budget for replacement in the medium / long term.	Completed	
All Outside doors	Outside doors	The rear doors from the Foyer, the fire exit doors from the Hall and the external doors to the Club Suite would benefit from easing and adjusting. The external doors are starting to age and you should budget for their replacement in the medium / long term.	To be Actioned	In house
Club Suite	Porch	The steel posts require redecoration.	To be Actioned	In house
Main Hall	Rooflight	Redecorate around rooflight reveals and monitor for any further signs of water ingress.	To be Actioned	
All	Walls	There are isolated areas of shrinkage cracking in various areas which is not structural. There have been some messy attempts at fire stopping which you may like to improve. There is are some areas where fire stopping is recommended and hasn't been carried out.	To be Actioned	
All	Flooring	A number of floor covers appear tired and you will need to budget for a programme of phased replacement	To be Actioned	
All	Flooring	Where there are thermoplastic floor tiles, check the asbestos register before working on them	To be Actioned	
Main Hall	Flooring	We recommend you lift part of the floor in the far corner of the main hall, which is deflecting, to understand whether the support beneath the floor has deteriorated.	To be Actioned	
Accessible Toilet	Cupboard	The cleaning cupboard in the accessible toilet foyer require securing.	Completed.	Completed in house
Main Hall Foyer	Woodwork	Decorate the door frame from the main Foyer into the Conference Room.	Planned	Decorating to be completed Winter 2022/23

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Main Hall Foyer	Woodwork	The doors opposite the toilets in the Main Foyer, leading to the main hall should be eased and adjusted so they don't damage the carpet.	To be Actioned	In House
Clun Suite Foyer/Main Hall	Woodwork	Ease the door between the Club Foyer and the Main Hall.	To be Actioned	In House
Accessible toilet	Bathroom and kitchen fittings	Upgrade the handrails in the accessible Foyer toilet to meet current standards, as set out in Part M of the Building Regulations. Relocate the pipework behind the basin that is currently set into the screed.	To be Actioned	
Club Suite Gents	Bathroom and kitchen fittings	Club Gents Toilet: Upgrade the handrails to meet current standards, as set out in Part M of the Building Regulations.	To be Actioned	
Toilets	Bathroom and kitchen fittings	Consider installing mixer valves in the hand basins used by nursery children to avoid the risk of scalding. Box in the low level pipework in the Club toilets, where used by Nursery children, also to avoid the risk of scalding.	Completed	
Club Suite Kitchen	Bathroom and kitchen fittings	Re-mastic behind the sink in the Club Kitchen.	To be Actioned	In House
Gents Toilets	Water Heating	Remove dead-legs in the Gents Foyer toilet.	Completed	
Toilets	Water Heating	Repair hot water supply to the toilets.	Completed	
Club Suite Ladies	Drainage	Arrange for a plumber to repair the drainage in the ladies Foyer toilets, where the water in the third cubicle is backing up.	Completed	
Outside	Drainage	The gullies to the front of the building do not appear to be draining effectively. We recommend you arrange for a drainage company to identify any blockage.	Completed	
Grey Shed.	Permanent outbuildings and other structures	Replace the roof to the storage unit behind the Ladies Foyer toilets.	To be Actioned	Grey metal shed
Gents Toilets	Urinal Upgrade	Upgrade Urinals in Village Centre and Club Suite with sensor switches to reduce water wastage	Planned	Awaiting quotes from plumbers for installation
Main Hall	Decorating	Decorate all walls and wood work in the main hall	Planned	2 quotes received - £3,185 quote 1 and £6,850 Quote 2, to be taken to trustees