Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
Cashbook				
30/11/2022	350855550	Puncture Repair	H&SC PC	5.00
06/12/2022	907368801	Christmas Lights 2022/3	H&SC PC	482.00
08/12/2022	102 3549 12	Rock Salt and Saw	H&SC PC	11.82
28/12/2022	838 5831 90	Caretaking Dec 2022	H&SC PC	112.96
28/12/2022	245 7193 48	Phone and Broadband Dec 2022	H&SC PC	24.36
30/12/2022	998180757	District Plan Response	H&SC PC	482.00
31/12/2022	738 3362 20	Grounds Mt Contract	H&SC PC	59.99
31/12/2022	730 2213 90	Grounds Mt June-Dec 2022	H&SC PC	1,134.84
01/01/2023	803 8922 26	Photocopier Lease Fee Q4	H&SC PC	39.80
01/01/2023	803 8922 26	Photocopier Servicing	H&SC PC	17.80
01/01/2023	629280722	Van Lease Rental Jan 2023	H&SC PC	48.98
02/01/2023	982 2296 94	Waste Collection Nov & Dec 22	H&SC PC	194.40
04/01/2023	210915108	Waste Collection	H&SC PC	9.62
04/01/2023	553769603	Electric Street Lights Dec 22	H&SC PC	11.72
05/01/2023	738 3362 20	Planting Whips Walnut Tree	H&SC PC	628.44
06/01/2023	927 3346 15	Electricity Nov & Dec 2022	H&SC PC	160.58
06/01/2023	553769603	Electricity Chapel Dec 22	H&SC PC	0.71
06/01/2023	102 3549 12	Cable Ties for Fence Repairs	H&SC PC	2.39
09/01/2023	815913917	Extra Keys for Food Bank	H&SC PC	3.01
17/01/2023	748 2373 13	Foam Insulation Panel	H&SC PC	10.83
19/01/2023	871433328	Hurst Life Article Feb 2023	H&SC PC	50.00
23/01/2023	707272150	Defib Wall Cabinet	H&SC PC	110.33
23/01/2023	422348418	Paper and Stationery	H&SC PC	26.35
23/01/2023	156210732	Photocopier Usage Q3	H&SC PC	34.85
25/01/2023	707272150	Replacement Defib Pads	H&SC PC	16.40
26/01/2023	235871686	Tree Condition Survey	H&SC PC	120.00
26/01/2023	422348418	Drawing Pins for Events	H&SC PC	0.25
27/01/2023	191 6955 26	Parking Discs x 2000	H&SC PC	266.67
30/01/2023	838 5831 90	Caretaking Jan 2023	H&SC PC	112.96
31/01/2023	319260902	gta Civils &Transport	H&SC PC	317.00
31/01/2023	383425389	Chantry Stables Survey	H&SC PC	100.00
31/01/2023	738 3362 20	Grounds Mt Jan 2023	H&SC PC	59.99
31/01/2023	245 7193 48	Phone and Broadband Jan 2023	H&SC PC	24.91
31/01/2023	143268909	Anti-Virus Review 16.1.23	H&SC PC	50.00
01/02/2023	901618646	Pitbitz Limited T/A Gazeboshop	H&SC PC	63.58
01/02/2023	982 2296 94	Bin Collections	H&SC PC	86.40
01/02/2023	629280722	Van Lease Rental Feb 23	H&SC PC	48.98
02/02/2023	210915108	Refuse & Recycling Collection	H&SC PC	5.02

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02/02/2023	553769603	Electric Street Lights Jan 23	H&SC PC	10.41
06/02/2023	927 3346 15	Electricity Court Bushes Jan23	H&SC PC	206.67
06/02/2023	615436647	Directional & T Street Signs	H&SC PC	297.05
06/02/2023	553769603	Electricity Chapel Jan 23	H&SC PC	0.66
07/02/2023	315601688	Hedgecutting 15 Acre	H&SC PC	34.00
09/02/2023	422348418	Leaflet Holders for Events	H&SC PC	3.99
09/02/2023	191 6955 26	Dog Bin Collections 22/23	H&SC PC	720.72
09/02/2023	382894546	Fault Diagnosis St Georges	H&SC PC	26.57
14/02/2023	871433328	Hurst Life March 2023	H&SC PC	75.00
14/02/2023	553769603	Electricity Pitt Lane Toilets	H&SC PC	13.48
16/02/2023	738 3362 20	Reeds Lane Hedge Planting	H&SC PC	1,188.00
21/02/2023	692654401	Oven Fan Element Repair	H&SC PC	16.00
21/02/2023	319427788	Water Pitt Lane 6Mth to Jun 23	H&SC PC	29.38
22/02/2023	995038580	Emergency Drain Repairs	H&SC PC	380.00
27/02/2023	838 5831 90	Caretaking Feb 2023	H&SC PC	112.96
28/02/2023	738 3362 20	Grounds Maintenance Feb 2023	H&SC PC	59.99
28/02/2023	245 7193 48	Phone and Broadband Feb 23	H&SC PC	24.34
28/02/2023	143268909	Licences Dec/Jan/Feb 23	H&SC PC	88.05
28/02/2023	319260902	gta Civils & Transport	H&SC PC	172.00
01/03/2023	424183709	Court Bushes Replacement Lamp	H&SC PC	17.00
01/03/2023	629280722	Van Lease Rental	H&SC PC	48.98
02/03/2023	553769603	Electric Street Lights Feb 23	H&SC PC	10.10
06/03/2023	210915108	Court Bushes Waste Collection	H&SC PC	13.70
06/03/2023	982 2296 94	Waste Collection Feb 2023	H&SC PC	86.40
06/03/2023	927 3346 15	Electricity Feb 2023	H&SC PC	145.64
06/03/2023	553769603	Electricity Chapel Feb 2023	H&SC PC	0.66
12/03/2023	424183709	Instal Defib Cabinet Fairfield	H&SC PC	29.00
15/03/2023	738 3362 20	Spring Cut Hurst Meadows	H&SC PC	814.75
21/03/2023	422348418	Batteries/Paper/Kay Cabinet	H&SC PC	27.48
30/03/2023	251582019	Fire Alarm 6 Month Testing	H&SC PC	50.40
30/03/2023	339361641	Coronation Bunting	H&SC PC	91.31
30/03/2023	982 2296 94	SUSSEX WASTE SERVICES	H&SC PC	108.00
30/03/2023	838 5831 90	Caretaking March 2023	H&SC PC	112.96
30/03/2023	193 6044 55	Payroll Charges Oct-Mar 23	H&SC PC	32.64
			Total VAT Detail from Cashbook	**9,983.23**

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid

I .....
(Full name in BLOCK LETTERS)

am claiming a refund of nine thousand, nine hundred and eighty three pounds and 23 pence **£ 9,983.23**
(Pounds in words pence in figures)

which is the VAT charged on goods and services bought for non-business activities. *The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002).

The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

Signature .....Date .....
(Designated responsible officer)

*Delete as appropriate

Data Protection Act 1998

HM Revenue & Customs collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.