

V2: Parish Action Plan 2023/24: Community Engagement Committee

Reviewed 14th September 2023

- Liaison with community topics and local groups
- Allocation of grants
- Maintain and monitor emergency plan
- Supervise Council’s communications – website, noticeboards, newsletter, social media
- Develop and deliver agreed outputs from Parish Action Plan
- Manage in year committee budget within programme and delegation
- Identify and justify committee budget for future year

Objective	Planned Action	By When	Status	Last Updated	Budget & Code if applicable	Resources	Notes
1. Continue to improve communications with residents and organisations in the parish.	Improve Annual Parish Meeting with the aim of increasing participation.	On-going	Plan for 2024 meeting including setting a theme.	July 2023	5600		An EWG meeting will be scheduled for Autumn 2023 to start planning for 2024
	A communication strategy meeting will be held once a year to review progress and actions needed.	On-going	A meeting was held in October 2022	November 2022			Min Ref: CE22/23.025.1
	Hold twice yearly Community Forum for local groups in conjunction with MSVA	On-going	A Community Forum is scheduled for 2 nd November	July 2023			Min Ref: CE23/24.012.5

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2. Young People, promote increased opportunities and support for local young people.	Chair/Vice Chair to continue to attend Mid-Sussex Health and Wellbeing Network to develop relationships with agencies/charities.	2020 – On-going	Chair attending network meetings when possible.	July 2023			
	Continue to encourage/enable sexual health and mental health teams to use Court Bushes Community Hub.	On-going	The Assistant Clerk tried to reconnect with the contacts made before covid but unfortunately a lot of staff members had left, or the groups no longer existed. The Chair will continue to build up new contacts.	November 2022			
	Promote/develop youth activities at Court Bushes. To continue liaising with MSDC and WSCC regarding Youth Provision following closure of MSCYP	On-going	Chair reached out to MSDC and WSCC re: concerns over youth provision, no update.	July 2023			
	Encourage involvement of young people in developing and enacting council 'environmental policy'(Sustainability Strategy)	On-going	Year 5 St Lawrence students planted trees in Hurst Meadows with the Chair and Estates and Facilities Manager March 2023 Work experience is now offered by the Parish Council and two students from Downlands School are participating in July 2023	July 2023 July 2023			

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3. Inform residents of, and support opportunities for older people.	Develop and regularly review Dementia Awareness Project.	2016 Onwards	<p>Parish Council Helped the Fire Service promote their "Safe & Well" home visits which significantly increased their take up.</p> <p>Knit & Natter very visible at our APM.</p> <p>The committee would like to develop stronger links with the pharmacy once new owners have settled in, and investigate whether our buildings are dementia friendly.</p>	July 2023			Dementia training was held which 50 people attended. Organisations involved include the Library, Health Centre, Sayers Common Shop, Parish Office, Sussex Osteopath and Charlot.
4. Support important Parish Events.	Improve PC presence at Key Parish Events.	On-going	<p>The Parish Council supported the successful Platinum Jubilee Picnic and had an attractive and informative stall at the 2023 St Lawrence Fair. Positive engagement was made, including interest in filling the Councillor vacancies.</p> <p>The Hurst Festival has been awarded a further £2,000 for the September 2023 Super Sunday event.</p>	July 2023	<p>5660 St Lawrence Fair stand £200</p> <p>5630 £2,000</p>		The Parish Council banners to be put up in the Village Garden on Super Sunday Sept 2023

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5. To improve the health and wellbeing of residents (including temporary residents such as refugees) especially those who are vulnerable.	Improve access for residents to support/health services and groups through:						
	Publicising and signposting to local services.	On-going	Local groups/services are promoted at the Annual Parish Meeting and the Community Forum events.	July 2023	5660		Information regularly being shared in Hurst Life articles and the PC Facebook and website page. Min Ref: CE23/24.012.06 & CE23/24.012.5
	Encouraging/facilitating groups/services to use our facilities.	On-going	Regular meetings with the Food Bank, facilitating trial of collections from Court Bushes which concluded July 2023. The Melting Pot is now being used by other agencies such as Age UK.	July 2023			Minute ref CE23.24.012.3
	Approaching services where there are gaps.	On-going	Chair speaking to groups at the Health & Wellbeing network events etc.	November 2021			
	Building links with existing services e.g., Mid Sussex Health Care (health centre)/library/Church.	On-going	Community Forum in conjunction with MSVA, next one on set for 2 nd November at Court Bushes	July 2023			Minute ref CE23/24.012.5
	Supporting/initiating events that support wellbeing e.g., Hurst Meadows walks.	On-going	New Years Day and other walks and Orchard Volunteers in Hurst Meadows for final cut and collect.	July 2023			
	Further Defibrillator Training	Autumn 2023	Parish Office in the process of arranging this training, proposed for Autumn 2023 in the Village Centre Conference Room	July 2023	5640		Minute ref CE23/24.010
Local midwife care	Ongoing	To continue exploring options with PRH about local routine midwife care rather than residents	July 2023				

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			going to the hospital for all appointments				
6. Work closely with local businesses to make Hurstpierpoint a more attractive place to visit and shop.	High Street reps to work with traders to help to boost the High Street.	On-going	Coronation bunting was purchased and put up in the village. Sustainable so can be re-used at future village events. Shopping maps distributed at St Lawrence Fair to try and encourage people to “shop local” and support our village traders. Posts on social media to support our high street for example recently when the High Street was closed to try and encourage footfall.	July 2023 July 2023			
7. Options will be explored to provide adequate public transport facilities in the parts of the Parish currently under-served.	Continue to press for better public transport links when opportunities present themselves. Publicise where transport does exist e.g., to Pauline Shaw Centre, Hassocks.	On-going Ongoing	CT Sussex survey on local transport needs was promoted by the PC, increasing the response level. Chair and Clerk met with CT Sussex to discuss transport needs for our parish. Publicity to be sent out, to include announcements on our website and posts on our Facebook page, which can then be shared with the Hurst Hub and Sayers Common Community Facebook pages with any information about community transport. Free minibus set up from Sayers Common to Annual Parish Meeting May 2023	July 2023 July 2023			