



Hurstpierpoint & Sayers Common Parish Council
Email: office@hurstpierpoint-pc.gov.uk
Website: www.hurstpierpoint-pc.gov.uk
Telephone: 01273 833264

Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Business Case

Bin Audit Recommendations

For Finance, Governance & Estates Committee on 7 December 2023

Background

The Parish Council currently pays for the collection of dog waste from bins at the following locations:

One Collection Per Week Collected by MSDC	Two Collections Per Week Collected by MSDC	One Collection Per Week Collected by Sussex Waste Services
16 x locations: College Ln, Tott Hill, St George's Ln, South Ave x2, Pitt Ln, Brighton Rd, Orchard Way, Western Rd/Manor Rd, Western Rd, Blackthorns, Cuckfield Rd/Fairfield Rd, Cuckfield Rd, Trinity Rd x2 and Trinity Court.	London Rd (at Furzeland's), Reeds Ln roundabout and London Rd (at LVS).	South Ave Play Area x 2 Hurst Meadows x 8

The Parish Council also pays for the collection of general waste from the following locations:

One collection per week (By Maintenance Officer)	Two Collections Per Week Collected by Sussex Waste Services	
Reeds Lane Recreation Ground	South Ave Rec x 4 Hurst Meadows x8	

It is not known why the Parish Council has historically agreed to pay to empty bins that are either owned by West Sussex County Council, or are owned and maintained by Mid Sussex District Council and are not on Parish Council land.

The Parish Council currently pays MSDC £3.17 per bin per collection or a total of £3,603.60pa in 2022/2023). MSDC has repeatedly turned down requests (from all parishes) to add collections to their existing contract, resulting in the Parish Council having to engage with another contractor (Sussex Waste Services) to ensure collections from new bins that have been installed since the MSDC contract was let.

The Parish Council currently pays Sussex Waste Services £35 per weekly collection for the South Avenue bins and £78 per weekly collection for Hurst Meadows.

Audits

In 2022 and 2023 the Estates & Facilities Manager conducted two audits of the general waste and dog bins in Hurstpierpoint and Sayers Common. The purpose of the audit was to determine how the bins were utilised at peak and off-peak times and to confirm what was being observed informally.

Findings

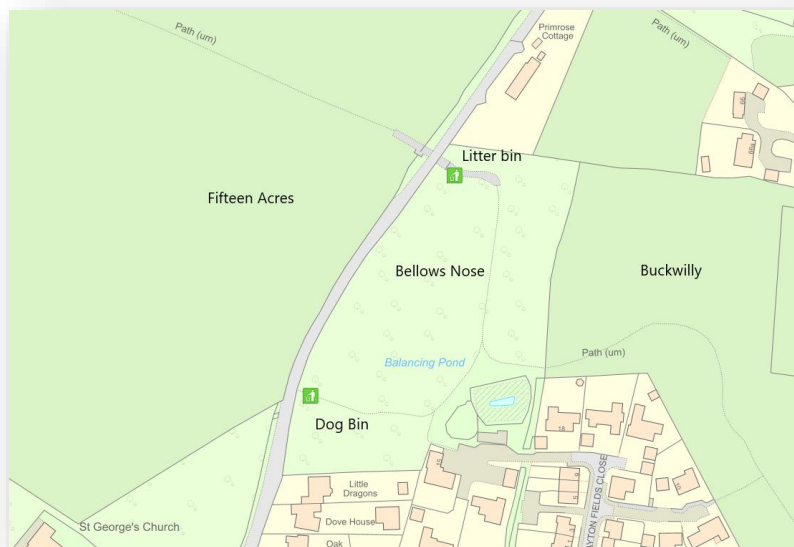
The results of the audits indicated that all the bins are used, with the four general waste bins in South Avenue Recreation Ground being over utilised (see Plan A below). Over-flowing bins have also become a problem during the Summer when for example, people picnic after School and do not take their litter home.

Plan A – South Avenue Recreation Ground



In Hurst Meadows the audit revealed that one dog bin and one general waste bin are being under-utilised (see Plan B below).

Plan B – Hurst Meadows (Bellows Nose)



There are several bins that are not owned/maintained by the Parish Council, which showed signs of overuse during the Bin Audits. These bins are maintained and emptied by MSDC, which would benefit from increased scheduled emptying or large bins. These are:

Dog Waste Bins

- St George's Lane (317),
- Brighton Road (321),
- Albourne Road/Orchard Road (322),
- Western Road/Manor Road (323),
- Western Road/Sunleigh Court (324),
- Trinity Road (Health Centre) (333),

General Waste Bins

- Western Road/Manor Road (LB033),
- Trinity Road Car Park/Chantry Stables (LB011),

Bin Requests

The Parish Council has been approached by residents over recent years asking for the provision of extra dog bins at key locations in Hurstpierpoint, including Policeman's Lane (West) and Bullfinch Lane (North).

There was also an enquiry at the 2023 Annual Parish Meeting relating to the new estate in Sayers Common, and the possibility of having litter and dog bins installed in the new estate.

Recommendations

Following the conclusion of the audits, the recommendations are:

Recommendation 1 - To relocate one red dog bin (see Picture 1 below) from Hurst Meadows (Bellows Nose South) and under licence with WSCC relocate it to opposite Bullfinch Lane (North) see Plan C below.

Picture 1 – Existing Bellows Nose Bins

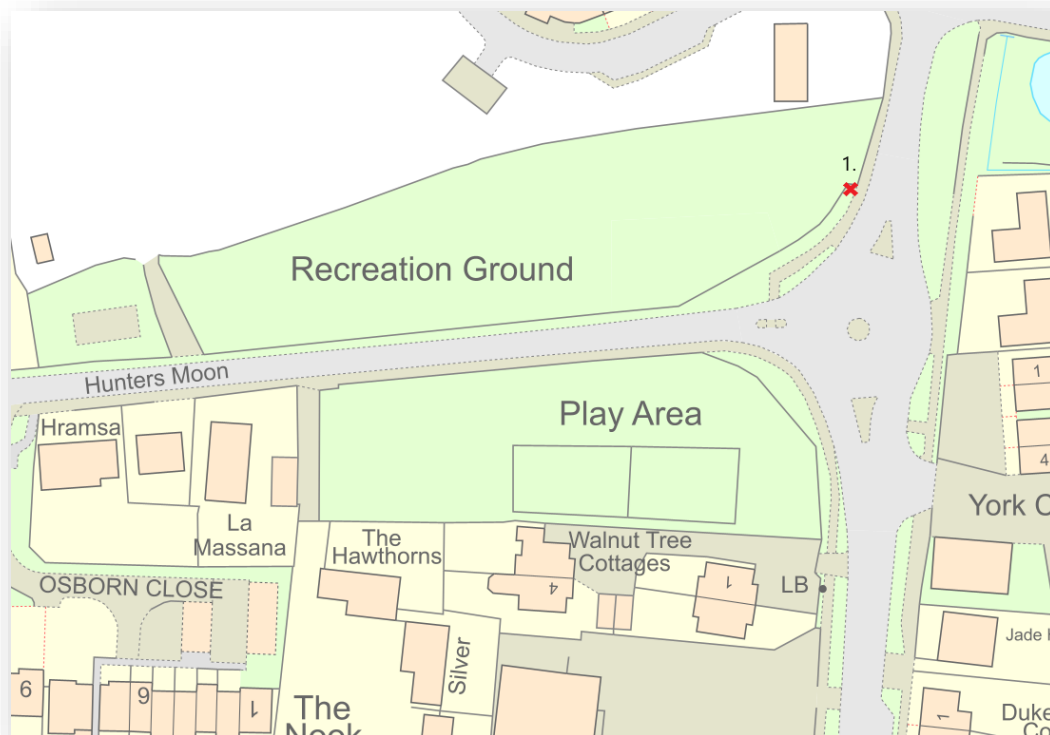


Plan C – Opposite Bullfinch Lane on the Albourne Road



Recommendation 2 – To relocate one green general waste bin (see Picture 1 above) from Hurst Meadows (Bellows Nose north) and relocate it to the eastern boundary of Reeds Lane Recreation Ground (roadside) see Plan D below.

Plan D –Reeds Lane



Recommendation 3 - To upgrade the general waste bin currently on the northeast corner of South Avenue Recreation Ground and move it west (including the existing dog bin) to the opposite side of the vehicle barrier. The would include changing the general waste bin from a cylinder bin to match the larger existing bins on site (see Picture 2 below), previously supplied by Broxap. By being placed in this new location (see Plan E below) it will make them more visible to users.

Picture 2 – Existing South Avenue Recreation Ground Bins



Plan E – New Location of General Waste and Dog Bin in South Avenue Recreation Ground



Recommendation 4 - To add an additional 120 litre bin into the South Avenue Recreation Ground Play Area (west) marked in red on Plan D below. This bin would match the existing bins in this area, marked in blue previously supplied by Broxap and as shown in Picture 2 above:



Recommendation 5 - To add a “Retriever 50” dog waste bin to the western end of Policemans Lane (shown on Plan E below).

Plan E – Policemans Lane



Recommendation 6 - To approach Mid Sussex District Council and Vistry Homes be to provide general waste and dog waste bins and collection services in the new Sayers Meadow estate and that MSDC ensure it requires the provision as part of the planning process in future new estates in the parish.

Costings

- Sussex Waste Services have been approached for an estimate for the changes to their service. **£ TBC**
- Purchase of 1 x Retriever 50 Dog Waste Bin (Policeman's Lane). **£303.79 ex. VAT.**
- Purchase 2 Derby Standard Litter Bins – 120 Litre (South Avenue Recreation Ground). **£826.90 ex. VAT.**
- Relocation and installation of all bins. **£ TBC**

Funding

Section 106 funding will be applied for to cover the purchase and installation of all bins. The annual budget for waste services in Recreation Ground would need to be increased but the Hurst Meadows waste budget could be reduced.

Recommendation

The recommendations are that the under-utilised bins at Bellows Nose are relocated to opposite Bullfinch Lane and Reeds Lane Recreation Ground and 2 x standard bins are purchased for South Avenue Recreation Ground and 1 x dog waste bin for Policeman's Lane.

RECOMMENDATION: The Committee is asked to AGREE in principle to relocate 1 x General Waste and 1 x Dog waste bin from Bellow Nose (Hurst Meadows) to Bullfinch Lane and Reeds Lane Recreation Ground, and to purchase 2 x new standard bins for South Avenue Recreation Ground and 1 x dog waste bin for Policemans Lane. Detailed costing will be presented to the Committee when they are received.