



Hurstpierpoint & Sayers Common Parish Council
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Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Minutes of the Highways, Cycleways & Footpaths Joint Council Working Group

Monday 25 September 2023 at 2.00pm
in the Village Centre Conference Room and via Teams Video Conferencing

Present:

Cllr Malcolm Llewellyn (H&SC PC) Chair
Cllr Geoff Zeidler (MSDC)
Cllr Joy Dennis (WSCC) via Teams

Cllr Julia Shorrocks (H&SC PC)
Sarah Groom (H&SC PC) Clerk to the Council

1. **Apologies for absence:** Apologies for absence were received from Cllr Bob Sampson (H&SC PC), Cllr Rodney Jackson (MSDC), Nick de Sousa (WSCC Highways) and Tracey McGovern (WSCC Highways).
2. **Minutes of the meeting of 27 February 2023:** The minutes of the previous meeting of 27 February 2023 were agreed.
3. **Community Highway Scheme (CHS):** The Chair ran through each of the items on the Community Highways Scheme as follows:
 - 3.1 Cuckfield Road: CHS plan numbers one to five show changes proposed for Cuckfield Road. Originally it was intended to design-in passing places for vehicles travelling north but the Engineers have stated that double yellow lines (DYL) at junctions provide additional safety measures and will have the same effect for motorists. Each of the five plans were considered and it was agreed they reflected the comments made at the February meeting and they were therefore approved.
 - 3.2 Brighton Road: CHS plan number six shows double yellow lines to allow passing place on east side and was approved. Large road sign to be cleared of overgrown vegetation.
 - 3.3 Hurstpierpoint High Street: CHS plan number seven shows changes to parking outside the Chemist and changes to the loading bay hours in front of New Inn which were approved. CHS plan number eight shows South Avenue parking at junction with the High Street agreed and amendments to parking opposite Players Theatre which were approved. The Junction with Pitt Lane still required "Keep Clear" wording (with no lines) to allow east bound High Street traffic to turn into it to avoid further congestion. **ACTION: Cllr Dennis to see if this can be incorporated.**
 - 3.4 Reeds Lane: CHS plan number nine to apply double yellow lines was approved.
 - 3.5 Other Matters:

Further updates on Existing Schemes:

CHS/TRO Schemes Submitted	Update
College Lane – 30pmh to Hurst College	Cllr Dennis will review the 20mph and 30mph signage under the new speed policy and will include College Lane and Chalkers Lane.
20 mph extension in the centre of Hurstpierpoint	TRO submitted by Parish Council. Agreed by Cllr Dennis – update requested.

CHS/TRO Schemes Submitted	Update
Traffic Regulation Order (TRO) to enforce double yellow lines on Pitt Lane.	TRO submitted by Parish Council. Agreed by Cllr Dennis – update requested.
CHS for Chalker Lane junction with Cuckfield Road	CHS submitted by Parish Council. Agreed by Cllr Dennis – update requested.
All-weather surface footpath from Cuckfield Road to Hurst College	Included in Parish Council Chalkers Lane CHS submission (above). Update requested.
Albourne Road TRO: Residents Request for 40mph speed limit	Residents had requested a change to the speed limits on the Albourne Road which the Parish Council had supported. Agreed by Cllr Dennis – update requested.
London Road Parking Restrictions: Sayers Common Village Shop Request	The Sayers Common Village Shop had requested parking restrictions outside the shop which the Parish Council had supported. Agreed by Cllr Dennis – update requested.
London Road Crossing	Pedestrian crossing north of Dunlop Close and road narrowing. Agreed by Cllr Dennis – update requested.

ACTION: Cllr Dennis will request an update on the above items and will review all of the 20mph/ 30mph/ 40mph /de-restricted speed limits in a holistic manner to ensure they all align e.g. College Lane and Albourne Road.

New Matters Raised by Residents:

New Schemes Requested by Residents	Update
Speeding through east end of High Street	The suggestion was considered by the Working Group and it was agreed to monitor the extension of the 20mph speed limit east to Highfield Drive, and observe the parking on the north side of the High Street which helps create a natural barrier to speeding
Reeds Lane double yellow lines and Weight Limit Signage	The suggestion was considered by the Working Group and it was agreed to check whether the signage for the existing 7.5 tonne vehicle limit was still in place and monitor the effectiveness of the proposed double yellow lines. It was agreed to extend the 30mph south-west to beyond the Kings Business Park.

4. Cycle Routes:

- 4.1 The Chair congratulated the Project Manager on her approach to date and thanked her for her update. The only delay to the project at present was the confirmation of land owner permissions. The Hurstpierpoint section is now expected to start in early 2024. Planning permission is also being sought for a slightly amended route. The Chair urged WSCC to prepare as much as possible whilst the permissions are awaited.
- 4.2 The cycle route north from the Millennium Garden through Hurst Meadows (and on towards Burgess Hill) will be managed by the Parish Council once the above route is finalised. Once the route leaves Hurst Meadows, the Place and Connectivity Programme will need to take the section north further forward. This route will be subject to funding being available.

5. Updates: A number of brief updates were given as follows:

- 5.1 Priority footpaths issues: The Parish Council has still received no response from the Public Rights of Way Team following their inspection despite numerous requests. Cllr Dennis will ask Jane Noble to contact the office.
ACTION: Cllr Dennis to email Jane Noble.

- 5.2 Speed Indicator Device (SID): The Parish Council is collecting data from various locations around the parish namely, London Road, Albourne Road, Cuckfield Road and Wickham Hill. The data is available to share and the Clerk will contact the Albourne Parish Council Chairman. **ACTION: Clerk to contact Albourne Parish Council.**
- 5.3 Trinity Road Car Park Electrical Vehicle Charging Points: The former Cabinet Member for Parking at MSDC, Cllr Ruth de Mierre had agreed a temporary reduction in the 8 bays which were to be suspended so only 4 were in use, and gradually re-introduced as required. **ACTIONS: Cllr Zeidler to seek update from MSDC. Cllr Dennis will circulate the list of proposed additional EV charging points in the parish.**
- 5.4 No. 2 Cuckfield Road (Hurst Butchers): Reports of concern about people parking across the pavement in front of Hurst Butchers, continue to be received. The pavement and parking area appears to be in WSCC ownership. **ACTION: Cllr Dennis to consult colleagues about what could be done.**
- 5.5 Lodge Cottage, South Avenue: Drainage works, including a 278 Notice for Lodge Cottage on South Avenue will be required once the new development is completed. The area of land at the entrance to Lodge Cottage is owned by the Parish Council but designated public highway. The owner of the Cottage agreed to submit a Section 278 Notice to WSCC for permission to build a 'fit for purpose' connection to the Highways drainage system which will also improve the drainage off the Recreation Ground. WSCC to monitor the application by the home owner for the cross over license.
- 5.6 Chestnut Grove to Cuckfield Road Footpath: The WSCC Highways footpath continues to be flooded and muddy in the Winter or after heavy rain as the surface water has nowhere to drain to. It is blocked by two close boarded fences particularly on the side that the water would normally run-off into. **ACTION: Cllr Dennis to consult colleagues about what could be done.**
- 5.7 Cycling on South Avenue Recreation Ground: A report of cycling on the Public Right of Way was received by the Parish Council and it appears one sign for the "cycling prohibited" zone is missing from the Pitt Lane end (unless Pitt Lane is only part way through the no cycling zone). **ACTION: Cllr Dennis to check where the signs should be.**
- 5.8 Policeman's Lane: WSCC had received a complaint from a member of the public that part of the bridleway had been blocked by an adjacent home-owner. This is being investigated by WSCC Public Rights of Way Team.
6. **Date of Next Meeting**: The date of the next meeting is 4 December 2023 at 2pm.