



Hurstpierpoint & Sayers Common Parish Council
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Village Centre
Trinity Road
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Briefing Note

Estates & Facilities Update

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities from December 2023.

Hurst Meadows

Completed: -

- A litter pick has been conducted in Wilderness Wood and Tilley's Copse.
- The ditches in Tilley's Copse have been cleared by the Maintenance Officer.
- The Working Group had a meeting with the new Lost Woods Project Manager, Bob Epsom.
- UKPN have successfully cut back vegetation under the power lines in Bellows Nose and will be returning in the new year to cut the hedge on the northern boundary of Buckwilly.
- A letter has been sent out to the residents at the rear of the Heritage Orchard, informing them of upcoming vegetation control along the fence line and to inform residents with gates to remove them and replace the fencing, stop cutting the grass to a fine standard, remove nonnative planting and to not use weed killer on Parish Council land.
- S106 funding has been approved to install 2 new benches in Buckwilly and Walnut Tree Field.

Upcoming: -

- *An inspection of all whips is to be carried out to check their health, remove grass within the guards and reinsert any loose canes. Members of Hurst Society will be assisting with this.*
- *The dog waste bin by the flint wall on St George's Lane is to be moved closer to the pedestrian gate.*
- *The third noticeboard to be installed in Buck willy, when convenient.*
- *Follow up meeting to be held with Batchellor & Monkhouse regarding grants.*

Tree Works

Completed: -

- A briefing note concerning the work arising from the Sonic Tomography Surveys is on the main agenda.

Upcoming: -

- *Tree survey to be carried out in St George's Green, Millennium Garden, South Avenue Recreation Ground, Cemetery, Lower Churchyard, Old BT Exchange, Reeds Lane Recreation Grounds and Court Bushes.*

Court Bushes:

Completed: -

- Kiddie Capers was temporarily closed, due to a kitchen fire on 7th December 2023.
- Kiddie Capers has completed renovations to the Nursery kitchen.
- The second new Councillor tour was held on site.
- IDM have carried out a check on the fire system for the whole building.
- PAT Testing completed.
- MVG has installed replacement and new plug sockets into the Nursery kitchen, following the fire.
- New air ducts have been installed above the Nursery.
- JB Computers has repaired the Wi-Fi fault.

Upcoming: -

- *A survey of fire safety and other signs is to be carried out when convenient.*
- *Awaiting the outcome from the CCTV S106 application.*
- *The Maintenance Officer to fill cracks and marks on the walls and ceiling in the Function room and Club Lounge and repaint.*
- *Skirting board repairs in the Nursery have been pushed back again due to a leaking tap.*

Village Centre

Completed: -

- *Light sensors in the main Hall toilets have been repaired.*
- *All damaged light switches within the Village Centre have been repaired.*
- *PAT Testing completed.*
- *All festive decorations have been taken down, apart from the lights in the main hall, which have been requested for a birthday party.*

Upcoming: -

- *The Main Hall floor refurbishment works have been booked.*
- *Velux repairs due to be carried out in February.*

Reeds Lane Recreation Ground

Completed: -

- *The second new Councillor tour was held on site.*

Upcoming: -

- *A pétanque management plan is to be created.*
- *The tender documents for the Reeds Lane Drainage Project are being created and will be posted on contract finder.*

South Avenue Recreation Ground

Completed: -

- *S106 funding has been approved for tree guards and materials to plant the locally grown saplings.*

Upcoming: -

- *A briefing note concerning the planting of locally grown saplings in South Avenue Recreation grounds is on the main agenda.*

Other Facilities:

Completed: -

- *Pitt Lane street light has now had power reconnected by UKPN and is confirmed to be working.*
- *All festive lighting is due to be turned off on 6th January 2024 and removed shortly afterwards.*
- *Chantry stables works, a start date is to be confirmed.*
- *SID placed on Albourne Road for festive season.*
- *The Maintenance Officer has carried out his annual hedge cutting around the Parish.*
- *The last Green circle sign has been installed on the Malthouse Lane entry point.*
- *The Allotment fencing repairs have been booked in.*

Upcoming: -

- *The E&F Manager is investigating the costings for installing bollards along the driveway by the War Memorial to prevent vehicles from driving on the grass and causing damage.*
- *The Chapel door repairs are to take place in the new year before March.*
- *The Finger Posts have been added to the winter works program, and S106 funding is being secured.*

RECOMMENDATION: The Committee is asked to NOTE the update report.