



Hurstpierpoint & Sayers Common Parish Council
Email: office@hurstpierpoint-pc.gov.uk
Website: www.hurstpierpoint-pc.gov.uk
Telephone: 01273 833264

Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Dear Councillor,

Members are summoned to attend the **Community Engagement Committee meeting** to be held at 7:30pm on **Thursday 8th February 2024** in The Village Centre Conference Room, Hurstpierpoint. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council

2nd February 2024

Committee Membership: Cllr Claire Majsai (Chair), Cllr Bob Sampson (Vice Chair), Cllr Mike Avery, Cllr Helen Bedford, Cllr Duncan Ranger, Cllr Lindsay Thompson, Cllr Mark Froud, Cllr Susan Dyke, Cllr Sarah Baldey and Cllr Annette Street

AGENDA

1. **Apologies for Absence:** To receive and accept apologies for absence.
2. **Declarations of interest:** To receive and record any declarations of interest.
3. **Minutes of the Previous Meeting of the Community Engagement Committee:** To receive and adopt the minutes of the 9th November 2023 Community Engagement Committee meeting.
4. **Adjournment for Questions from the Public:** To consider adjourning the meeting to receive questions from members of the public in accordance with Standing Orders.
5. **Review of Action Plan:** To agree and update Version 4 of the 2023/2024 Action Plan.
6. **Budget Monitoring:**
 - 6.1. **To review the budget monitoring report for the Committee including:**
 - a) The Nominal Ledger (year to Date)
 - b) Detailed Income & Expenditure at 31st January 2024.
7. **Parish Council Grant Applications:**
 - 7.1. **New Small Grant Applications to be considered 2023/24:** To consider grant applications:
Grant Budget 2023/24: £4000 Budget Remaining £1125

Organisation	Grant Request For	Amount Requested
a) What's On Hurst	To provide 12 months of WhatsOnHurst.org website provision to the community	£434.66
b) The Monday Group	To support the work of the Monday group maintaining and improving the rights of way network in your area for walkers	£500
c) Friends of Twineham School	Projects specific loan boxes from the schools library service	£500

7.2. Community Events Grant Applications to be considered 2023/24 To consider grant application:
Grant Budget 2023/24: £3500, Budget Remaining £450

There were no Community Events Grants Applications received.

7.3. Health & Wellbeing Grants Budget 2023/2024 £1000 Budget remaining £1000: To consider grant application.
Grant Budget 2023/24: £1000 Budget Remaining £0

There were no Health & Wellbeing Grant Applications received.

7.4. Health & Wellbeing Projects Budget 2023/2024 £1000 Budget remaining £965.60:

a) For The Mind	To run free weekly or monthly mindfulness groups to help people cope with grief, low mood and stress	£500
b) MSOPC	Tea parties in Sayers Common	£500

8. Information Items, Correspondence Received and Requests:

8.1 Mid Sussex Applauds: To note update on Spring 2024 awards and consider nominations, the deadline for which is 18th February. Criteria can be found here: <https://www.midsussexapplauds.co.uk/nominations.html>

8.2 High Street Update: To receive a verbal update from Cllr Bedford and Cllr Ranger.

8.3 Hurstpierpoint and Sayers Common Community Forum 18th January: To receive notes of, and verbal update from Cllr Majsai on, the Community Events Forum held on 18th January at Court Bushes Community Hub

8.4 Hurstpierpoint Wassailing: To receive a verbal update from Cllr Majsai on the Wassailing event held on 13th January.

8.5 Grants Policy To note that Cllr Majsai and Assistant Clerk Viv Aloy met on 23.1.24 to discuss the Grants Policy, with a view to refreshing this for 2024/2025. The aim is to create a more robust policy, supporting our new budget lines and sustainability strategy. Timescales are to present the wording for the website, together with the revised Application form and Guidance for Applicants documents to the 11th April Community Engagement Committee Meeting, followed by the 25th April Full Council Meeting.

8.6 External Communication: To receive a verbal update on external communication, including response to the District Plan.