

Sarah Groom, Clerk to the Council
Parish Office, Hurstpierpoint Village Centre

Date 8 November 2023

ESTIMATE

Dear Sarah

Provision of consultancy support to Hurstpierpoint & Sayers Parish Council

To commission Action in rural Sussex to provide two days (14 hours) of consultancy support through its Village Halls & Community Buildings Associate (Angela Milligan) to Hurstpierpoint Parish Council in its capacity as Sole Trustee of Hurstpierpoint Village Centre, Charity No 305265.

Fee for above services: £900 + VAT

Please note that this estimate only remains valid for a period of 30 days from the date on which it was produced.

Action in Rural Sussex (AiRs) reserves the right to increase this fee if additional work not anticipated at the start of the consultancy is required.

If you wish to accept this estimate please email Angela at the email address below. Once you accept the estimate, we will invoice you for 50% of the fee upfront, the remainder to be payable on completion of the work.

Angela Milligan
Community Buildings Advisor
Angela.milligan@ruralsussex.org.uk
07825 506650
Working Hours: Tuesday to Thursday 9am to 5pm