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Village Centre
Trinity Road
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Briefing Note

Estates & Facilities Update

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities at February 2024.

Hurst Meadows

Completed: -

- Cllr Majsai and volunteers have cleared grass and broken plastic from tree whips in Walnut Tree field.
- The Maintenance Officer has removed a bridge built over the stream in Wilderness wood.
- The Orchard Water tank has been refilled for the year.
- Hazardous branch over-hanging the path in the Millennium Garden has been removed.
- The Maintenance Officer has started cutting back the fence line and cutting down the bramble patches behind the Orchard.

Upcoming: -

- *Monday Group are to install the two new benches in Walnut Tree field and Buckwilly shortly.*
- *The dog waste bin by the flint wall on St George's Lane is to be moved closer to the pedestrian gate.*
- *The third noticeboard to be installed in Buck willy, when ground conditions allow.*
- *Follow up meeting to be held with Batchellor & Monkhouse regarding grants.*
- *J. Lee trees has been booked in to carry out the sonic tomography tree works in Wilderness wood and Hurst Meadows. Awaiting a start date.*

Tree Works

Completed: -

- A quote has been requested for the upcoming tree risk assessments.

Upcoming: -

- *Tree survey to be carried out in St George's Green, Millennium Garden, South Avenue Recreation Ground, Cemetery, Lower Churchyard, Old BT Exchange, Reeds Lane Recreation Grounds and Court Bushes.*

Court Bushes:

Completed: -

- The Water tank above the club lounge had a ruptured pipe, causing the building to be flooded. The leak has been repaired and the pipes lagged. Dehumidifiers were brought in to remove the damp, and lights that were damaged have been replaced.
- The CCTV upgrades have been booked in for week commencing 19 February 2024.
- Nursery skirting board repairs will be completed on 17 February 2024.
- Windows have been cleaned inside and out on 2 February 2024 by RED 5.
- The Wifi issues have now been repaired.
- Trim by the Club Lounge doors has been repaired.

Upcoming: -

- *Due to the flood, the kitchen floor in the Nursery has been water damaged and will be replaced.*
- *A survey of fire safety and other signs is to be carried out when convenient.*
- *The Maintenance Officer is to fill cracks, marks on the walls and ceiling in the Function room and Club Lounge and repaint, including any water stains.*

Village Centre

Completed: -

- Windows have been cleaned inside and out on 2 February 2024 by RED 5.
- Main Hall floor repairs were carried out on 12 February 2024.
- The Audio Visual equipment in the Conference Room now functions as a "Teams Room".

Upcoming: -

- *The Main Hall floor refurbishment works have been booked for April 2024.*
- *The Main Hall Velux servicing and repairs postponed and to be re-booked.*

Reeds Lane Recreation Ground

Completed: -

- A quote to be considered for a consultant to tender the drainage project and oversee works. Funding to be confirmed via Section 106..

Upcoming: -

- *A pétanque area management plan is to be created.*

South Avenue Recreation Ground

Completed: -

- Section106 funding has been approved for tree guards and materials to plant the locally grown saplings. Awaiting confirmation that materials are ready for collection ahead of planting.

Upcoming: -

- *The E&F Manager is to investigate purchasing lime saplings, for a new row along South Avenue.*

Speed Indicator Device (SID) update

- The SID was placed on Albourne Road from 15 December 2023 to 24 January 2024.
- 45,395 vehicles recorded.
- 38,811 vehicles travelling under or on the speed limit.
- 6,584 vehicles travelling over the speed limit (14.5% speeding).
- 104 vehicles were travelling over 10 mph over the speed limit (0.2% excessively speeding).
- 55.2 mph was the top speed recorded.

Other Facilities:

Completed: -

- Fixed wiring testing has been completed at all sites, with only two minor items to be rectified, an estimate is to follow.
- All Festive lights were turned off as agreed and have been taken down, no issues with the flagpole this year.
- The Hurstpierpoint sign has been stolen from the Wickham Hill Village Gateway. A replacement is being arranged.
- A quote has been requested to install bike racks outside the Community Shop in Sayers Common. A Section106 claim will be made.
- The E&F Manager has completed an Emergency First Aid in the Workplace course.
- Willow Way streetlight has been reported as broken and will be repaired shortly.

Upcoming: -

- *The E&F Manager is investigating the costings for installing bollards along the driveway by the War Memorial to prevent vehicles from driving on the grass and causing damage.*
- *The Chapel door repairs are to take place in the new year before March 2024.*
- *The Finger Posts have been added to the winter works program, and S106 funding is being secured.*
- *The E&F Manager is investigating having the Flagpole serviced and structurally tested.*

RECOMMENDATION: The Committee is asked to NOTE the update report.