



Hurstpierpoint & Sayers Common Parish Council
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Village Centre
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Briefing Note

Estates & Facilities Update

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities in February 2024.

Hurst Meadows

Completed: -

- WSCC have carried out the tree works in St George's Green and Brown Twins Road ahead of the new cycleway. Further cutting back of brambles and other vegetation to take place to shortly to reduce risk to wildlife.
- A meeting was held with The Flint Wall company, who have been asked to quote for the rebuilding the Eastern end of the Flint wall (St George's Lane) in relation to the installation of the cycleway.
- Contact has been made with Batchelor Monkhouse, who will be sending over a cover letter regarding grants for Hurst Meadow.
- The Final Noticeboard will be installed in Buckwilly as agreed.
- Quote received to repair the final part of the Flint Wall on St George's Green.

Upcoming: -

- *Monday Group are to install the two new benches in Walnut Tree field and Buckwilly, a date is to be confirmed.*
- *The dog waste bin by the flint wall on St George's Lane is to be moved closer to the pedestrian gate.*
- *J. Lee trees has been booked in to carry out the sonic tomography tree works in Wilderness wood and Hurst Meadows. Awaiting a start date.*

Tree Works

Completed: -

- Still awaiting a quote for the upcoming tree risk assessments.
- One quote has been received for minor tree works in Buckwilly.
- Awaiting quotes for minor works In the Millennium Garden.

Upcoming: -

- *Tree survey to be carried out in St George's Green, Millennium Garden, South Avenue Recreation Ground, Cemetery, Lower Churchyard, Old BT Exchange, Reeds Lane Recreation Grounds and Court Bushes.*

Court Bushes:

Completed: -

- The 3 x new CCTV cameras have been installed at Court Bushes.
- The Maintenance Officer has filled damage and touched up the paint work in the Function Room and Club Lounge.
- The Skirting in the Nursery has been repaired.
- The Flood damaged kitchen flooring in the Nursery has been booked in for repairs on 29th March 2024.
- Fire call point tests carried out.

Upcoming: -

- *Awaiting BT to repair line.*

Village Centre

Completed: -

- Fire alarm and smoke detector tested on 29th February 2024.
- Fire call point tests carried out.

Upcoming: -

- *The Main Hall floor refurbishment works have been booked for April 2024.*
- *The Main Hall Velux servicing and repairs postponed and to be re-booked.*

Reeds Lane Recreation Ground

Completed: -

- The Drainage Consultant has been commission and has sent a EOI and draft covering letter

Upcoming: -

- *A pétanque area management plan is to be created.*

South Avenue Recreation Ground

Completed: -

- Materials required for the planting of locally grown saplings have arrived and the new saplings will be planted by the end of March 2024.

Upcoming: -

- *The E&F Manager is to investigate purchasing lime saplings, for a new row along South Avenue.*

Speed Indicator Device (SID) update

- The SID was placed on Cuckfield Road from 1st February to 1st March 2024.
- 44591 vehicles recorded.
- 38,812 vehicles travelling under or on the speed limit.
- 5,779 vehicles travelling over the speed limit (13% speeding).
- 245 vehicles were travelling over 10 mph over the speed limit (0.5% excessively speeding).
- 76.7mph was the top speed recorded.

Other Facilities:

Completed: -

- A S106 application has been submitted for bike racks in Sayers Common outside the Community Shop.
- Chapel door repairs booked in for the 12th March 2024.
- Trees encroaching on Power lines on St George's Lane have been reported.
- A new petrol Strimmer has been purchased for the Maintenance officer.
- The replacement Wickham Hill Village gateway sign has been collected and will be installed shortly.
- A meeting has been held with JMR (Chantry Stables Building repairs), they have discovered an additional job that will need to be completed to prevent damp entering the building. They will be quoting for this asap. All other works to be completed by the end of March 2024.
- The Village Centre Defibrillator has been returned to the office follow the Cuckfield road incident, new pads have been installed but it is showing a fault. Daren is investigating.

Upcoming: -

- *The E&F Manager is investigating the costings for installing bollards along the driveway by the War Memorial to prevent vehicles from driving on the grass and causing damage.*
- *The Finger Posts have been added to the winter works program, and S106 funding is being secured.*
- *The E&F Manager is investigating having the Flagpole serviced and structurally tested.*

RECOMMENDATION: The Committee is asked to NOTE the update report.