



Hurstpierpoint & Sayers Common Parish Council
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Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Dear Councillor,

Members are summoned to attend the **Community Engagement Committee meeting** to be held at 7:30pm on **Thursday 11th April 2024** in The Village Centre Conference Room, Hurstpierpoint. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council

5th April 2024

Committee Membership: Cllr Claire Majsai (Chair), Cllr Bob Sampson (Vice Chair), Cllr Mike Avery, Cllr Helen Bedford, Cllr Duncan Ranger, Cllr Lindsay Thompson, Cllr Mark Froud, Cllr Susan Dyke, Cllr Sarah Baldey and Cllr Annette Street

AGENDA

1. **Apologies for Absence:** To receive and accept apologies for absence.
2. **Declarations of interest:** To receive and record any declarations of interest.
3. **Minutes of the Previous Meeting of the Community Engagement Committee:** To receive and adopt the minutes of the 8 February 2024 Community Engagement Committee meeting.
4. **Adjournment for Questions from the Public:** To consider adjourning the meeting to receive questions from members of the public in accordance with Standing Orders.
5. **Review of Action Plan:** To agree and update Version 5 of the 2023/2024 Action Plan.
6. **Grants Application Process:** To review proposed updated Grants Applications Process including main website text, plus further information sheets and application forms for each budget line.
7. **Budget Monitoring:**
 - 7.1. **To review the budget monitoring report for the Committee including:**
 - a) The Nominal Ledger (year to Date)
 - b) Detailed Income & Expenditure at 29 February 2024
8. **Parish Council Grant Applications:**
 - 8.1. **New Small Grant Applications** To consider two grant applications:
Small Grants Budget 2024/25: £4500, Budget Remaining £4500

Organisation	Grant Request For	Amount Requested
a) Victim Support	To recruit and train new volunteers and provide enhanced training for existing volunteers working in Sussex	£350

Organisation	Grant Request For	Amount Requested
b) Hurstpierpoint Twinning Association	To contribute towards costs of hosting members from Saint-Martin-De-Boscherville during Hurst Festival	£500

8.2. Community Events Grant Applications To consider one grant application:
Grant Budget 2024/25: £4000, Budget Remaining £4000

Organisation	Grant Request For	Amount Requested
Hurst Festival	Towards the 20 th Anniversary Hurst Festival Super Sunday and indoor “Family Day” events	£3000

8.3. Health & Wellbeing Grants Applications
Health & Wellbeing Grants Budget 2024/25: £1000, Budget Remaining £1000

There were no Health & Wellbeing Grant Applications received.

8.4. Health & Wellbeing Projects To consider one application.
Health & Wellbeing Projects Budget 2024/25 £1000, Budget remaining £1000:

Organisation	Grant Request For	Amount Requested
Knit & Natter	Covering room hire for the group	£250

9. Information Items, Correspondence Received and Requests:

9.1 High Street Update: To receive a verbal update from Cllr Bedford and Cllr Thompson.

9.2 External Communication: To receive a verbal update on external communication, including response to the District Plan.

9.3 Hurst Life Protocol: To note the revised Hurst Life Protocol and Programme for 2024/25.

9.4 Mid Sussex Applauds feedback: To note the email of thanks from Margaret Taylor in respect of the Mid Sussex Applauds as follows: *“I would just like to write and thank you and your team for a very enjoyable and impressive celebration at the SofE Showground yesterday. It was a delight to meet so many other volunteers and to relax over a splendid afternoon tea.”*