



Hurstpierpoint & Sayers Common Parish Council
Email: office@hurstpierpoint-pc.gov.uk
Website: www.hurstpierpoint-pc.gov.uk
Telephone: 01273 833264

Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Briefing Note

Estates & Facilities Update

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities April to May 2024.

Hurst Meadows

Completed: -

- The Final Flint Wall repairs have been approved and a works order sent to The Flint Wall Company. They are planning to demolish the section of wall and install the new foundations on 23rd and 24th May and start construction of the new flint wall on either the w/c 3rd June or 10th June.
- The Monday Group have installed a new bench in Buckwilly outside the Orchard.
- The HMWG have agreed to have Hovel Field South cut back in preparation for forest schools to use the site. We are awaiting quotes for the initial cut.
- Temporary posts have been placed in the proposed cycleway cut back area by Ladies Walk to prevent vehicles from accessing the site.

Upcoming: -

- *J. Lee trees has been booked in to carry out the sonic tomography tree works in Wilderness wood and Hurst Meadows. We are awaiting the TPO Applications to be approved by MSDC.*
- *The Monday Group are to install a new backed bench in Walnut tree field by the end of May 2024.*
- *The General waste bin located on the Eastern side of Fifteen Acres has a broken lock. The lid has been removed temporarily to allow it to be emptied, while a replacement is sourced.*

Tree Works

Completed: - No recent activity.

Upcoming: -

- *Tree survey to be carried out in St George's Green, Millennium Garden, South Avenue Recreation Ground, Cemetery, Lower Churchyard, Old BT Exchange, Reeds Lane Recreation Grounds and Court Bushes. We have 2 quotes from new surveyors, a third has been requested, still no word from Nicholas Jones Consultants Ltd.*

Court Bushes

Completed: -

- Hoarding has been installed in the Function room following the car incident, Hirers are to be permitted to hire the building from 7th May 2024.
- Ansell's of Sussex have been appointed to carry out the repairs to the Function room wall, subject to approval by MSDC. The Insurers have already approved these works. Awaiting RAMS from Ansell of Sussex, which are then to be approved by MSDC before repairs to the Function room wall can be started.
- Fire call point tests carried out.
- New router to be installed 17th May 2024.

Upcoming: -

- *Repairs to the function room wall to be completed.*

Village Centre

Completed: -

- Fire call point tests carried out.
- A basic guide on how to use the AV equipment in the Conference room has been created.
- The Faulty light in the Main Hall Kitchen has been repaired.
- All the new toilet paper dispensers have been installed in the Village Centre.
- New batteries have been installed in the clocks and Velux controller.

Upcoming: -

- *The Club Suite Dishwasher is faulty and repairs as being investigated.*

Reeds Lane Recreation Ground

Completed: -

- Tenders for the Drainage project have been received and they have been evaluated.

Upcoming: -

- The Drainage Consultant will collate the results from the evaluation and a report will be presented to Council on 23 May 2024.
- Phase 2 meetings to be held in the shortly.

South Avenue Recreation Ground

Completed: -

- The Hurst Society have offered £1,725 towards the new Lime tree avenue at South Avenue Recreation ground, leaving £1,970 plus VAT to be sourced. The Estates & Facilities Manager is to seek S106 funding for these remaining funds.

Upcoming: -

- Still awaiting the costs to repair the trampoline in the play area. Costs to replace it are excessive and in the region of 10k.

Speed Indicator Device (SID) update.

- No Data this Month

Other Facilities

Completed: -

- A request for quotes for the new grounds maintenance contracts have been sent out to 4 companies.
- The Sayers Common bike racks have been delivered; we are awaiting an installation date from Greenscene Landscapes.
- The Community Action Day with Hurst College has been planned for this year and will take place on 21st June 2024.
- New lockable toilet paper dispensers have been purchased for all the Public Toilets and will be installed shortly and keys handed to the cleaning contractor.
- The children's statue on the Village Garden has had its annual service and repairs.

Ongoing: -

- Costings for installing bollards along the driveway by the War Memorial to prevent vehicles from driving on the grass and causing damage are being investigated.
- The Finger Posts have been added to the winter works programme, and S106 funding is being secured.
- The Village Garden Flagpole servicing and structurally testing is being investigated.

RECOMMENDATION: The Committee is asked to NOTE the update report.