



Hurstpierpoint & Sayers Common Parish Council
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Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Dear Councillor,

Members are summoned to attend the **Community Engagement Committee meeting** to be held on **Thursday 13th June 2024 at 7.30pm** at Hurstpierpoint Village Centre. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council

Friday 7 June 2024

Committee Membership: Cllr Claire Majsai (Chair), Cllr Bob Sampson (Vice Chair), Cllr Mike Avery, Cllr Helen Bedford, Cllr Duncan Ranger, Cllr Lindsay Thompson, Cllr Susan Dyke, Cllr Sarah Baldey and Cllr Annette Street

AGENDA

1. **Elect the Chair of the Committee for the next year**
2. **Elect the Vice Chair of the Committee for the next year**
3. **Apologies for Absence:** To receive and accept apologies for absence.
4. **Declarations of interest:** To receive and record any declarations of interest.
5. **Minutes of the Previous Meeting of the Community Engagement Committee:** To receive and adopt the minutes of the 11 April 2024 Community Engagement Committee meeting.
6. **Adjournment for Questions from the Public:** To consider adjourning the meeting to receive questions from members of the public in accordance with Standing Orders.
7. **Review of Action Plan:** To agree and update Version 1 of the 2024/25 Action plan, including updates from local Forums attended by the Chair and on dementia and youth services.
8. **Budget Monitoring:**
9. **To review the budget monitoring report for the Committee including:**
 - a) The Nominal Ledger (year to Date)
 - b) Detailed Income & Expenditure at 31st May 2024

(Documents to follow)
10. **Parish Council Grant Applications:**
- 10.1. **New Small Grant applications to be considered 2024/25:** To consider grant applications:
Grant Budget 2024/25: £4,500. Budget Remaining £4,150

There were no Small Grant Applications received.

10.2. Community Events Grant applications to be considered 2024/25 To consider three grant applications:
Grant Budget 2024/25: £4,000. Budget Remaining £2,000

Organisation	Grant Request For	Amount Requested	Amount awarded 2023
a) St Lawrence Fair	Towards first aid cover for the weekend	£750	£500
b) Santa's Fun Sunday	Towards Santa gifts for children, insurance, gazebo and road closure signs.	£1,000	£500
c) Hurst Folk	To cover costs for 3 x free events and 10% loss for free tickets for low-income households to other events	£1662	£500

10.3. Health & Wellbeing Grants applications to be considered.
Grant Budget 2024/25: £1,000. Budget Remaining £1,000

There were no Health and Wellbeing Grant Applications.

10.4. Sustainable Communities Grants applications to be considered.
Grant Budget 2024/2025 £1,500. Budget remaining £1,500

There were no Sustainable Communities Grant applications.

10.5 Health and Wellbeing Project applications to be considered.
Health and Wellbeing Projects Budget 2024/25 £1,000. Budget remaining £750

There were no Health and Wellbeing Projects applications.

11. Events Working Group update: Notes from the Events Working Group Meeting on 23rd May 2024 reviewing this year's APM and possible themes for 2025, and the St Lawrence Fair.

12. Information Items, Correspondence Received and Requests:

12.1 Parish Strategy Working Group: To receive a verbal update from Cllr Froud regarding the Parish Strategy Working Group meeting on 10th June. (Document to follow)

12.2 Request for a Christmas Tree in Sayers Common: To note that an application came in for a Christmas "Tree" in Sayers Common and discuss next steps.

12.3 Sayers Common Tea Parties: To note that, following the grant awarded in 2023/2024 to MSOPC for tea parties in Sayers Common, the first of these will take place on 5th July in the Sayers Common Village Hall.

12.4 High Street Update: To receive a verbal update from Cllr Bedford and Cllr Thompson

12.5 Communications Update: To receive a verbal update from Cllr Majsai on communication, including recent training attended by Cllr Majsai and Assistant Clerk Aloy.