



Hurstpierpoint & Sayers Common Parish Council
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Village Centre
Trinity Road
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West Sussex BN6 9UY

Minutes of the Parish Strategy Working Group

Thursday 17 May 2024 at 2.00pm in the Village Centre Conference Room

Present:

Cllr Mark Froud (Chair)	Cllr Duncan Ranger (Apologies)
Cllr Barry Forster	Cllr Annette Street
Sarah Groom, Clerk to the Council	

1. Previous Minutes:

The Working Group agreed the minutes of the previous meeting of 4 April 2024 and they were signed by the Chair, Cllr Mark Froud.

2. **Review of Assets:** The Working Group was thanked for adding comments to the asset review. It was suggested a contents page was included and further discussion would be held on how it would be presented. The category 'Street Furniture' was a good heading to use for bins, benches, signs, noticeboards and street lights etc. The document would be a useful tool to support the formal asset register.
3. **Information Base:** The document is intended to be a statement of facts, so some of the interpretive language could be removed. A link to the sources of information was suggested for when others look to update it in future. A short introduction to the purpose of the information provided in each section will be included. It was noted there are three train stations within 7.5 of the parish.
4. **SWOT:** The strengths, weaknesses, opportunities and threats document could be summarised so it is shorter e.g. the transport section. Are there "poor" transport links? The final summary of the SWOT of who does what was very useful.
5. **Scenario Development:** These will be developed further in the future.
6. **Working With the Council:** There will be a brief opportunity for the Chair to update the Council on 23 May.
7. **Councillor Session:** The date of the councillor session is to be 19 June 2024 at 7pm. A decision will need to be made on who will facilitate the session.
8. **Next Steps:** The series of next steps were reviewed.
9. **Date of the Next Meeting:** The date of the next meeting is Monday 10 June 2024 at 1pm.

Chair