

V1: Parish Action Plan 2024/25: Community Engagement Committee

Reviewed 13th June 2024

- Liaison with community topics and local groups
- Allocation of grants
- Maintain and monitor emergency plan
- Supervise Council's communications – website, noticeboards, newsletter, social media
- Develop and deliver agreed outputs from Parish Action Plan
- Manage in year committee budget within programme and delegation
- Identify and justify committee budget for future year

Objective	Planned Action	By When	Status	Last Updated	Budget & Code if applicable	Resources	Notes
1. Continue to improve communications with residents and organisations in the parish.	Improve Annual Parish Meeting with the aim of increasing participation.	May 2025	2024 APM took place on 21.5.24 Events Working Group reviewed as per notes from the meeting, decisions for a theme for May 2025 to be considered after the St Lawrence Fair	June 2024	5600		
	Hold annual Community Forum for local groups in conjunction with MSVA	Feb 2025	Date to be fixed for 24/25	April 2024			
	Assist the Parish Strategy Group in consultation with residents, businesses, clubs and societies	Ongoing	Visioning questionnaire completed for APM soliciting online and physical responses, publicise feedback. Assist with promoting Parish Strategy consultation questionnaire in due course – High Street business questionnaire already publicised/linked to via the PC website.	June 2024			

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2. Young People, promote increased opportunities and support for local young people.	Chair/Vice Chair to continue to attend Mid-Sussex Health and Wellbeing Network to develop relationships with agencies/charities.	Ongoing	Chair attending network meetings when possible.	July 2023			
	Promote/develop youth activities at Court Bushes. To continue liaising with MSDC and WSCC regarding Youth Provision following closure of MSCYP	Ongoing	Still being pushed with MDSC/WSCC with initial plans to increase facilities in Burgess Hill and potential to look at transport from our villages.	April 2024			
	Encourage involvement of young people in developing and enacting council 'environmental policy' (Sustainability Strategy)	Ongoing	Hurst Rethink youth group were invited to have a table at the APM but despite several chaser emails they did not respond.	April 2024			
	Offer Work Experience to Downlands Students	July 24	2 work experience students booked for 16-18 th July 2024	April 2024			

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3. Inform residents of, and support opportunities for older people.	Develop and regularly review Dementia Awareness Project.	Ongoing	Pharmacy settling in well to the village and Council intend to approach them about safe spaces and dementia friendly buildings, particularly important with the collapse of "Know Dementia" locally. Publicity about "safe spaces" in May Hurst Life article, plus appeal to more businesses to take part with a view to a re-launch/new training session. Some interest received from Cycling without Age Contact from Sussex Vale Rotary regarding dementia café revival at Court Bushes	April 2024 April 2024 April 2024 June 2024			Dementia training was held which 50 people attended. Organisations involved include the Library, Health Centre, Sayers Common Shop, Parish Office, Sussex Osteopath and Charlot.
4. Support Important Parish Events	Support, publicise and attend (where appropriate) local community events	July 2024	St Lawrence Fair: Plan and run stall at the fair.	April 2024			
		September 2024	Hurst Festival: Grant awarded towards the Super Sunday event, promote this event via the usual channels.	April 2024	5630		CE23/24.045.2
		December 2024	Santa Sunday: Consider grant application. Promote event via usual channels.	April 2024			
		January 2025	Orchard Wassail: Fix a date, book Brighton Folk Choir, promote and run the Orchard Wassail for 2025	April 2024	5600		

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5. To improve the health and wellbeing of residents (including temporary residents such as refugees) especially those who are vulnerable.	Publicising and signposting to local services.	Ongoing	Local groups/services are promoted at the Annual Parish Meeting and the Community Forum events, also on Parish Council noticeboards, Facebook page and website	July 2023	5660		Information regularly being shared in Hurst Life articles and the PC Facebook and website page. Min Ref: CE23/24.012.06 & CE23/24.012.5
	Encouraging/facilitating groups/services to use our facilities.	Ongoing	Court Bushes to be promoted, particularly after repairs complete. Some regular groups have folded, particularly Youth and Older Persons services.	April 2024			
	Hold a Community Groups Forum to increase networking between wellbeing services.	February 2025	Date to be fixed, consider if the Club Lounge is still big enough.	April 2024			
	Pressure on MSDC and existing youth services to include villages.		Ongoing attempts being made to provide some sort of youth services to our villages – recognised gap at all levels but little progress in any group taking ownership.				

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6. Work closely with local businesses to make Hurstpierpoint a more attractive place to visit and shop.	High Street reps to work with traders to help to boost the High Street.	On-going	Posts on social media to support our high street for example recently when the High Street was closed to try and encourage footfall.	April 2024			
		September 2024	Super Sunday – grant awarded and will be promoted by PC	April 2024	5630		CE23/24.045.2
		December 2024	Santa Fun Sunday grant application before committee on 13.6, will be promoted via the usual channels by the Parish Council	April 2024			

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7. Options will be explored to provide adequate public transport facilities in the parts of the Parish currently under-served.	Continue to press for better public transport links when opportunities present themselves.	Ongoing	CT Sussex/ Sussex Vale Rotary discussed potential shopping transport. This was put on hold pending improvements to the 273 bus. Response to be considered as to need and level of any PC involvement now that timetable is out	April 2024			
	Publicise where transport does exist e.g., to Pauline Shaw Centre, Hassocks.	July 2024	273 bus route significantly improved, including Sunday and Bank Holiday service, with funding from WSCC and Brighton and Hove Council, widely publicised on social media already – circulate again in July Hurst Life for those residents not online	April 2024			

COMPLETED ITEMS BY COMMUNITY ENGAGEMENT COMMITTEE

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3. Inform residents of, and support opportunities for older people.	Supported local groups for older people.	2024/25	Knit & Natter given a grant for their room hire for 2024/2025.	April 2024	5650		Minute CE23/24.045.4
			First Sayers Common Tea Party funded by the Committee set to take place on 5 th July	June 2024	5650		Minute CE23/24.036.4b

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7. Options will be explored to provide adequate public transport facilities in the parts of the Parish currently under-served.	Publicise free transport to the APM 2024		Transport provided from Sayers Common Village to the APM, advertised via website, posters, social media and in the shop – only Cllr Sampson on the bus.	May 2024			
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