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Village Centre
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Briefing Note

Estates & Facilities Update

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities April to May 2024.

Hurst Meadows

Completed: -

- The stump by the flint wall has been removed by WSCC ahead of the flint wall works.
- The Final Flint Wall repairs have now been completed, including the steps leading to Bellows Nose.
- The Monday Group have installed the new bench in Walnut Tree Field.
- Cycleway works by WSCC have been started in Hurst Meadows.
- We are awaiting a Purchase Order from WSCC for the 4 new benches in Hurst Meadows as part of the Cycleway Project.

Upcoming: -

- *J. Lee trees has been booked in to carry out the sonic tomography tree works in Wilderness wood and Hurst Meadows. We are awaiting the results of 2 TPO Applications to be approved by MSDC.*
- *We are awaiting a quote from Greenscene to cut and leave Hovelfield South.*

Tree Works

Completed: - No recent activity.

Upcoming: -

- *Tree survey to be carried out in St George's Green, Millennium Garden, South Avenue Recreation Ground, Cemetery, Lower Churchyard, Old BT Exchange, Reeds Lane Recreation Grounds and Court Bushes. We have 2 quotes from new surveyors, a third has been requested, still no word from Nicholas Jones Consultants Ltd.*

Court Bushes

Completed: -

- Foam fire extinguisher have been changed over to water and a new stand installed by Coastline fire protection.
- Anthony Birch has been commissioned as the principal designer for the repairs to the Function room wall, in order to obtain permission from our Landlord MSDC to carry out the works. We are still awaiting approval from MSDC.
- The new container is on order with a delivery date of 2nd July, the electrical hook up is being organised at the moment with MVG and Greenscene.
- Hallmark have carried out their annual CCTV inspection.
- IDM have carried out their annual fire safety inspection.

Upcoming: -

- *Repairs to the function room wall to be completed.*
- No internet at Court Bushes, possibly due to the property ID, the Office is looking to resolve this shortly.
- 2 x emergency lights have failed the recent inspection and quote has been requested to repair them from MVG electrical.

Village Centre

Completed: -

- Due to excessive ASB, with youths climbing on the Village Centre roof and interfering with hirers, Anti climb paint and signage have been installed around the building.
- New emergency key safe purchased and installed.
- AV equipment remote control holder installed in the Conference room.

Upcoming: -

- *A new dishwasher for the Club Suite is on order.*
- *A quote has been requested to repair the steps to the preschool.*
- *A quote has been requested to repair the controls to the velux windows in the main hall.*

Reeds Lane Recreation Ground

Completed: -

- The Tender process for the drainage project has been completed and Grasstex has been appointed as the principal contractor. A pre site meeting is to be arranged.

Upcoming: -

- Phase 2 meetings to be held shortly.

South Avenue Recreation Ground

Completed: -

- The Hurst Society have offered £1,725 towards the new Lime tree avenue at South Avenue Recreation ground, leaving £1,970 plus VAT to be sourced. The Estates & Facilities Manager has applied for S106 funding for the remaining funds.
- Foster Landscapes will be repairing the hammock in the Play area in June. Date to be confirmed.
- The missing fencing mesh on the play area has been repaired.

Upcoming: -

Speed Indicator Device (SID) update.

- The SID was placed on Cuckfield Road (North) from 26th April to 21st May 2024.
- 52,800 vehicles recorded.
- 49,202 vehicles travelling under or on the speed limit.
- 3598 vehicles travelling over the speed limit (6.8% speeding).
- 332 vehicles were travelling over 10 mph over the speed limit (0.6% excessively speeding).
- 74.3mph was the top speed recorded.

Other Facilities

Completed: -

- A request for quotes for the new grounds maintenance contracts have been sent out to 4 companies. We have received one unread tender to date.
- The Sayers Common bike racks have been delivered; they will be installed In July 2024.
- The Community Action Day with Hurst College has been planned for this year and will take place on 21st June 2024. They will be removing tree guards around established hedges and sapling throughout Hurst Meadows and creating a dead hedge in Fat Pony field (Hovelfield South).
- The New allotment fence will be installed in July 2024.
- A S106 application has been submitted for the purchase and installation of new bins in South Ave Rec and around the villages.
- The relocation of the Bellows nose bins to Sayers Common will take place in July 2024.
- The Parish Online subscription will be renewed on 1st July 2024.
- A drain survey was carried out on South Avenue on 10th and 11th June 2024.
- Trial pits have been dug by Wilbar associated to establish the location of under cables on South Avenue.

- A meeting has been held with Glendale the new grounds maintenance contractor for MSDC, they have a small grant project, which we will be approaching them to fund the purchase of tulips and forget me knot seeds for the Village Garden.
- Hamish has repaired multiple broke panels on the High Street Bus Stops.
- The Hurst Topiary has been sprayed for Box moth twice. No sign of any more activity and it is starting to recover.
- The Village Gateways are booked in to be cleaned.
- The ROSPA playground inspections are booked in for July.
- The Lower churchyard grass maintenance is booked in for September.

Ongoing: -

- Costings for installing bollards along the driveway by the War Memorial to prevent vehicles from driving on the grass and causing damage are being investigated.
- The Finger Posts have been added to the winter works programme, and S106 funding is being secured.
- The Village Garden Flagpole servicing and structurally testing is being investigated.

RECOMMENDATION: The Committee is asked to NOTE the update report.

- briefing notes for lime trees, tree surveys etc for next meeting.