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Village Centre
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Briefing Note

Estates & Facilities Update

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities July to August 2024.

Hurst Meadows

Completed: -

- The Cycleway works are nearing completion through Hurst Meadows. Fencing works to be checked.
- Skylark signs in Fifteen Acres have been taken down.

Upcoming: -

- *Hovelfield South is to be cut in September 2024 with the other meadows.*
- *A Purchase Order has been received from WSCC for the 4 new benches in Hurst Meadows as part of the Cycleway Project. The materials have been ordered and WSCC have been invoiced for all the costs.*
- *Meadow cuts have been booked in for September 2024.*
- *A tree blocking the PROW in Fifteen Acres on the Western boundary is to be cut back.*
- *A dead hedge is to be install to the east of the Flint wall on St George's Lane and the verge will be levelled and sown with wildflower seed.*

Tree Works

Completed: -

- PJC have been booked in to carry out the Tree risk Surveys in all recreation grounds and trees of concern. This was carried out in July 2024. We are awaiting the survey to be supplied.

Upcoming: -

- *Awaiting the decision of MSDC tree officers for Sonic Tomography works in Ladies Walk.*

Court Bushes

Completed: -

- Tables and Chairs in the club lounge have been relocated to the Conference room at the Village Centre, as they are not required by Kiddie Capers, who will be taking over this room on a long-term hire.
- New gates for the decking area have been purchased and constructed and are ready to be used.
- The noise reducing blankets have been placed over the interconnecting doors between the Function room and Club Lounge ahead of Kiddie Capers to help reduce noise transfer.
- 3 x Fire Door Retainers have been purchased and will be installed in August 2024.
- The new storage container is on site and the electric will be connected on the 21st August 2024.
- All glasses, cups and saucers have been removed from the bar area and have been moved into the Function room kitchen.
- Zen Internet is now providing the Broadband service.

Upcoming: -

- 2 x emergency lights have failed the recent inspection and quote has been requested to repair them from MVG electrical.

Village Centre

Completed: -

- 7 x Fire Door Retainers have been purchased and will be installed in August 2024.
- The Main Hall Boiler has been repaired by Evinox.
- The Village Centre Club Suite steps were repaired on the 5th August 2024.
- Conference room tables and chairs have been safely stored until required.
- 8 new toilet cubicle locks have been purchased, following the breaking of one in the Club Suite.

Upcoming: -

- *A quote has been requested to replace the control to the Velux windows in the main hall.*
- *A new floor scrubber is to be purchased, due to a grant secured by Cllr Shorrocks.*

Reeds Lane Recreation Ground

Completed: -

- The drainage works have now been completed, the snagging items have been completed and the path is to be repaired once the ground has settled. MSDC has refunded the full costs from Section 106 money.
- The ROPSA report for 2024 has been received a works package is being created for repairs needed.

Upcoming: -

- *Phase 2 planning of new play equipment to be continued.*

South Avenue Recreation Ground

Completed: -

- The ROPSA report for 2024 has been received and a works package is being created for repairs needed.
- We have received confirmation that S106 and Hurst Society funding is available to plant the new avenue of lime trees. A works order has been sent and we are awaiting a start date.
- S106 funding has been confirmed for the purchase of 2x new bins for South Avenue and a dog bin in another location. The bins will be ordered shortly, and the works booked in.
- Fosters Landscapes have been booked in to repair the broken swing.

Upcoming: -

- *One of the locally grown donated saplings planted this spring has not survived, a replacement will be planted in the Autumn.*

Speed Indicator Device (SID) update.

- The SID was placed on Reeds Lane, Sayers Common from 4th July to 1st August 2024.
- 37,329 vehicles recorded.
- 30,839 vehicles travelling under or on the speed limit.
- 6,490 vehicles travelling over the speed limit (47.8% speeding).
- 163 vehicles were travelling over 10 mph over the speed limit (0.4% excessively speeding).
- 52.7mph was the top speed recorded.
- The SID will be placed on Wickham Hill on Monday 5th August 2024.

Other Facilities

Completed: -

- An updated quote has been received from JMR for building works at Chantry Stables and the works are confirmed to proceed for 2024. The Charity shop is to pay for the bulk of the works.
- The Parish Council hosted 2 x pupils from Downlands School for Work Experience.
- The Allotment fencing project on the northern boundary has been completed and the resident has paid his portion of the invoice.
- The Sayers Common bike racks were installed on the 5th August 2024.

- Greenscene have supplied a quote to lift the bay tree in front of Chantry Stables and install a post and rail fence in the Village Garden, we are awaiting a second quote to reduce the height. Works to be carried out in September when approved.
- The relocation of the Bellows Nose bins to Sayers Common planned for July 2024 has been delayed slightly and will take place in August.
- The Village Gateways have all been cleaned, apologies were given for the delay in completing these works.
- A quote has been received to refurb the 2x fingerpost (Goddard Green and Cuckfield Road) for £1,282. S106 funding has been applied for.
- Excessive weeds in pavements around Sayers Comon have been reported.
- Litter around Berrylands Farm Pond in Sayers Common has been reported to MSDC and will be collected shortly.
- The damaged dog bin on Cuckfield Road to Weald Close has been reported and chased up with MSDC and should be repaired shortly.
- An order to repair the streetlight outside 57 Willow Way has been sent, the streetlight outside 47 has been reported as faulty.

Ongoing: -

- Costings for installing bollards along the driveway by the War Memorial to prevent vehicles from driving on the grass and causing damage are being investigated.
- The Village Garden Flagpole servicing and structurally testing is being investigated.
- The possibility of having a Christmas tree decoration on London Road in Sayers Common is being investigated. Awaiting dimensions from Merlin lighting to see if it will be possible to have it in the prefer location.
- The Work Van is to be booked in for an MOT in September 2024 and the lease has been renewed for twelve months.

RECOMMENDATION: The Committee is asked to NOTE the update report.