



Hurstpierpoint & Sayers Common Parish Council
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Village Centre
Trinity Road
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Briefing Note

Estates & Facilities Update

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities August to September 2024.

Hurst Meadows

Completed: -

- The HMWG met with the new owner of Marchant's Pond to hear their plans to preserve the pond for future generations.
- The HMWG have agreed the rough pattern cutting in Fifteen Acre for this year.
- Hurst Meadow Cut & Collect has been completed by Greenscene Landscapes.
- Hovelfield South has been cut & collected.
- A meeting has been held with Batchelor Monkhouse to confirm our steps forward to secure grants for use in Hurst Meadows. They have advised that our first step should be to register with the Rural Payment Agency, which is free but will require us to provide the bank account details for grants to be paid into. We are unable to apply for grants without registering first.
- The PROW has received it's September cut.

Upcoming: -

- *Hovelfield North Path is to have the edges cleared and vegetation cut back to bring the path back to its full width.*
- *Materials have been purchased for the 4 new benches in Hurst Meadows, the Monday group are building the benches at this time and will inform us when they are ready to be installed.*
- *WSCC are to plant the native hedge along the boundary of the new cycleway and reinstate the stock fence at the Brown twins end of the cycleway.*
- *The Management plan is to be updated to include, who is responsible for Hedges, ditches, trees and boundaries.*

Tree Works

Completed: -

- PJC have completed the tree survey for this year.
- A tree works package has been created and quotes have been requested from 3 contractors.

Upcoming: -

- *Awaiting quotes for tree works.*

Court Bushes

Completed: -

- Kidde capers have now started hiring the Club lounge and as agreed have remove the bar rail, which has been stored in the new container temporarily.
- The taps in the nursery toilets and urinal in the gent's toilet have now been repaired by Ian Parkin.
- The 6 new cages for the ISO Container have been received and will be constructed shortly.
- 2 x wasp nests have been treated in the grassed area to the north of the building.

- The electrics installation to the ISO containers has now been completed and S106 fund requested.
- MSDC will be providing the Parish Council with 2 additional height barrier keys under licence.

Upcoming: -

- 2 x emergency lights have failed the recent inspection and quote has been requested to repair them from MVG electrical.
- Ansell's are still repairing the Southern wall in the Function room, brick laying to be started on the 11th September.
- The fire door retainers have been purchased and will be installed shortly.
- Metal banding has been purchased to repair the bike rack shelter and will be installed shortly.

Village Centre

Completed: -

- 8 new toilet cubicle locks have been purchased, following the breaking of one in the Club Suite and will be installed shortly.
- The new floor scrubber has been ordered.
- Sussex flooring have confirmed their quote for next years maintenance and will be added to next year's budget.
- The Main Hall Gents urinal cistern has been repaired.
- IDM have completed their fire safety inspection on the Village Centre, one emergency light in the Club Suite Ladies requires attention. MVG is booked in to repair.
- A faulty Residual Current Device (RCD) has been replaced by MVG Electrical.

Upcoming: -

- *More investigation is required for a replacement Velux controller.*
- 7 x Fire Door Retainers have been purchased and will be installed shortly.

Reeds Lane Recreation Ground

Completed: -

- The ROPSA report for 2024 has been received a works package is being created for repairs needed.
- S106 funding of £3,633 has been secured to install fencing around the new ephemeral ponds.

Upcoming: -

- *Phase 2 planning of new play equipment to be continued.*
- *ROSPA works package to be completed and quotes received.*
- *Grasstex is to return to complete minor ground repairs following the drainage works.*
- *Hurst Meadows Dog bin is to be installed on the Northeast side of the Rec shortly.*

South Avenue Recreation Ground

Completed: -

- Addition Bins have been agreed, briefing note to follow once pricing and funding confirmed.

Upcoming: -

- *ROSPA works package to be completed and quotes received.*
- *The Lime Tree Avenue has been booked in with Greenscene Landscapes and will be planted in the Autumn.*
- *The 2 x larger bins have been received and will be installed shortly.*

Speed Indicator Device (SID) update.

- No data this month, due to being short staffed.

Other Facilities

Completed: -

- The Hurst Meadow Litter bin is to be installed opposite Bullfinch Lane shortly as agreed in the Bin Audit.
- The new Dog bin on order will be installed on Langton Lane by the PROW was delivered.

- The Chantry Stables remaining works are to be started on 23rd September 2024. The Charity shop have been advised.
- An Allotment inspection is to be carried out by one Allotment association committee member and the Estates and Facilities Manager on 16th September 2024.
- The Festive lighting application will be submitted shortly for this year's festive lights in Sayers Common and Hurstpierpoint.
- S106 funding has been approved for the repair of 2 x Fingerposts and the carpenter has been booked to carry out the works.
- The broken streetlight outside 47 Willow Way has been repaired and the replacement part from the streetlight outside 57 is on order and should be repaired in October, earlier if the order arrives sooner.
- The MOT has been completed on the Work Van on 5th September and it passed.
- Costings for purchasing and installing removable bollards by the war memorial have been received. The E&F Manager is to measure the site to confirm the plan locations for the bollards are within the correct land parcel.
- The Lease on the work van has been extended by 1 year as agreed.
- WSCC have confirmed that no permission or licences are required to install dog waste bins on Highway land.
- The Bus stop by the War memorial has been damaged by a delivery van, quotes have been requested by 2 x roofing companies to repair.
- Dyno rod have unblocked the toilets at Trinity Road Public toilets.

Ongoing: -

- The Village Garden Flagpole servicing and structurally testing is being investigated.
- The possibility of having a Christmas tree decoration on London Road in Sayers Common is being investigated. Awaiting dimensions from Merlin lighting to see if it will be possible to have it in the prefer location.

RECOMMENDATION: The Committee is asked to NOTE the update report.