



Hurstpierpoint & Sayers Common Parish Council
Email: office@hurstpierpoint-pc.gov.uk
Website: www.hurstpierpoint-pc.gov.uk
Telephone: 01273 833264

Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Briefing Note

Strategy Working Group (SWG)

For Council

Introduction:

This meeting was held on the 20 Aug 24 with full attendance, including the welcome return of Mark Froud as an assisting member of the public.

Update:

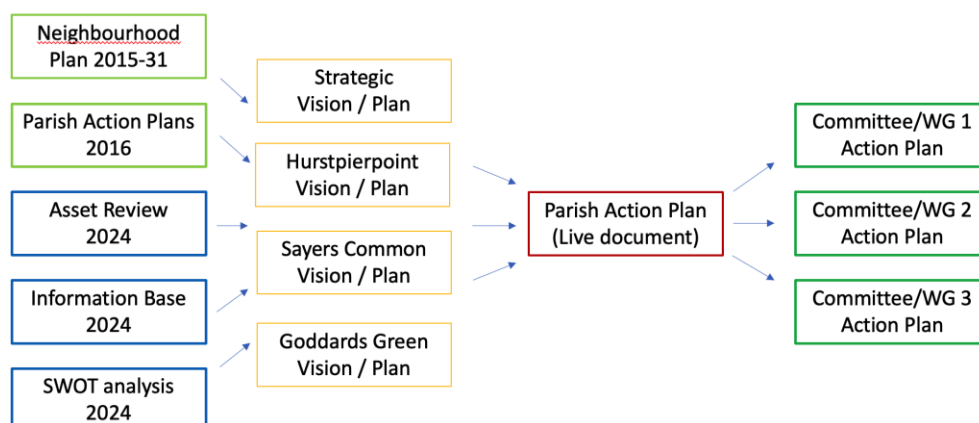
- A review of the reference documents was covered. The agreement was that the Neighbourhood Plan 2015-31 and Parish Action Plans 2016 would be analysed for relevant information to bring forward into future plans and then archived.
- The SWG Asset Review, Information Base and SWOT analysis were agreed to be complete and would be used in conjunction with the above to create the future plans.
- A flow of information as depicted in the diagram below was agreed to be used in the first instance to start to draw all of the strands of information together into usable documents.

As each area of the Parish will have different perspectives and needs, geographical Vision/Plan documents will be created with an additional strategic document for areas common to all three communities.

These documents will feed an overall Parish Action Plan. This document is envisioned to be live so that the Council can be proactive and not hindered by administrative timelines. The Parish Action Plan will sit at Full Council level and items included in the plan will require Full Council approval.

Committees and Working Groups (WG) will draft action plans in conjunction with the SWG for Council approval and subsequent action.

Strategy Working Group – Document Flow



- It was agreed that a timeline for completion of a Parish Action Plan could not be established until consultation with the residents of the Parish had been carried out.
- The SWG has been tasked with reviewing previous consultation documents and preparing a proposal for distribution.

- Development of the consultation document will include input from other stakeholders such the CE committee before formal proposal to the Full Council.

Recommendations:

1. Nil recommendations for Council.