

Claim a VAT refund as an organisation not registered for VAT

Confirm customer reference number Yes

Organisation details

Customer reference number XNV126000106046

Organisation name Hurstpierpoint and Sayers Common Parish Council

Organisation type Local authority or similar

Changed bank or address details No

Claim details

Claim is £100 or more Yes

Start date 1 July 2024

End date 30 September 2024

Invoice details

Upload or enter invoice details Upload a file summarising all the invoice details

Upload invoice file Q2 VAT Return 30.9.24.PDF

Total amount of VAT you paid

Paid amount £14,521.39

Total refund amount you are claiming

Amount of VAT you are claiming The total amount of VAT paid: £14,521.39

Contact details

Full name	Sarah Groom
Role in organisation	Clerk to the Council
Email consent	Yes, I have read the guidance and understand and accept the risks of email
Contact email	office@hurstpierpoint-pc.gov.uk
Telephone number	01273833264

Submission details

Submission date	7 Oct 2024 12:19
Submission reference	W0IA-SE27-G1DL
Submission mark	af7eb1ccedeec2e35ec7de0c1440aaef3ad6151f23d4f01b91a7a32d2c42e513

Submit to HMRC On VAT Archive Completion

Date 02/10/2024

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End Date of Assessment Month 6

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
Cashbook				
01/06/2024	313483672	Copier Rental Q2	H&SC PC	39.00
09/06/2024	686049501	Phone and Broadband	H&SC PC	5.80
17/06/2024	553769603	Electric Street Lights May 24	H&SC PC	12.23
17/06/2024	553769603	Electric Street Lights May 24	H&SC PC	19.95
20/06/2024	553769603	Electric Trinity Rd May 2024	H&SC PC	2.29
27/06/2024	815913917	New Locks Trinity Rd	H&SC PC	30.00
27/06/2024	422348418	Laminating Pouches	H&SC PC	2.20
28/06/2024	982 2296 94	Litter and Dog Bin Emptying	H&SC PC	96.00
28/06/2024	245 7193 48	Phone and Broadband June 24	H&SC PC	20.34
28/06/2024	143268909	MS Licences June 2024	H&SC PC	44.37
28/06/2024	487568872	CCTV Drain Mapping S Ave	H&SC PC	390.00
29/06/2024	838 5831 90	Caretaking June 2024	H&SC PC	104.92
30/06/2024	247628480	Solicitors Fees	H&SC PC	165.00
30/06/2024	738 3362 20	Gnds Mt June 2024	H&SC PC	64.45
30/06/2024	155840010	Alarm Response CB	H&SC PC	27.00
01/07/2024	304369123	Gazebo Banner	H&SC PC	6.00
01/07/2024	629280722	Van Lease July 2024	H&SC PC	48.98
02/07/2024	210915108	Waste Collection CB June 2024	H&SC PC	12.23
02/07/2024	102 3549 12	Tools Equipment	H&SC PC	14.01
03/07/2024	259492755	Hammock Repairs	H&SC PC	137.55
03/07/2024	730 2213 90	Gnds Mt May-June 24	H&SC PC	325.32
05/07/2024	738 3362 20	CB Container Trench	H&SC PC	237.60
06/07/2024	927 3346 15	Electric Chapel June 2024	H&SC PC	2.34
06/07/2024	927 3346 15	Electric Trinity Rd June 2024	H&SC PC	4.68
06/07/2024	927 3346 15	Electric Pitt Ln June 2024	H&SC PC	3.79
08/07/2024	927 3346 15	Electric CB June 2024	H&SC PC	112.71
09/07/2024	686049501	Broadband CB July 24	H&SC PC	5.80
11/07/2024	458688286	Trinity Rd WC	H&SC PC	41.17
15/07/2024	738 3362 20	PRoW Strimming	H&SC PC	35.00
15/07/2024	738 3362 20	Filling Water Bowser	H&SC PC	11.00
15/07/2024	899 7279 28	Charity Audit to be recharged	H&SC PC	40.00
17/07/2024	602588543	Reeds Lane Drainage Scheme	H&SC PC	6,234.36
17/07/2024	871433328	Hurst Life August 2024	H&SC PC	58.00
22/07/2024	876 3283 89	Play Area Inspections	H&SC PC	42.40
24/07/2024	738 3362 20	Allotment Fencing	H&SC PC	1,013.00
24/07/2024	945642208	Cages on Wheels x6	H&SC PC	161.64
24/07/2024	156210732	Printing Copies	H&SC PC	55.17
24/07/2024	738 3362 20	Annual Gateway Cleaning	H&SC PC	104.00

Balance Carried Forward Page 1

9,730.30

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Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
26/07/2024	209918933	Public Toilets Waste Bins	H&SC PC	95.16
29/07/2024	945642208	Six Cages for Container	H&SC PC	32.33
29/07/2024	245 7193 48	Phone & Broadband Office July	H&SC PC	13.15
30/07/2024	982 2296 94	Waste Collection July 2024	H&SC PC	96.00
30/07/2024	183615259	Fire Extinguishers	H&SC PC	17.14
31/07/2024	190 8407 53	Materials for Benches	H&SC PC	162.94
31/07/2024	738 3362 20	Gnds Mt Contract July 2024	H&SC PC	64.45
31/07/2024	143268909	MS Licences July 2024	H&SC PC	44.37
31/07/2024	422348418	Fire Door Retainers/Shredder	H&SC PC	235.38
31/07/2024	155840010	Alarm Response 23.7.24	H&SC PC	9.00
01/08/2024	629280722	Van Lease Aug 2024	H&SC PC	48.98
05/08/2024	210915108	Waste and Recycling July 2024	H&SC PC	12.04
05/08/2024	738 3362 20	Bike Rack Installation	H&SC PC	76.00
06/08/2024	927 3346 15	Electric Court Bushes July 24	H&SC PC	105.01
06/08/2024	927 3346 15	Electric Chapel Jul 24	H&SC PC	2.42
06/08/2024	927 3346 15	Electric Trinity Rd July 24	H&SC PC	4.86
06/08/2024	927 3346 15	Electric Pitt Lane July 2024	H&SC PC	3.93
15/08/2024	871433328	Hurst Life Sept 2024	H&SC PC	58.00
16/08/2024	794772079	Roof Repairs	H&SC PC	47.00
21/08/2024	382894546	Lamp 4 Willow Way Repair	H&SC PC	77.07
27/08/2024	932124750	Tree Surveys	H&SC PC	178.00
28/08/2024	245 7193 48	Phone and Broadband Aug 24	H&SC PC	13.15
29/08/2024	424183709	Electric Connection Container	H&SC PC	484.00
29/08/2024	592526420	Standard Litter Bins x2	H&SC PC	165.38
30/08/2024	143268909	MS Licences August 24	H&SC PC	44.37
31/08/2024	376882343	Graffiti Remover	H&SC PC	3.00
31/08/2024	155840010	Alarm Responses	H&SC PC	18.00
31/08/2024	738 3362 20	Grounds Mt August 24	H&SC PC	64.45
01/09/2024	196827550	Annual Waste Contract	H&SC PC	78.76
01/09/2024	629280722	Van Rental and Road Tax	H&SC PC	47.16
02/09/2024	730 2213 90	Grnds Maint Jul-Sep24	H&SC PC	471.51
03/09/2024	120431530	External Audit 31 March 2024	H&SC PC	210.00
04/09/2024	210915108	Waste Collection August 24	H&SC PC	12.04
05/09/2024	422348418	Security Tags	H&SC PC	3.20
06/09/2024	927 3346 15	Electricity August 24	H&SC PC	99.35
06/09/2024	927 3346 15	Electricity Chapel August 24	H&SC PC	2.41
06/09/2024	927 3346 15	Electric Trinity Rd August 24	H&SC PC	4.82
06/09/2024	927 3346 15	Electric Pitt Lane August 24	H&SC PC	3.90
09/09/2024	686049501	Broadband September 24	H&SC PC	5.80

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12,844.83

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End Date of Assessment Month 6

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
13/09/2024	458688286	Trinity Rd Toilets Unblocking	H&SC PC	41.17
16/09/2024	658819285	Office Air Con Service	H&SC PC	14.00
18/09/2024	738 3362 20	Hovel Field Sth Cut & Collect	H&SC PC	131.84
18/09/2024	738 3362 20	Public Right of Way Cut	H&SC PC	35.00
18/09/2024	871433328	Hurst Life October 24	H&SC PC	58.00
18/09/2024	738 3362 20	Meadow Cut & Collects	H&SC PC	1,240.00
20/09/2024	815913917	Court Bushes Keys	H&SC PC	15.50
26/09/2024	789261284	Hygiene Supplies Direct Ltd	H&SC PC	25.00
26/09/2024	389313172	Glazing Repair	H&SC PC	29.60
29/09/2024	297007976	Key Fob Programming	H&SC PC	22.00
30/09/2024	738 3362 20	Grnds Maint Sept 2024	H&SC PC	64.45
Total VAT Detail from Cashbook				14,521.39

SARAH GROOM

(Full name in BLOCK LETTERS)

am claiming a refund of fourteen thousand, five hundred and twenty one pounds and 39 pence
(Pounds in words pence in figures)

£ 14,521.39

which is the VAT charged on goods and services bought for non-business activities. *The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002).

The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

Signature

Sarah Groom

(Designated responsible officer)

Date

7/10/24

*Delete as appropriate

Data Protection Act 1998

HM Revenue & Customs collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.