



Hurstpierpoint & Sayers Common Parish Council
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Village Centre
Trinity Road
Hurstpierpoint
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Briefing Note

12. Tree Works 2024/25

17th October 2024

Introduction

In August 2024 PJC Consultancy Ltd conducted a Tree Risk Survey of our Tree stock in the following locations:

- South Avenue Recreation Grounds.
- South Avenue.
- South Avenue Cemetery.
- Reeds Lane Recreation Grounds.
- St George's Green.
- Millennium Garden.
- Court Bushes Community Hub.
- Allotments.
- Weald Close.
- Lower Churchyard.

As a result, several works were identified to be carried out within the next 12 months.

Three tree surgeons were asked to provide a quote to carry out the works and we have received 2 quotes, with the third Tree surgeon not responding. Please note that Tree Surgeon A, opted to not quote for the works at the War memorial works.

Proposal

It is proposed to divide the works evenly between the two tree surgeons, awarding the works to the cheapest quote provided.

Location	Tree	Action	Tree surgeon A	Tree Surgeon B
			Cost	
Village Centre	Oak	Reduction over pathways	£800.00	£300.00
Wilderness Wood	Ash	Reduction of branches overhanging garden of 16 St Lawrence Way	£950.00	£600.00
Trinity Court	Weeping Willow	Reduce weeping willow to top of hedge level	£200.00	£200.00
South Avenue	Lime	Pollard 11 trees on South Ave	£4,000.00	£2,000.00
South Avenue	Lime	Fell	£140.00	
South Avenue Rec	Horse Chestnut in play area	3m crown reduction	£800.00	£1,250.00
South Avenue Rec	Horse Chestnut	3m crown reduction	£800.00	£900.00
Reeds Lane Rec	Oak	Remove dead wood	£800.00	£600.00
Reeds Lane Rec	Horse Chestnut	Fell	£270.00	£300.00
Millenium Garden	Group of Hornbeam	Fell dead or dying trees	£140.00	£275.00
War Memorial	Holm Oak	Crown Reduction/ Shape	£0.00	£300.00

Tree Surgeon A

It is proposed to award Tree Surgeon A with the following tree works:

- Trinity Court, weeping willow reduction - **£200 plus VAT.**
- South Avenue Rec (play Area) – 3m Reduction - **£800 plus VAT.**
- South Avenue Rec – 3m reduction - **£800 plus VAT.**
- Reeds Lane Rec – Dead tree felling - **£270 plus VAT.**
- Millennium Garden – fell dead and dying trees - **£140 plus VAT**

Total Cost £2,210.00 plus VAT

Tree Surgeon B

It is proposed to award Tree Surgeon B with the following tree works:

- Village Centre, Oak reduction - **£300 plus VAT.**
- Wilderness wood, Ash reduction - **£600 plus VAT.**
- South Avenue, Pollard 11 trees and fell one dying tree - **£2,000 plus VAT.**
- Reeds Lane Rec, Oak dead wood removal - **£600 plus VAT.**
- War Memorial, Holm oak crown reduction and shaping - **£300 plus VAT.**

Total Cost £3,800.00 plus VAT

Funding

The following funds will be required from the relevant budget codes:

- Cemetery – 201/5550 - **£1,400 per VAT.**
- Recreation Grounds 202/5550 - **£3,370.00 plus VAT.**
- Hurst Meadows – 210/5550 - **£600.00 plus VAT.**
- Millennium Garden – 210/5430 - **£340.00 plus VAT.**
- Village Centre - 701/5410 - **£300 plus VAT.**

Total overall cost £6,010.00 plus VAT.

Recommendation

The Committee is asked to **AGREE** to award Tree Surgeon A with works to the amount of **£2,210.00 plus VAT** and to award Tree surgeon B with works to the amount of **£3,800.00 plus VAT.**

A total cost of **£6,010.00 plus VAT** from the above budget codes.

RECOMMENDATION: The Committee is asked to **AGREE** to award Tree Surgeon A with works to the amount of **£2,210.00 plus VAT** and Tree Surgeon B with works to the amount of **£3,800.00 plus VAT.** A total cost of **£6,010.00 plus VAT.**
