



Hurstpierpoint & Sayers Common Parish Council
Email: office@hurstpierpoint-pc.gov.uk
Website: www.hurstpierpoint-pc.gov.uk
Telephone: 01273 833264

Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Dear Councillor,

Members are summoned to attend the **Community Engagement Committee meeting** to be held on **Thursday 14th November 2024 at 7.30pm** at Sayers Common Village Hall. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council

8 November 2024

Committee Membership: Cllr Claire Majsai (Chair), Cllr Bob Sampson (Vice Chair), Cllr Mike Avery, Cllr Helen Bedford, Cllr Duncan Ranger, Cllr Lindsay Thompson, Cllr Susan Dyke, Cllr Sarah Baldey and Cllr Annette Street

AGENDA

1. **Apologies for Absence:** To receive and accept apologies for absence.
2. **Declarations of interest:** To receive and record any declarations of interest.
3. **Minutes of the Previous Meeting of the Community Engagement Committee:** To receive and adopt the minutes of the 12 September 2024 Community Engagement Committee meeting.
4. **Adjournment for Questions from the Public:** To consider adjourning the meeting to receive questions from members of the public in accordance with Standing Orders.
5. **Review of Action Plan:** To agree and update Version 3 of the 2024/2025 Action Plan
6. **Budget Monitoring:**
 - 6.1. **To review the Budget Monitoring Report for the Committee including:**
 - a) The Nominal Ledger (year to Date)
 - b) Detailed Income & Expenditure at 31st October 2024.
 - 6.2. **Suggested Draft Budget for 2025/26:** To review and assess the Committee's budget requirements for 2025/26 to support the aims of the Community Engagement Action Plan and the Council's Sustainability Strategy and submit the detail to the Finance, Governance & Estates Committee.

RECOMMENDATION: The committee **AGREE** to present the Draft Community Engagement budget to the Finance & Governance Committee on 5th December 2024.

7. **Parish Council Grant Applications:**
 - 7.1. **New Small Grant Applications to be considered 2024/25:** To consider grant applications:
Grant Budget 2024/25: £4000 Budget Remaining £2440.09

Organisation	Grant Request For	Amount Requested	Amount Awarded 2023
a) St Catherine's Hospice	Supporting the Community Team who care for local residents facing the end of life, within the comfort and	£500	£500

	familiar surroundings of their own home.		
b) St Peter & St James Hospice	Towards providing expert care to adults in our community living with a life limiting illness	£500	£500
c) Hurst Toy Bank	To assist with the purchase of presents for children in the community whose families wouldn't otherwise be able to afford to buy for	£500	£500

7.2. Community Events Grant Applications to be considered 2024/25 To consider grant application:
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No direct Community Events Grant Applications received. Committee is asked to consider using the remaining funds to cover the £30.60 Club Suite hire fee to run a drop in first aid workshop, as per the request from WSFB previously circulated to committee via email. The original date for the event was due to be 14 November but has been delayed, new date to be fixed.

7.3. Health & Wellbeing Grants Budget 2024/25 £1,000 Budget remaining £1,000: To consider grant application.

Grant Budget 2024/25: £1000 Budget Remaining £748

Organisation	Grant Request For	Amount Requested	Amount Awarded 2023
a) 4Sight	To support 6 residents of the parish living with sight loss	£390	£275

7.4. Health & Wellbeing Projects Budget 2024/25 £1000 Budget remaining £0

There were no applications for new projects received.

7.5. Sustainable Communities Grant Applications to be considered:

Organisation	Grant Request For	Amount Requested	Amount Awarded 2023
a) The Monday Group	To support the work of the Monday group, maintaining and improving the rights of way network for walkers	£500	£500 (from Small Grants budget)
b) The Village Centre	To install a compost bin behind the Village Centre building	£52	N/A

8. Information Items, Correspondence Received and Requests:

8.1. High Street Update: To receive a verbal update from Cllr Bedford and Cllr Thompson.

8.2. Reeds Lane Recreation Ground Phase 2: To review the briefing note on progress, timescales and proposals for phase 2.

8.3. Sayers Common Christmas Tree: To review the briefing note regarding the request for an illuminated "tree."

RECOMMENDATION:

- The committee **DOES NOT AGREE** to the installation of a tree *at this time* for the reasons outlined in the briefing note.

8.4. Hurstpierpoint Wassail 2025: To receive notes from meeting on 25.10.2024 and agree budget for 2025 event.

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