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Village Centre
Trinity Road
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Briefing Note

Estates & Facilities Update

5th December 2024

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities November to December 2024.

Hurst Meadows

Completed: -

- WSCC have started planting hedge plants and Trees along the Cycleway in Hurst Meadows.

Upcoming: -

- *Registry is to be completed with the Rural Payment Agency.*
- *The E&F Manager is to investigate the cost to install a path surface at the entry from Bellows Nose to Buckwilly and Fifteen Acre.*
- *Hovelfield North Path is to have the edges cleared and vegetation cut back to bring the path back to its full width.*
- *The Management plan is to be updated to include, who is responsible for Hedges, ditches, trees and boundaries.*

Tree Works

Completed: -

- Tree works for 2024/25 have been booked in with Timbertongs and Justin Lee Tree Services. Works have been announced on our website and social media.

Upcoming: -

- *Quotes to be obtained for next year's Tree Surveys.*

Court Bushes

Completed: -

- Fire retainers have been installed.
- The wall has been repaired in the Function room, awaiting the heaters to be rewired.
- RED 5 have cleaned the windows.

Upcoming: -

- Defibrillator cabinet to be installed on 10th December 2024.

Village Centre

Completed: -

- Festive decorations have been put up in the Main Hall.
- RED 5 have cleaned the windows.

Upcoming: -

- *PAT Testing to be carried shortly.*
- *More investigation is required for a replacement Velux controller.*

Reeds Lane Recreation Ground

Completed: -

- 4 x Playground contractors have been met on site with a basic spec and asked to provide quotes, in order to obtain equipment options and costings.

Upcoming: -

- *Preparations for Phase 2 to be continued.*

South Avenue Recreation Ground

Completed: -

- Tree works in South Ave Play Area, due to be completed on 5th December 2024.

Upcoming: -

- *The Lime Tree Avenue has been booked in with Greenscene Landscapes and will be planted this, Winter.*
- *Tree works in South Ave Play Area, are due to be completed on 5th December 2024. The Play Area is to be closed on 5th December for safety. Posters have been placed on the gates into the site and a FB and Website post will be posted.*

Speed Indicator Device (SID) update.

- No Data this month.

Other Facilities

Completed: -

- The Chapel/Workshop roof has been surveyed and Steel tie rods are required. Clive Voller has been asked to prepare a Schedule of works and Sketch Plan.
- Festive lighting Licences have been obtained from Enerveo and WSCC and sent to Merling lighting.
- Festive lighting due up the W/C 25th November 2024.
- Enerveo have repaired the streetlight on Pitt Lane.
- The E&F Manager and Maintenance Officer have attended a Cemetery & Churchyard safety course on the 25th November.
- We are unable to obtain S106 funding for the War Memorial Bollards.
- Dyno-rod have cleared the blockage at Trinity Road Public Toilets.
- The jetting and CCTV survey of Trinity Road Public Toilets has been approved and booked in with Section 24 following another drainage blockage at the toilet block.

Ongoing: -

- The Village Garden Flagpole servicing and structurally testing is being investigated, awaiting an estimate from Roch NDT.
- Structural testing of the Parish Council Streetlights, is being investigated, awaiting a estimate from roch NDT.
- Awaiting a quote to clean the Drains on South Avenue and Cemetery from Section 24.

RECOMMENDATION: The Committee is asked to NOTE the update report.