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Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Briefing Note

Estates & Facilities Update

16th January 2025

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities December to January 2025.

Hurst Meadows

Completed: -

- We have now Registered with the Rural Payment Agency.
- Anti Slip tap has been installed on the Bellow Nose to Buckwilly bridge.
- Following a break into a property on college lane, which resulted in a broken padlock at the Buckwilly/College lane vehicle gate, a new padlock has been installed.
- Wood chip provided by Justin Lee has been spread at the Buckwilly Entry point from Bellows Nose ahead of the Wassail event.

Upcoming: -

- *Hovelfield North Path is to have the edges cleared and vegetation cut back to bring the path back to its full width.*
- *The Management plan is to be updated to include, who is responsible for hedges, ditches, trees and boundaries.*
- *The Hovelfield to Edgerley Meadow vehicle gate is to be removed.*
- *The remaining Monday Group Bench is to be installed in Fifteen acre once the weather/ground conditions have improved.*

Tree Works

Completed: -

- Tree works for 2025 have been booked in with Timbertongs and Justin Lee Tree Services. Works have been announced on our website and social media.

Upcoming: -

- *Quotes to be obtained for next year's Tree Surveys.*

Court Bushes

Completed: -

- A new defibrillator cabinet has been installed.
- The St Lawrence Fair container was broken into. A temporary padlock has been installed by the Parish Council and will be replaced when the St Lawrence fair provide one. It appears that nothing had been stolen.

Upcoming: -

Village Centre

Completed: -

- Thermal installation has been installed in the window panels in the Parish Office.
- Festive decorations have been taken down and put into storage.

Upcoming: -

- *PAT Testing to be carried out shortly.*
- *More investigation is required for a replacement Velux controller.*

Reeds Lane Recreation Ground

Completed: -

- The Estates & Facilities manager has met with Grasstex at Reeds Lane Recreation ground, to obtain a quote to improve the football playing area as part of Phase 2.
- Greenscene have been asked to provide a quote to install fencing around any new play equipment installed.
- 4 x playground contractors have been met on site with a basic spec and asked to provide quotes, in order to obtain equipment options and costings.

Upcoming: -

- *Preparations for Phase 2 to be continued.*

South Avenue Recreation Ground

Completed: -

- Tree works in South Avenue Play Area completed on 5th December 2024.
- Lime Tree Avenue (5xCommon Limes) planted in December funded by Hurstpierpoint Society and S106.

Speed Indicator Device (SID) update.

- No Data this month.
- The SID was placed on Wickham Hill on 19th December 2024.

Other Facilities

Completed: -

- Section 24 have completed the survey and jetting of the Trinity Road Public Toilets.
- MVG has completed the Bus Stop Electrical Testing.
- The Village Garden Festive Lights were turned on for the Choir service on the 14th December.
- The New Defibrillator will be installed by MVG on the 15th January 2025 at the Sportsman Pub.
- The Chapel/Workshop roof has been surveyed and Steel tie rods are required. Clive Voller has prepared a Schedule of works and Sketch Plan.
- The Maintenance Officers power tools have been serviced.

Ongoing: -

- *Finger post repairs are due to be completed by the end of January 2025.*

RECOMMENDATION: The Committee is asked to NOTE the update report.