



Hurstpierpoint & Sayers Common Parish Council
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Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Dear Councillor,

Members are summoned to attend the **Community Engagement Committee meeting** to be held on **Thursday 13th February 2025 at 7.30pm** at Hurstpierpoint Village Centre. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council

Friday 7th February 2025

Committee Membership: Cllr Claire Majsai (Chair), Cllr Bob Sampson (Vice Chair), Cllr Mike Avery, Cllr Helen Bedford, Cllr Duncan Ranger, Cllr Lindsay Thompson, Cllr Susan Dyke, Cllr Sarah Baldey and Cllr Annette Street

AGENDA

1. **Apologies for Absence:** To receive and accept apologies for absence.
2. **Declarations of interest:** To receive and record any declarations of interest.
3. **Minutes of the Previous Meeting of the Community Engagement Committee:** To receive and adopt the minutes of the 14 November 2024 Community Engagement Committee meeting.
4. **Adjournment for Questions from the Public:** To consider adjourning the meeting to receive questions from members of the public in accordance with Standing Orders.
5. **Review of Action Plan:** To agree and update Version 4 of the 2024/2025 Action Plan.
6. **Budget Monitoring:**
 - 6.1. **To review the Budget Monitoring Report for the Committee including:**
 - a) The Nominal Ledger (year to Date)
 - b) Detailed Income & Expenditure at 31st January 2025.
7. **Parish Council Grant Applications:**
 - 7.1. **New Small Grant Applications to be considered 2024/25:** To consider grant applications:
Grant Budget 2024/25: £4500 Budget Remaining £1140.09

Organisation	Grant Request For	Amount Requested	Amount Awarded 2023
a) Heber Opera	Costumes and props	£500	N/A
b) St Lawrence school PTA	PTA equipment including branded t-shirts, donation buckets and shelving for the PTA shed	£479.50	N/A
c) Sayers Common Village Society	Temporary flagpole style Christmas tree with lights	£500	N/A

7.2. Community Events Grant Applications to be considered 2024/25 To consider grant application:
Grant Budget 2024/25: £4000, Budget Remaining £33

Committee to note that £30.60 is still potentially earmarked to cover the Club Suite hire fee to run a drop in first aid workshop, as agreed at the 14th November meeting. No date for this has been set yet.

7.3. Health & Wellbeing Grants Budget 2024/25: To consider grant application.

Grant Budget 2024/25: £1000 Budget Remaining £358

There were no Health & Wellbeing grant applications received.

7.4. Health & Wellbeing Projects

Budget 2024/25 £1000 Budget remaining £0

There were no applications for new projects received.

7.5. Sustainable Communities Grant Applications to be considered:

Grant Budget £1500, Budget remaining £948

There were no Sustainable Communities grant applications received.

8. Events Working Group Minutes: To receive the notes from the meetings:

- a) 13th December 2024
- b) 16th January 2025

9. Information Items, Correspondence Received and Requests:

9.1. High Street Update: To receive a verbal update from Cllr Bedford and Cllr Thompson.

9.2. Mid Sussex Applauds: To discuss potential nominations for this year's award, noting the closing date is 7th March. The award categories can be found online: <https://www.midsussexapplauds.co.uk/award-categories.html>

9.3. Community Forum: To receive the notes from the Community Forum held on 29th January 2025.

9.4. Hurstpierpoint Wassail 2025: To receive a verbal review of the Wassail Event on 11th January 2025.

9.5. External Communication: To receive a verbal update on communication from Cllr Majsai.