



Hurstpierpoint & Sayers Common Parish Council
 Email: office@hurstpierpoint-pc.gov.uk
 Website: www.hurstpierpoint-pc.gov.uk
 Telephone: 01273 833264

Village Centre
 Trinity Road
 Hurstpierpoint
 West Sussex BN6 9UY

SMALL GRANT APPLICATION (Please ensure you are using the correct application form)

Please note that this application should be accompanied by a copy of the financial details of the requesting organisation. Where relevant we will need to see account details showing income, expenditure, and the level of balances. If annual accounts are not available, copies of the bank statements or receipts for expenditure should be enclosed.

1.	Name of Organisation	Heber Opera
2.	Name, Address and Status of Contact within the organisation	Jenny Hawkes, Treasurer [REDACTED]
3.	Telephone number and Email Address	[REDACTED]
4.	Is the Organisation a Registered Charity? If yes, then please provide charity number	Not a charity. Heber has been funding its productions through craft fairs, paid engagements and donations for 35 years and is run by a Management Team
5.	Amount of Grant Requested	£500 would be great but any amount the Council feels able to provide will be most welcome
6.	For what purpose or project is the grant requested, what local need does it address and who would benefit? Please be as detailed as possible about how exactly the funds would be spent. If for a specific project, when would you anticipate that to complete/how long would the funds last? (Continue on a separate sheet if necessary).	Heber Opera is looking for financial support to hire in, and provide materials to make costumes and stage properties for its next opera production in May 2025; performances are in Lindfield, Uckfield, Steyning and Hurstpierpoint Village Centre. Funds would be spent prior to May performances and certainly in time for the dress rehearsal on 15 May. Heber Opera has been performing opera across Sussex for 35 years and bringing this art form into community spaces where opera is rarely, if ever, performed. By performing in the round and always singing in English, performances are accessible to everyone at affordable prices. The company has a list of supporters several hundred strong and Hurstpierpoint is always the largest audience of our tours. Since Heber rehearses regularly in Hurstpierpoint Village Centre we feel very much part of the community. Heber Opera's production for 2025 is Un Giorno du Regno (King for a Day) a comedy by Guiseppe Verdi, which has been specially translated into English for Heber. This is a rarely performed opera and offers audiences a chance to see and hear this gem in their own community. Benefits of Heber Opera performances are not only to audiences (who may not be in a position to pay £hundreds to visit a large opera house), but the performers, both singers and musicians, who would not otherwise be able to take part in such large scale works.
7.	What will be the total cost of the project?	The total cost of a Heber Opera production is generally between £12,000 and £15,000. Neither the Musical nor Stage Director are paid anything other than essential expenses and the singers (with occasional exceptions for career soloists) are also not remunerated other than occasional expenses. The company's largest costs are orchestra, lighting, rehearsal accompanist and hall hire.

8.	If the total cost of the project is more than the grant, how will the residue be financed?	Current Heber Opera funds are in the order of £8,000 (as of 2 Jan 2025, bank statement attached) with some income invoiced but not yet paid. All regular Heber Opera singers pay a subscription (for this production this is set at £160 pp) that helps towards rehearsal costs and most of these are yet to be collected when rehearsals start 5 January. Much of the costs do not fall due until after the production (eg paying the lighting company, venues and orchestra) so ticket sales are expected to cover the shortfall. For our last full production in 2023 ticket sales were approximately £4,300.
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9.	Have you applied for a grant for the same project to another organisation? If so, which organisation and how much?	No
10.	Approximately how many/what percentage of those who will benefit are parishioners?	This is hard to say what proportion of our audience members are from the village as we don't ask our supporters where they live (communications are by email). However, Hurstpierpoint always attracts a larger audience than any of our other venues and many faces are familiar to me (as a Hurstpierpoint person) as village residents. We also draw in people from surrounding vilalges as we have members who live in Hassocks and other communities close by.
11.	Have financial details been enclosed with the grant application?	Attached (Excel) are the accounts for the last full production in 2023: we were not able to put on a show in 2024 due to illness of our Musical Director, but don't anticipate the 2025 production will cost any more than this one. There is a separate tab covering the cost of costumes and props for this show.
12.	Please list any other supporting documents that have been included.	Click links to download from DropBox Spreadsheet of income/expenditure for Tales of Hoffmann 2023. https://www.dropbox.com/scl/fi/v5gcn1486j9z41im1i16y/Hoffmann-accounts-2023.xlsx?rlkey=ru7m6l2tbeq92or1fzymplcgt&st=9btv3q0g&dl=0 Bank statement showing transactions from 1 November 2024 to 2 January 2025. Note this is a download from Heber Opera's Lloyds Bank account into Excel so not ideally formatted. Paper print outs can be supplied if necessary. https://www.dropbox.com/scl/fi/0u4ylmp3sr5x4i30gww25/Heber-Accounts-Nov24-to-2Jan25.xls?rlkey=c5m9t970vaxld9rt7f6zupkuo&st=wj328skq&dl=0

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed...J S Hawkes (Treasurer, Heber Opera).....Date.....2 January 2025...

Please return this completed form, together with all relevant accompanying information to:

Office@hurstpierpoint-pc.gov.uk or via post:

Clerk to the Council

Hurstpierpoint & Sayers Common Parish Council

Trinity Road, Hurstpierpoint

West Sussex, BN6 9UY

DATA PROTECTION

We take the protection of your personal data seriously. If you contact or communicate with us we may hold your contact and other details. We will only use this information for the purposes of carrying out our Council business with you. We will not pass your details to any other person or organisation without your express permission. We are registered with the ICO (Information Commissioners Office). For details of our full privacy notices please go to our website.

Transaction D	Transaction T	Sort Code	Account Num	Transaction Descriptic	Debit Amount	Credit Amount	Balance
27/12/2024	FPI			HAWKES JENNIFER HEBER FP24362O13679737 070116		£517.46	£7,704.00
27/12/2024	FPI			HAWKSLEY STEPHEN STEVE HAWKSLEY FP24361O13121		£160.00	£7,186.54
24/12/2024	FPI			HAWKES JENNIFER HEBER FP24359O12121414 070116		£173.00	£7,026.54
23/12/2024	FPI			B JACKSON 600000001480032054 110102 10 23DEC2		£25.00	£6,853.54
23/12/2024	FPI			HAWKES JENNIFER HEBER FP24356O09678299 070116		£160.00	£6,828.54
23/12/2024	FPO			MRS J S HAWKES 100C	536.66		£6,668.54
20/12/2024	FPI			BROOKS VS VERONICA 391088114161022101 404780		£160.00	£7,205.20
16/12/2024	FPO			DENNIS WATKINS & C	30		£7,045.20
16/12/2024	FPO			DENNIS WATKINS & C	219.12		£7,075.20
27/11/2024	FPI			HAWKES JENNIFER HEBER FP24332O10765680 070116		£365.80	£7,294.32
25/11/2024	FPO			A T NAIL LTD 300000001466601821 HEBER BLUEBELL '2		£180.00	£6,928.52
25/11/2024	FPO			HURSTPIERPOINT VIL 600000001462852407 HEBER OPI		£242.65	£7,108.52
25/11/2024	FPI			HAWKES JENNIFER HEBER FP24329O08285172 070116		£21.00	£7,351.17
14/11/2024	FPI			BACON RA DICK BLUEBELL 2024 018125803190411101		£15.00	£7,330.17
12/11/2024	FPI			HAWKES JENNIFER HEBER FP24317O19097405 070116		£120.00	£7,315.17
12/11/2024	FPI			HAWKES JENNIFER HEBER FP24317O19096629 070116		£15.00	£7,195.17
12/11/2024	FPO			MRS J S HAWKES 500000001455936139 GIORNO ACT 1		£13.89	£7,180.17
11/11/2024	FPI			BARGER J JAN BARGER COHEN 25130816304224000N 6		£15.00	£7,194.06
11/11/2024	FPI			DAVIES CYNTHIA CYNTHIA DAVIES FP24315O18202178		£15.00	£7,179.06
11/11/2024	FPI			MRS L A & MR T S W LISA WEEKES 000000000329496965		£15.00	£7,164.06
11/11/2024	FPI			ROBERT D C DAVERSUBS 137030845402011101 401404		£15.00	£7,149.06
11/11/2024	FPI			NUNN DJ & AI DERRICK NUNN 941760039001901101 40		£15.00	£7,134.06

Hoffmann Accounts as at 25 October 2023

Outgoings

Date	Payee	Amount	For
27-Mar-23	Amber Reeves Pigott	£18.40	Reimbursement of audition travel expenses
09-May-23	Hurst Festival	£200.00	Festival brochure advert
28-May-23	J Hawkes	£443.29	Hoffmann scores
12-Jun-23	Graham King	£45.00	Accompanist
19-Jun-23	Philip Sear	£40.00	Accompanist
26-Jun-23	J Hawkes	£89.50	Posters and flyers
07-Jul-23	Tim Nail	£210.00	Accompanist
11-Jul-23	Roy Riggs	£95.00	Refund for duplicate subs payment
25-Jul-23	Graham King	£80.00	Accompanist
07-Aug-23	David Force	£80.00	Accompanist
07-Aug-23	Tim Nail	£240.00	Accompanist
18-Aug-23	Steyning Parish Council	£500.94	Hall Hire
21-Aug-23	Miles Peacock	£150.00	Accompanist
22-Aug-23	Philip Sear	£160.00	Accompanist
22-Aug-23	1st Hurstpierpoint Scout Group	£60.00	Hall hire
28-Aug-23	J Hawkes	£312.58	Props
29-Aug-23	Barawood Publishing	£99.00	Advertising
31-Aug-23	J Hawkes	£20.00	Refreshments refund
04-Sep-23	Uckfield Town Council	£839.04	Hall Hire
06-Sep-23	King Edward Hall	£380.30	Hall Hire
19-Sep-23	Tim Nail	£600.00	Accompanist
19-Sep-23	J Hawkes	£156.62	A1s £59.94 + programmes £96.68

Income

Date	Source	Amount
#####	Paul Houston subs	£95.00
#####	Veronica Brooks subs	£95.00
#####	Dick Bacon subs	£95.00
02-Jun-23	Steve Hawksley subs	£95.00
02-Jun-23	Roy Riggs subs	£95.00
05-Jun-23	John Hole subs	£95.00
09-Jun-23	Jan Barger subs	£95.00
12-Jun-23	J Hawkes subs	£95.00
12-Jun-23	Cynthia Davies subs	£95.00
20-Jun-23	Julie Emerton subs	£95.00
06-Jul-23	John Torry subs	£95.00
07-Jul-23	Roy Riggs subs (duplicate, to be refunded)	£95.00
10-Jul-23	Dave Roberts subs	£95.00
10-Jul-23	Derrick Nunn subs	£95.00
10-Jul-23	Philip Manning subs	£95.00
17-Jul-23	Bethan and Laurie Jackson subs	£190.00
18-Jul-23	Pam Cross subs	£95.00
27-Jul-23	Dave Swinhoe subs	£95.00
29-Aug-23	John Hole additional score	£15.00
12-Sep-23	Ticket sales (cheques) Begley, Braund, Noon, Worman	£216.00
18-Sep-23	Tickets 4 Hurst (taken by J Hawkes card reader)	£64.00
23-Sep-23	Cash - tickets, programmes, refreshments, Lindfield	£130.00

Hoffmann Accounts as at 25 October 2023

30-Sep-23	Sara Gardner	£42.00	FOH, refreshments and box office phone
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Outgoings Continued

Date	Payee	Amount	For
03-Oct-23	Sussex Living	£84.00	Advertising
03-Oct-23	Anna Cooper	£1,118.53	Soloist expenses and fee (£90 per performance)
03-Oct-23	Ash Howard	£501.49	Soloist expenses and fee (£90 per performance)
03-Oct-23	Sue Gregg	£455.00	Band payment
03-Oct-23	Alan Lakin	£455.00	Band payment
03-Oct-23	Hilary Ougham	£455.00	Band payment
03-Oct-23	Trevor Denyer	£455.00	Band payment
03-Oct-23	Christine Tuson	£455.00	Band payment
03-Oct-23	Susan Denyer	£455.00	Band payment
03-Oct-23	Tim Nail	£455.00	Band payment
03-Oct-23	J Emerton	£382.59	Costumes
03-Oct-23	Philip Sear	£150.00	Paid in error
05-Oct-23	Hurstpierpoint Village Centre	£1,043.95	Hall Hire
12-Oct-23	Michael Withers	£400.00	Music stands and orchestration
13-Oct-23	Pitch Black (Mobile Stage Ltd)	£2,200.00	Lighting and staging
19-Oct-23	Matt Connolly	£450.00	Travel expenses
25-Oct-23	J Hawkes	£150.00	Refund cash used for floats

24-Sep-23	Cash - tickets, programmes, refreshments, Steyning	£235.00
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Income Continued

Date	Source	Amount
30-Sep-23	Cash - tickets, programmes, Uckfield	£155.00
01-Oct-23	Cash - tickets, programmes, refreshments, Hurst	£195.00
01-Oct-23	Raffle (cash Hurstpierpoint)	£95.00
03-Oct-23	J Hawkes - for card payments taken, all venues	£557.86
03-Oct-23	Coins - all venues	£120.40
03-Oct-23	Ticketsource	£1,792.36
03-Oct-23	Gill - tickets (balance paid)	£134.64
03-Oct-23	Ticketsource	£1,488.43
03-Oct-23	Pam Cross purchase of table and stool	£40.00
16-Oct-23	Philip Sear return of payment in error	£150.00
23-Oct-23	Christine Tuson overpayment return	£455.00

Hoffmann Accounts as at 25 October 2023

Total Outgoings	£14,527.23
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Total Income	£7,648.69
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Available funds

25-Oct-23	Bank Balance	£3,170.55
25-Oct-23	Petty Cash held	£106.46

Loss	-£6,878.54
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