



Hurstpierpoint & Sayers Common Parish Council
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Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Dear Councillor,

Members are summoned to attend the **Community Engagement Committee meeting** to be held on **Thursday 3rd April 2025 at 7.30pm** at Hurstpierpoint Village Centre. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council

Friday 28th March 2025

Committee Membership: Cllr Claire Majsai (Chair), Cllr Bob Sampson (Vice Chair), Cllr Mike Avery, Cllr Helen Bedford, Cllr Duncan Ranger, Cllr Lindsay Thompson, Cllr Susan Dyke, Cllr Sarah Baldey and Cllr Annette Street

AGENDA

1. **Apologies for Absence:** To receive and accept apologies for absence.
2. **Declarations of interest:** To receive and record any declarations of interest.
3. **Minutes of the Previous Meeting of the Community Engagement Committee:** To receive and adopt the minutes of the 13th February 2025 Community Engagement Committee meeting.
4. **Adjournment for Questions from the Public:** To consider adjourning the meeting to receive questions from members of the public in accordance with Standing Orders.
5. **Review of Action Plan:** To agree and update Version 5 of the 2024/2025 Action Plan.
6. **Budget Monitoring:**
 - 6.1. **To review the Budget Monitoring Report for the Committee including:**
 - a) The Nominal Ledger (year to Date)
 - b) Detailed Income & Expenditure at 28th February 2025.
7. **Parish Council Grant Applications:**
 - 7.1. **New Small Grant Applications to be considered 2025/26:** To consider grant applications:
Grant Budget 2025/26: £4,500. Budget Remaining £4500

There were no Small Grant Applications received.

7.2. Community Events Grant Applications to be considered 2025/26 To consider grant application:
Grant Budget 2025/26: £4,500. Budget Remaining £4,500

Organisation	Grant Request For	Amount Requested	Awarded 2024/25
a) Santa Fun Sunday	Santa gifts for children, Public liability insurance, Gazebo for musicians & signs	£1,000	£1,635.91 (£638 Community Events + £359.91 Small Grant for road signs)
b) HurstFolk	PA system, lights & crew for free events	£1,189	£579

7.3. Health & Wellbeing Grants Budget 2025/26: To consider grant application.

Grant Budget 2025/26: £1,000 Budget Remaining £1,000

There were no Health & Wellbeing Grant application received.

7.4. Health & Wellbeing Projects

Budget 2025/26 £1,000 Budget remaining £1,000

Organisation	Grant Request For	Amount Requested	Awarded 2024/25
Knit and Natter	Conference Room Hire Fees	£300 or cost of hire-fees for the Conference Room (£256.80)	£252

7.5. Sustainable Communities Grant Applications to be considered:

Sustainable Communities Budget 2025/26 £1,500. Budget remaining £1,500

There were no Sustainable Communities grant applications received.

- 8. VE Day 8th May 2025:** To discuss displaying the jubilee bunting in the High Street for 80th Anniversary of VE Day this year. Previously this has been done for us by the St Lawrence Fair at an approximate cost of £250. If agreed this would be funded from the Parish Council Events budget

RECOMMENDATION: That Committee AGREE for the bunting to be displayed in the High Street for VE day.

- 9. Reeds Lane Recreation Ground Phase 2:** To review and agree the timeline and proposed structure for the consultation on the new play equipment

RECOMMENDATION: That Committee AGREE to the proposed consultation structure and timeline

10 Information Items, Correspondence Received and Requests:

- 10.1. High Street Update:** To receive a verbal update from Cllr Bedford and Cllr Thompson.

- 10.2. Hurst Shopping Bags:** A Member of the public has requested another order of “Shop Local, Shop Hurst” bags to be sold by traders and in the charity shop as the village has run out. Please see document for approximate cost and designs.
- 10.3. External Communication:** To receive a verbal update on communication from Cllr Majsai including update from the Communications Strategy Working Group held on 3.4.2025