

V5: Parish Action Plan 2024/25: Community Engagement Committee

Reviewed 3rd April 2025

- Liaison with community topics and local groups
- Allocation of grants
- Maintain and monitor emergency plan
- Supervise Council's communications – website, noticeboards, newsletter, social media
- Develop and deliver agreed outputs from Parish Action Plan
- Manage in year committee budget within programme and delegation
- Identify and justify committee budget for future year

COMPLETED ITEMS BY COMMUNITY ENGAGEMENT COMMITTEE 2024/2025

Committee to review which actions should be added back to V1 2025/2026 CE action plan and which are deemed fully completed at this time

Objective	Planned Action	Status	Completed	Budget & Code if applicable	Resources	Notes
1. Continue to improve communications with residents and organisations in the parish.	Assist the Parish Strategy Group in consultation with residents, businesses, clubs and societies	Visioning questionnaire completed for APM soliciting online and physical responses,	May 2024			
	Hold annual Community Forum for local groups in conjunction with MSVA	Healthy attendance at the forum, used the larger function room which worked much better	January 2025	5600		Next one to be earlier in the year so as not to clash with the Wassail and to be about the mid-point after the APM
2. Young People, promote increased opportunities and support for local young people.	Offer Work Experience to Downlands Students	Work experience took place for 2 x Downlands Students in July.	July 2024			
	Encourage involvement of young people in developing and enacting council 'environmental policy' (Sustainability Strategy)	MSVA Eco Forum attended.				
		Lost Woods nature connection and play training took place on 21.6.	June 2024			
		Hurst College Community Action Day	June 2024			
3. Inform residents of, and		Knit & Natter given a grant for their room hire for 2024/2025.	April 2024	5650		Minute CE23/24.045.4

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support opportunities for older people.	Supported local groups for older people.					
		First Sayers Common Tea Party funded by the Committee set to take place on 5 th July	June 2024	5650		Minute CE23/24.036.4b
		Dementia Café restarted 3/9 at Court Bushes and in Hassocks, joint project AgeUK, Sussex Vale Rotary plus grant application received for PC funding. Funding granted to support this project for the following year, now has monthly booking at Court Bushes throughout 2025 – posters on noticeboards	September 2024 November 2024	 5640 & 6560		Successful Launch Day 3.9
4. Support Important Parish Events	Support, publicise and attend (where appropriate) local community events	St Lawrence Fair: Successful stall run at 2024 fair, stall and new banner looked great.	July 2024	5600		
		Hurst Festival: Grant awarded towards the Super Sunday event, promote this event via the usual channels.	September 2024	5630		CE23/24.045.2
7. Options will be explored to provide adequate public transport facilities in the parts of the Parish currently under-served.	Publicise free transport to the APM 2024	Transport provided from Sayers Common Village to the APM, advertised via website, posters, social media and in the shop – only Cllr Sampson on the bus.	May 2024			
	Publicise where transport does exist	273 bus service significantly improved, including Sunday and Bank Holiday service, with funding from WSCC and Brighton and Hove Council, widely publicised on social media already – circulate again in July Hurst Life for those residents not online, also in August Hurst Life including new real time info boards	September 2024			

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ONGOING ACTIONS 2024/2025 for review into 2025/2026

Objective	Planned Action	By When	Status	Last Updated	Budget & Code if applicable	Resources	Notes
1. Continue to improve communications with residents and organisations in the parish.	Improve Annual Parish Meeting with the aim of increasing participation.	May 2025	2024 APM took place on 21.5.24 Events Working Group reviewed as per notes from the meeting, decisions for a theme for May 2025 to be considered after the St Lawrence Fair EWG meeting to be set over coming weeks to look at plans for 2025 Theme confirmed as Health & Wellbeing, return of 1 minute pitches, 2 shorter speakers and groups in the hall.	June 2024 November 2024 February 2025	5600		
	Assist the Parish Strategy Group in consultation with residents, businesses, clubs and societies	Ongoing	Assist with promoting Parish Strategy consultation questionnaire in due course. High Street business questionnaire already publicised/linked to via the PC website. Enquiries made with Hassocks PC regarding their own consultation.	September 2024			
Objective	Planned Action	By When	Status	Last Updated	Budget & Code if applicable	Resources	Notes
2. Young People, promote increased opportunities and support for local young people.	Chair/Vice Chair to continue to attend Mid-Sussex Health and Wellbeing Network to develop relationships with agencies/charities.	Ongoing	Chair attending network meetings when possible, most recent 19 th June regarding support for young people with Autism and SEN. Chair also now attends Community People's Children and Young People's Forum and Mid Sussex Youth Cluc Focus Group when possible.	July 2024 February 2025			
	Promote/develop youth activities at Court Bushes. To continue liaising with MSDC and WSCC regarding Youth Provision following closure of MSCYP	Ongoing	Still being pushed with MSDC/WSCC, discussions being held with Worth PC in relation to use of their "purple bus". New Clerk now in situ so could consider approaching again for costs. Better Young Lives meeting hosted by MSDC but Parish Council not included	September 2024 September 2024			

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			Meeting held with Hassocks PC regarding their efforts for Youth Provision, the church has set up a youth group, with assistance from the council, which is working well. Meeting held 10.9 with Rev Richard from Holy Trinity they are looking at employing a youth worker, much will depend on the candidate selected but possibility they would be available for a community youth group separate from the church once a week Youth worker has now been appointed and settling into role, may have capacity to assist with community youth work later in the year. She will be attending the youth forum being run by Community People	September 2024 September 2024 February 2025			
	Encourage involvement of young people in developing and enacting council 'environmental policy' (Sustainability Strategy)	Ongoing	Hurst Rethink youth group were invited to have a table at the APM but despite several chaser emails they did not respond. Jo Burke from Brighton Folk Choir approached the school regarding the Wassail offering a free workshop but did not receive any response at all.	April 2024 February 2025			

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3. Inform residents of, and support opportunities for older people.	Develop and regularly review Dementia Awareness Project.	Ongoing	Pharmacy settling in well to the village and Council intend to approach them about safe spaces and dementia friendly buildings, particularly important with the collapse of "Know Dementia" locally.	April 2024			
			Aim was for Sara Smart previously of AgeUK to assist but now she has left the organisation we are looking at other avenues/will link in with her replacement. Lesley from Promedica24 indicated at the Community Forum that this is something they might be able to deliver. Further enquiries to be made, potentially setting a date and then offer the training out to businesses in the area. Chair attends Community People's Older People's Forum when possible	February 2025 February 2025 February 2025			
			Publicity about "safe spaces" in May Hurst Life article, plus appeal to more businesses to take part with a view to a re-launch/new training session. Some interest received from Cycling without Age, however we have struggled to find a suitable partner to run the training.	September 2024			

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4. Support Important Parish Events	Support, publicise and attend (where appropriate) local community events	September 2024	Hurst Festival: Grant awarded towards the Super Sunday event, promote this event via the usual channels.	April 2024	5630		CE23/24.045.2
		December 2024	Santa Sunday: grant awarded for 2024 event Further Small Grant awarded for the road signs. publicised in Dec Hurst Life	April 2024 September 2024 February 2025	5630 5240		
		January 2025	Orchard Wassail: Date fixed for 11 th January 2025 Meeting held 25.10, notes presented to CE 14 November, plans well underway. Successful Wassail took place 11 January	September 2024 November 2024 February 2025	5600		
5. To improve the health and wellbeing of residents (including temporary residents such as refugees) especially those who are vulnerable.	Publicising and signposting to local services.	Ongoing	Local groups/services are promoted at the Annual Parish Meeting and the Community Forum events, also on Parish Council noticeboards, in Hurst Life on our Facebook page and website	July 2023	5660		Information regularly being shared in Hurst Life articles and the PC Facebook and website page. Min Ref: CE23/24.012.06 & CE23/24.012.5
	Encouraging/facilitating groups/services to use our facilities.	Ongoing	Court Bushes to be promoted, particularly after repairs completed	September 2024			
	Hold a Community Groups Forum to increase networking between wellbeing services.	February 2025	Date fixed for 29 th Jan 2025 at Court Bushes	September 2024			
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6. Work closely with local businesses to make Hurstpierpoint a more attractive place to visit and shop.	High Street reps to work with traders to help to boost the High Street.	On-going	Posts on social media to support our high street for example recently when the High Street was closed to try and encourage footfall. Link added to the Parish Council Website in respect of Hurstpierpoint Society's "Now & Then" project, also promoted in September's Hurst Life.	September 2024			CE24/25.010.4
		December 2024	Santa Fun Sunday grant application awarded 13.6, will be promoted via the usual channels by the Parish Council.	June 2024	5630		CE24/25.008.2b
		On-going	Consultation regarding proposed parking charges. Consultation also gone to the school and wider community	September 2024 February 2025			