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Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Briefing Note

Estates & Facilities Update

20th March 2025

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities February to March 2025.

Hurst Meadows

Completed: -

- Barcombe Landscapes have been appointed to install new sections of path in Buckwilly and Fifteen Acre to improve access points. The works will be completed when the ground conditions improve.
- Anti Slip tape has been installed on the Hovelfield North to Edgerley meadow Bridge.
- Monday Group have successfully installed the remaining backed bench in Hurst Meadows, in the south boundary of Fifteen Acre.
- Millennium Pedestrian access gate has been raised and forming puddle filled.
- Fat Pony Field Vehicle gate, lowered.
- Orchard Hedge has been cut as agreed.
- Hovelfield North to Edgerley Meadow redundant Vehicle gate has been removed and temporarily stored.
- The Hedge Laying society have been contacted to review Hedges in Buckwilly and Hovelfield to establish when they can be laid.

Upcoming: -

- *Hovelfield North Path is to have the edges cleared and vegetation cut back to bring the path back to its full width.*
- *The Management plan is to be updated to include, who is responsible for hedges, ditches, trees and boundaries.*
- *HMWG are to meet with Batchelor Monkhouse on site and to discuss grant options.*

Tree Works

Completed: -

- Quote received to remove saplings along Brighton Road by the War memorial, to open up site and remove growth into the road, prolonging the life of the wall.
- All tree works for 2024/25 have been completed.

Upcoming: -

- *Trees in Hurst Meadows to be surveyed.*

Court Bushes

Completed: -

- JMR have successfully completed repairs to the staff toilet in Kiddie Capers.
- Main gate reattached to its hinges and secured to prevent it from being removed in the future.

Upcoming: -

- *A radiator cover in the function room has come off the wall, possibly due to people sitting on it. this will be reattached shortly.*

Village Centre

Completed: -

- IDM have completed their 6 monthly fire safety inspections.
- Quote received for plumbing work, including urinal flushing system, minor repairs and replacement hot water tank for the Caretakers cupboard, used by the cleaners.

Upcoming: -

- *More investigation is required for a replacement Velux controller.*

Reeds Lane Recreation Ground

Completed: -

- Phase 2 information boards have been created, and residents will be able to vote for their preferred Play tower, once a time is confirmed at the Sayers Common Community Hall to display the information boards.

Upcoming: -

- *Votes to be tallied, S106 funding to be applied for.*

South Avenue Recreation Ground

Completed: -

- Tree works in South Avenue Play Area have been completed.
- The toddler play tower has been damaged and has a sharp crack in the surface. The effected area will be tapped off and a sign put up, while repairs are organised.

Speed Indicator Device (SID) update.

- No data this month, SID located on Cuckfield Road, to be collected on the 28th March 2025.

Other Facilities

Completed: -

- 8 Parish council logo discs in Black and White have been purchased for installation on the fingerpost sin the parish to identify who is responsible for them.
- The Trinity Road public toilet drains have been inspected and cleared by the Maintenance officer and Estates and Facilities Manager.
- Velcro strips have been purchased by the CE Chair for the gazebo, to attach the Parish council sign when used.
- Parish Logo Disc, purchased and collected from Sussex Signs Centre.
- Parish Logo discs have been installed on all the Fingerposts managed by the Parish Council.
- Quotes received for repairs to the Chantry stable roof.
- Trinity Road Public Toilets have been cleared to prevent blockages.

Ongoing: -

- *Section 24 are due to start jetting South Avenue and the Cemetery, completing the survey of the Cemetery drains.*
- *Quotes to be provided for the vegetation reduction on the War Memorial along Brighton road, which is encroaching onto the road.*
- *Awaiting a schedule of works for the Chapel roof from Clive Voller.*
- *Allotment inspections to take place on 20th March 2025.*

RECOMMENDATION: The Committee is asked to NOTE the update report.