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Village Centre
Trinity Road
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Briefing Note

Estates & Facilities Update

15th May 2025

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities April to May 2025.

Hurst Meadows

Completed: -

- The HMWG has met with Batchelor Monkhouse on site to discuss possible grants. The S106 agreements are to be sent to Batchelor Monkhouse to see if we are still able to apply for Countryside Stewardship grants.
- The E&F Manager is to meet with the Hedge laying society on 26th April to discuss the laying of the hedge in Buckwilly.
- A second meeting was held with Wilbar Associates to revise the proposed cycleway.
- PJC Consultants have completed their inspections of the trees in Hurst Meadows.
- Our Work experience student from Plumpton College has carried out a count of all tree saplings and taken photos of all the meadows in Hurst Meadows.

Upcoming: -

- *The PROW and Forest School area will be cut on 16th and 17th May 2025.*
- A tree works package is being created for approval.

Tree Works

Completed: -

- Our tree cutting application has been approved by MSDC for the War Memorial and the works are programmed in for 28th May 2025.

Upcoming: -

- As above, tree works package to be completed.

Court Bushes

- *The Radiator Cover in the Function room has been reattached to the wall.*
- *The Toile cubicle in the Nursery has been repaired.*
- *The Boarding in the Club Lounge has been painted and sharp edges covered.*
- *The loose trim in the Function room kitchen has been repaired.*
- *A new mop has been purchased for the Function room area.*

Village Centre

Completed: -

- The Gutters have been Cleaned.
- The Urinal Flushing system and other plumbing issues have been completed on the 30th April 2025.

- The Main Hall Floor has been cleaned and revarnished by Sussex wood floors.
- The New fire doors were installed by Nick Bruce carpentry on 15th April 2025.
- The Club Suite flooring was scrub cleaned.

Upcoming: -

- Greenscene Landscapes has been booked in to repair 3 broken steps to the Club Suite and refix some loose slabs.
- Nick Bruce has been asked to supply a quote to repair the wall benches in front of the Village Centre, which are showing rot and becoming loose.

Reeds Lane Recreation Ground

Completed: -

- The Petanque area has been tidied ready for the upcoming Twinning Event.

Upcoming: -

- Phase 2 project tender process being formulated ready to be sent to contractors.

South Avenue Recreation Ground

Completed: -

- The Bird Rocker in the Play Area has been inspected for repairs.

Speed Indicator Device (SID) update.

- No Data this month due to device still being on site.

Other Facilities

Completed: -

- The Village Signpost in Sayers Common has been painted and the sign put back up on the 22nd April 2025.
- The Potholes outside Hillbrow Bungalow have been filled with MOT and compacted down.
- Intratest has carried out the structural testing on all Parish owned Streetlights in Hurstpierpoint and Sayers Common, the results are due on the 21st April.
- The Trinity Road Toilets drains were cleaned by the Maintenance Office and E&F Manager.
- MSDC have confirmed £9,232.58 S106 funds are available for play equipment in South Avenue Rec. Funds may be available to put towards the drainage works on South Avenue, but they will need costings before they can confirm what is available.
- The May Allotment inspection was completed on the 8th May 2025.
- Red5 will be carryout the window cleaning at the Village Centre and Court Bushes on 15th May 2025.

Upcoming: -

- Nick Bruce Carpentry is to estimate the cost to repair the toilet door in the Pitt Lane Gents, the woodwork around the bus stops.
- MVG electrical has been booked in to carry the upgrade to the public toilet internal lights to LED.
- Mascot Roofing has been booked in to repair broken tiles on Chantry Stables.
- Greenscene Landscapes have been booked in to install the new bins in May 2025.
- Greenscene Landscapes have been booked in to clean the Fingerposts and Village Signs, when cleaning the Village Gateways this year, cleaning to take place on the 16th and 17th May 2025.
- External funding for the War Memorial Bollards is being investigated.
- Nick Bruce is going to supply a quote to repair the rotten wooden work on the Bus Stops.
- War Memorial Bollards to be ordered and installed.

RECOMMENDATION: The Committee is asked to NOTE the update report.