



Hurstpierpoint & Sayers Common Parish Council
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Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Dear Councillor,

Members are summoned to attend the **Meeting of the Council** to be held on **Thursday 26 June 2025** at **7.30pm** in the **Hurstpierpoint Village Centre**. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council

Friday 20 June 2025

AGENDA

1. **Apologies for absence:** To receive and accept apologies for absence.
 2. **Declarations of interest:** To receive and record declarations of interest.
 3. **Minutes of the Previous Meeting of the Council:** To receive and adopt the minutes of the 22 May 2025 Annual Council Meeting.
 4. **Adjournment for Questions from the Public:** To consider adjourning the meeting to receive questions from members of the public in accordance with Standing Orders.
 5. **Reports from Other Authorities:** To receive reports from representatives of other authorities:
 - 5.1 **West Sussex County Council**
 - 5.2 **Mid Sussex District Council**
 6. **Committee Minutes:** To receive and where appropriate, consider the recommendations of the:
 - 6.1 **Planning Committee (2 June 2025):** There were no recommendations for Council.
 - 6.2 **Community Engagement Committee (12 June 2025):** There was one recommendation for Council:

CE25/26.009. **RESOLVED:** That the Committee **RECOMMENDS** to Council that the 2026 Annual Parish Meeting be held as a smaller, simpler event that meets the legal requirements, but adopts a more informal, open forum or round-table format, to encourage forward-looking discussion between electors and councillors.
 - 6.3 **Finance, Governance & Estates Committee (19 June 2025)** There were no recommendations for Council.
- RECOMMENDATION:** That the Council **RECEIVES** the minutes of the following Committees and **AGREES** the above recommendations:
- i. **Planning Committee (2 June 2025)**
 - ii. **Community Engagement Committee (12 June 2025)**
 - iii. **Finance, Governance & Estates Committee (19 June 2025)**

7. **Casual Vacancy:** To consider a timetable to co-opt a councillor to fill the current vacancy. To note that an official 'Notice of Vacancies' was displayed until 1 May 2025 to permit ten or more electors to call for a by-election. No such call was made, so it is proposed that the co-option advert is displayed from 30 June 2025 to 17 September 2025, to aim to fill the vacancy the 25 September 2025 Council meeting.
8. **Sayers Common Village Sign:** To consider a request from the Sayers Common Village Society to have the village sign lettering gilded.
9. **Hurst College Footpath Diversion Order:** To consider a request from Hurst College regarding their footpath diversion proposal and feedback any comments.
10. **Hurstpierpoint 20mph Zone:** To consider the proposal from West Sussex County Council for the extension of the 20mph zone in Hurstpierpoint and feedback any comments.
11. **Reports from Representatives on Outside Bodies:** To receive reports from representative on outside bodies.
12. **To note any information items, correspondence received or requests.**

Protocol for filming and recording at public meetings: The Council has a protocol for public filming, recording and photography at its meetings, which is available on the Council's website or on request at the Parish Office.
