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Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Briefing Note

Estates & Facilities Update

19th June 2025

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities May to June 2025.

Hurst Meadows

Completed: -

- The PROW (public Right of Way) and Forest School area have received their May cut.
- Barcombe Landscapes have been asked to review the path into Fifteen Acres and correct it where required.
- Logs have been placed on the small verge by the Flint Wall, to prevent vehicles from parking on it.
- The paths in the millennium garden have been topped up with the spare cycleway materials to fill in dips and trips.
- The Safe haven on the farm track from Hovelfield to Marchant's Close has been cut back.
- Cllr Llewellyn and E&F Manager have met with Emily Delicata from WSCC's public right of way team, to meet their Contractor (Barcombe Landscapes), who will be upgrading the PROW through Tilley's Copse and PROW's to Hurst College from August 2025.

Upcoming: -

- *Greenscene are to complete the cycle way verge cut back in May 2025.*

Tree Works

Completed: -

- Two Quotes have been received, and a briefing note is to be presented at the June FGE meeting.
- War Memorial Tree works were completed on 29th May 2025.

Upcoming: -

- Once approved tree works will be completed by the appointed tree surgeon.

Court Bushes

Completed: -

- *Red 5 have completed the window cleaning at Court Bushes, Inside and Out.*
- *Hallmark have completed their annual Security alarm and CCTV inspections.*
- *Pyrotex have completed their annual Fire Extinguisher inspections and change 2 x foam extinguishers.*
- *CCTV footage has been discovered of Youths climbing on the roof, this has been linked to damage to the roof and reported to the Police. An online meeting was held on 21st May to discuss further and supply the footage.*
- *Mascot roofing has completed the repairs to the 10 roof tiles.*
- *Ben Cooke has investigated the new leaks in the Nursery Toilets.*

Upcoming: -

- Ben Cooke is to provide a quote to repair the taps, however there is a larger issue with the drainage pipes, which are believed to be partially blocked by a flushes toy, which can not be extracted. It is proposed to remove all mould covered areas and install new pipes and toilets.

Village Centre

Completed: -

- The 3 steps outside the Club Suite Have been repaired by Greenscene Landscapes.
- A quote has been received from Nick Bruce to repair the benches outside the Village Centre.
- Some paint has been purchased to touch up some areas in the building.
- Red 5 Have completed the window cleaning at the Village Centre, inside and out.
- New Dorgard floor plates have been received for the Main Hall foyer doors and will be installed shortly.

Upcoming: -

- Hamish is to clear the blockage in the down pipe by the club Suite rear doors.
- A quote has been requested to paint the Club Suite.

Reeds Lane Recreation Ground

Completed: -

- The Phase 2 tender documents have been sent out to 3 Contractors, with a deadline of 1st July 2025.

South Avenue Recreation Ground

Completed: -

- The Bird Rocker in the Play Area has been repaired by Fosters Playgrounds.

Upcoming: -

- Fosters Playgrounds have been approved to repair the broken floor panel.

Speed Indicator Device (SID) update.

- The SID was placed on Albourne Road, Hurstpierpoint, from 31st March 2025 to 6th May 2025.
- 43417 Vehicles recorded.
- 36200 Vehicles traveling under or on the speed limit.
- 7217 Vehicles traveling over the speed limit (16.6% speeding).
- 135 Vehicles were travelling over 10 mph over the speed limit (0.3% excessively speeding).
- 58.1 Mph was the top speed recorded.
- The SID was placed on Idenhurst, Hurstpierpoint on 20th May 2025.
- All SID data for April has been sent to the Community Speed Watch Officer.

Other Facilities

Completed: -

- The Village Gateways, Fingerposts and Hurstpierpoint Village Sign have been cleaned by Greenscene Landscapes.
- A hose pipe, Glue, drainage rods and White Spirit has been purchased for Hamish.
- Some Windowpanes have been purchased for the Village Garden and War Memorial Bus Stops and installed by the Maintenance officer.
- A quote has been received and approved for Nick Bruce to replace the broken door in the Pitt lane Public Conveniences.
- A Quote has been received from Nick Bruce Carpentry to repair rotten woodwork on the Bus stops in Hurstpierpoint and supply a Village Sign replacement Post.
- Ventham Construction have completed installation of the steel ties works in the Chapel on 5th to 9th June 2025.
- Ditchling Surveying have inspected the Chapel works on the 6th June and 12th June on completion of the works.

- The Box hedge on the Village Garden has been treated for Box Moths.
- The Trinity Road Toilets drains have remained clear since they were last attended and are regular checked.
- Chris Marks (Work Experience) has index species of Flowers in Hurst Meadows and the Northern section of the Cemetery.
- Cllr Llewelyn and E&F Manager have met with the PORW to meet the appointed contractor to carry out the upgrades on the PROW through Tilley's Copse to Hurst College.
- The E&F Manager has met with Enerveo to discuss issues with the Manor Road to Western Road Streetlight.
- The 3 new bins have been received from Broxapp and Greenscene installed them on the 4th June 2025 in South Avenue Rec, Village Garden and Outside the Village Centre.
- A letter has been sent to the properties around the War memorial to inform them that bollards and tree works will be carried out there.
- Ventham Construction have completed the installation of the steel rods in the Chapel and the works have been inspected by Ditchling Surveying services.
- A meeting has been held with Section 24 at South Avenue to organise a quote to carry out the drainage works project.
- The stop cock in the Trinity Road Gents toilet cistern has been repaired by Ben Cooke.
- The E&F Manager has met with the Enerveo to discuss possible repairs to the streetlight between Manor Road and Western Road.
- The Bollards for the War memorial have been ordered and Greenscene booked in to complete the installation, a start date is to be confirmed.

Upcoming: -

- Awaiting a start date from Nick Bruce Carpentry to replace the broken door in Pitt Lane Public Conveniences.
- MVG electrical has been booked in to carry the upgrade to the public toilet internal lights to LED.
- Mascot Roofing has been booked in to repair broken tiles on Chantry Stables, a start date is to be confirmed.

RECOMMENDATION: The Committee is asked to NOTE the update report.