



Hurstpierpoint & Sayers Common Parish Council

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Village Centre

Trinity Road

Hurstpierpoint

West Sussex BN6 9UY

**COMMUNITY EVENTS GRANT APPLICATION FORM (please ensure you are using the correct form)**

Please note that this application should be accompanied by a copy of the financial details of the requesting organisation. Where relevant we will need to see account details showing income, expenditure, and the level of balances. If annual accounts are not available, copies of the bank statements or receipts for expenditure should be enclosed.

|    |                                                                                      |                                       |
|----|--------------------------------------------------------------------------------------|---------------------------------------|
| 1. | Name of Organisation                                                                 | HURSTfolk.                            |
| 2. | Name, Address and Status of Contact within the organisation                          | Debbie Clare – Director<br>[REDACTED] |
| 3. | Telephone number and Email Address                                                   | [REDACTED]                            |
| 4. | Is the organisation a Registered Charity? If yes, then please provide charity number | HURSTfolk. CIC (15073689)             |
| 5. | Amount of Grant Requested                                                            | £1,189                                |



|     |                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6.  | <p>For what event is the grant requested?<br/>Which aspects of the event will the grant be covering? (For example: "first aid cover for the 7 hours of the event")</p> <p>Please be as detailed as possible about how <b>exactly</b> the funds you are requesting would be spent.</p> | <p>This grant would contribute towards the cost of the PA system, crew, and lighting for three free-entry events, providing young and emerging performers from the parish with the opportunity to play live in a professional setting.</p> <p>The first is the HURSTfolk. Launch Party on Friday night, a free-entry event that kicks off the festival and provides a platform for both emerging and established artists to perform in a lively, welcoming atmosphere.</p> <p>The second is an all-day free-entry showcase at The Hop Tub, which last year featured 16 musicians. The third is a lunchtime free-entry showcase at The New Inn on Saturday, 8 November, where eight musicians performed last year. At all of these events, performers will be supported by a highly experienced and encouraging crew, a state-of-the-art PA system, and professional lighting. All artists performing at these showcases are welcome to sell merchandise without having to pay HURSTfolk. any commission, ensuring they benefit directly from their performances.</p> <p>This year, we are actively working to encourage more artists from the area who are under 18 to take part, with specific outreach efforts to engage and support young musicians.</p> <p>We are requesting support to cover key costs that help make HURSTfolk. accessible to all:</p> <ul style="list-style-type: none"> <li>• PA, crew, and lighting for free-entry events: £804</li> <li>• Free tickets for those from low-income households: £200</li> <li>• Public liability insurance: £185</li> </ul> <p><b>TOTAL: £1,189</b></p> <p>We would be extremely grateful for the parish council's support in covering these costs, ensuring HURSTfolk. continues to provide a high-quality, inclusive festival experience for the community.</p> |
| 7.  | What will be the total cost of the event?                                                                                                                                                                                                                                             | The overall cost of putting on HURSTfolk. was £8,533.09 in 2024, and we expect it to be at least this amount for the 2025 edition.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 8.  | If the total cost of the event is more than the grant, how will the residue be financed?                                                                                                                                                                                              | Through ticket sales and other funding applications we have made.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 9.  | What are the plans for any surplus funds generated by the event (i.e. would these be put forward to a future event)?                                                                                                                                                                  | These would roll over to the next year of the festival.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 10. | Have you applied for a grant for the same event to another organisation? If so, which organisation and how much?                                                                                                                                                                      | We have applied to the Hurst Community Charity Shop for £1,500                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 11. | Who will benefit from the event?                                                                                                                                                                                                                                                      | HURSTfolk. benefits the local community of Hurstpierpoint and surrounding areas by providing an inclusive, high-quality folk music experience. It supports local musicians, venues, and businesses while offering accessible entertainment for all ages. The event fosters community spirit, brings people together, and ensures that cost is not a barrier to participation through free ticket options.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |



|     |                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----|------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12. | Approximately how many/what percentage of those who will benefit are parishioners? | <p>The only rule that makes performers eligible to take part is that they must reside within the parish; audiences are predominantly from the BN6 area, but the festival now attracts visitors from much further afield.</p> <p>There were 70 performers from the parish in the 2024 edition of the festival.</p> <p>Here's a breakdown of where ticket buyers are from, along with the percentage of total sales:</p> <ul style="list-style-type: none"> <li>• <b>Hassocks, United Kingdom:</b> 95 tickets (37.4%)</li> <li>• <b>Hurstpierpoint, United Kingdom:</b> 54 tickets (21.3%)</li> <li>• <b>Brighton, United Kingdom:</b> 12 tickets (4.7%)</li> <li>• <b>Burgess Hill, United Kingdom:</b> 9 tickets (3.5%)</li> <li>• <b>Lewes, United Kingdom:</b> 6 tickets (2.4%)</li> <li>• <b>Hove, United Kingdom:</b> 5 tickets (2.0%)</li> <li>• <b>Albourne, United Kingdom:</b> 5 tickets (2.0%)</li> <li>• <b>Lindfield, United Kingdom:</b> 4 tickets (1.6%)</li> <li>• <b>Haywards Heath, United Kingdom:</b> 4 tickets (1.6%)</li> <li>• <b>London, United Kingdom:</b> 3 tickets (1.2%)</li> <li>• Various other locations (Ditchling, Henfield, South Croydon, Horsham, Worthing, etc.) have 1–2 tickets each (0.4–0.8%)</li> </ul> |
| 13. | Have financial details been enclosed with the grant application?                   | Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 14. | Please list any other supporting documents that have been included.                | Our accounting from the 2024 edition of the festival                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed.....Date..... 11 March 2025

Please return this completed form, together with all relevant accompanying information to:

[Office@hurstpierpoint-pc.gov.uk](mailto:Office@hurstpierpoint-pc.gov.uk) or via post:

Clerk to the Council

Hurstpierpoint & Sayers Common Parish Council

Trinity Road, Hurstpierpoint

West Sussex, BN6 9UY

#### DATA PROTECTION

We take the protection of your personal data seriously. If you contact or communicate with us we may hold your contact and other details. We will only use this information for the purposes of carrying out our Council business with you. We will not pass your details to any other person or organisation without your express permission. We are registered with the ICO (Information Commissioners Office). For details of our full privacy notices please go to our website.



## Hurst Folk – Updated Financial Information

|                          | Forecast         | Actuals         |
|--------------------------|------------------|-----------------|
| <b>Receipts</b>          | <b>2025</b>      | <b>2024</b>     |
| Reserves Brought Forward | 1,008.69         | -17.96          |
| Grants                   | 1,500.00         | 5,637.00        |
| Ticket Sales             | 4,000.00         | 3,862.75        |
| Interest/Cash-Back       |                  | 2.03            |
| <b>Total Income</b>      | <b>6,508.69</b>  | <b>9,483.82</b> |
|                          |                  |                 |
| <b>Payments</b>          |                  |                 |
| Publicity                | 2,000.00         | 2,243.84        |
| Management & Accounting  | 700.00           | 700.00          |
| Crew                     | 1,800.00         | 1,800.00        |
| Equipment & Transport    | 1,000.00         | 1,023.77        |
| Artist Fees              | 2,050.00         | 1,830.00        |
| Venue Hire               | 400.00           | 400.00          |
| Other Event Costs        | 150.00           | 105.64          |
| PL Insurance             | 185.00           | 168.00          |
| Sundry                   | 300.00           | 203.88          |
| <b>Total Expenditure</b> | <b>8,585.00</b>  | <b>8,475.13</b> |
| <b>Reserves/Deficit</b>  | <b>-2,076.31</b> | <b>1,008.69</b> |



HURSTfolk: Financial Summary 27/11/24 (Year Commencing 1st Jan 2024)

|                        | B/F 01/01/24 | Receipts  | Payments  | C/F       |
|------------------------|--------------|-----------|-----------|-----------|
| WISE Operating Account | £40.00       | £9,501.78 | £8,533.09 | £1,008.69 |
|                        |              |           |           |           |
| Total Cash             | £40.00       | £9,501.78 | £8,533.09 | £1,008.69 |

Net Income 2024 to date 968.69

Summary of Receipts and Payments YTD 2024

| <u>Receipts</u>    | Total Budget | Unspent  |
|--------------------|--------------|----------|
| Grants             | 5,637.00     | 0.00     |
| Ticket Sales       | 3,862.75     | 0.00     |
| Interest/Cash-Back | 2.03         | 5.00     |
|                    |              | -2.97    |
| Total Income       | 9,501.78     | 9,504.75 |
|                    |              | -2.97    |

Payments

|                         |          |          |        |
|-------------------------|----------|----------|--------|
| Publicity               | 2,243.84 | 2,243.84 | 0.00   |
| Management & Accounting | 700.00   | 700.00   | 0.00   |
| Crew                    | 1,800.00 | 1,800.00 | 0.00   |
| Equipment & Transport   | 1,023.77 | 1,023.77 | 0.00   |
| Events                  | 1,916.00 | 2,027.00 | 111.00 |
| Venues                  | 400.00   | 400.00   | 0.00   |
| PL Insurance            | 168.00   | 168.00   | 0.00   |
| Sundry                  | 281.48   | 336.79   | 55.31  |
| Total Expenditure       | 8,533.09 | 8,699.40 | 166.31 |

Expected Net Outgoing 163.34  
Expected Net Income 805.35

