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Village Centre
Trinity Road
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Briefing Note

Repairs to Bus shelters, Seating and Post

For Finance, Governance & Estates Committee 19 June 2025

Introduction

Over the last few years, there has been a steady increase of damage and rot to the woodwork around some of the windowsills and frames on the High Street bus shelters and rot on the seating outside the Village Centre. There are also signs that the oak post that supports the Hurstpierpoint village sign will require replacement in the next few years.

The village sign post was cleaned in May 2025 and is due to be treated. Although this post should last for several more years, it is starting to show its age with signs of rot around the base. With the increases in timber costs, it is considered advisable to purchase a replacement post now and store it until it requires replacing.

To repair this damage and prevent anymore rotting, prolonging the life of the bus shelters and seating, Nick Bruce Carpentry has been asked to supply an estimate to repair this damage on both bus shelters, replace the Village Centre seating, and to provide an estimate for a new Hurstpierpoint village sign oak post.

Works

War Memorial Bus Shelter

- Remove exposed exterior part of the rotten sill (approx. 8m in total) and attach a new hardwood repair sill with glue and biscuits.
- Fill and leave ready for decoration.
- Also repair front right corner post.

Materials:

8m hardwood repair sill, - **£208.60**

Sundries (glue, biscuits, fillers) - **£55.00**

Labour - **£450.00**

Total £ 713.60 plus VAT.

Village Green Bus Shelter

- Remove rotten sill and attach the new hardwood sill, scarf in a piece of sill on the back corner, using Repair Care 2-part resin system to finish joints.
- Fill and leave ready for decoration

Materials:

6m of hardwood sill - **£156.42**

Sundries - **£55.00**

Labour - **£350.00**

Total £561.42 plus VAT

Bench seating outside the Village Centre (Separate Budget)

- Remove existing bench work and replace with new 75x25 hardwood fixed using stainless steel fixings, left ready for decoration if wanted (will be fine in its raw state).
- Waste to be removed from site.

Materials:

69mts of 75mm x25 mm hardwood - **£691.45**

Fixings - **£45.08**

Waste removal - **£110.00**

Labour - **£650**

Total £1496.53 plus VAT.

Village Sign Post

- Supply a 3m octagonal post (diameter 95mm across the flat sides, as original) in seasoned oak.

Materials:

Total £480.00 plus VAT

Funding

It has been suggested to use funds from the Highways & Byways Budget Code for the bus shelter repairs and new oak post repairs. The Village Centre seating costs will have to come from the Village Centre charity budget as the seating is within the leased area.

Recommendation

To appoint Nick Bruce Carpentry to carry out the repairs to:

1. The War Memorial Bus Shelter at a Cost of **£713.60 plus VAT.**
2. The Village Garden Bus Shelters at a cost of **£561.42 plus VAT.**
3. The Village Centre Bench at a cost of **£1,795.84 (includes VAT).**
4. To purchase a Replacement Village sign post at a cost of **£480.00 plus VAT.**

A Total Cost of £1,755.02 plus VAT to the Parish Council and £1,795.84 (including VAT that cannot be reclaimed) to the Village Centre Charity.

RECOMMENDATION: The Committee is asked to AGREE to appoint Nick Bruce Carpentry to carry out repairs to the bus shelters on the High Street, Hurstpierpoint, and purchase a replacement village sign post, at a total cost of £1,755.02 plus VAT. Also, to replace the bench outside the Village Centre at a cost of £1,795.84 (includes VAT).
