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Briefing Note

Estates & Facilities Update

17th July 2025

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities June to July 2025.

Hurst Meadows

Completed: -

- This Year's Community Action Day with the Hurst College went well, with 4 bags of litter collected from Tilley's Copse, Hurst Meadows, South Avenue Rec and the surrounding areas, this included the removal of tree guards around hedging in Hovelfield North. The College has thanked the Parish Council for our support, and they look forward to working with us again next year.
- The Hurst Meadow Working Group meeting was held on site on the 3rd July, the minutes are included with the FGE documents.
- The E&F manager is to purchase some gloves for Volunteers in Hurst Meadows.
- Logs have been placed along the St George's Green Verge to prevent parking.

Upcoming: -

- *Greenscene to commence Cycleway cutting in 2026 after miscommunication with WSCC.*

Tree Works

Completed: -

- The two quotes for the 2025 tree have been approved and both Tree Surgeons have been notified.
- War Memorial Tree works were completed on 29th May 2025.

Upcoming: -

- Tree works to commence in July and August 2025.

Court Bushes

Completed: -

- *Following a burst pipe at CB above the Nursery, all electrics have been made safe and repaired, the plumbing has been made safe with Ben Coke returning on the 14th July to complete the repairs.*
- *A dehumidifier has been hired to remove all damp from the Nursery toilets and nursery in general following the leaks.*
- *Quotes have been received to refurb and repair the leaks in the Nursery Toilet, The E&F Manager has been asked to see if S106 funding can be used to refurb this area due to the overall cost.*
- *IDM have completed their 6 monthly inspections of the fire safety systems.*

Upcoming: -

- Awaiting outcome of the S106 request for the Nursery Toilets.

Village Centre

Completed: -

- A Quote has been received from JCP decorating to paint the Club suite, due to the cost, we will see how the budget is later in the year to see if it will be possible to complete this year.

Upcoming: -

- A fire sign has fallen off the fire exit in the Main Hall due to the heat, it is to be glued back on asap.

Reeds Lane Recreation Ground

Completed: -

- Only one tender was received within the deadline for the Phase 2 play equipment, the E&F Manager is obtaining refreshed quotes for the proposed bins and fencing ahead of resubmitting a request for S106 funding.

South Avenue Recreation Ground

Completed: -

- Fosters have fixed the broken floor panel on the multi play equipment.
- The St Lawrence Fair went well, with assistance this year from Martin Dean (Greenscene), who put up and down the Gazebo and delivered all others to site.
- The Pitt Lane Gents Cubicle door has been replaced by Nick Bruce Carpentry.

Upcoming: -

- The Gates in the Play area are due to be replaced by Greenscene on 15th July 2025.

Speed Indicator Device (SID) update.

- The SID was placed on Albourne Road, Hurstpierpoint, from 20th May 2025 to 25th June 2025.
- 10974 Vehicles recorded.
- 10608 Vehicles traveling under or on the speed limit.
- 366 Vehicles traveling over the speed limit (3.3% speeding).
- 24 Vehicles were travelling over 10 mph over the speed limit (0.2% excessively speeding).
- 60.9Mph was the top speed recorded.
- The SID was placed on Wickham Hill, Hurstpierpoint on 9th July 2025.
- All SID data for May/June has been sent to the Community Speed Watch Officer.

Other Facilities

Completed: -

- Cllr Helena Browne has received a tour of most of the Parish Council sites.
- The Willow Way Streetlights repairs have been signed off by the Insurance company and booked in there is a 9 week turn around. Enerveo will keep us informed and if they are able to complete the repairs soon they will.
- The E&F Manager has met with JDP decorating at the Chapel and has received a quote to decorate the internal chapel walls, all doors and window frames inside and out. Due to damp inside the Chapel, he has also met with Silver-stained Glass for a quote to repair the window leaks and arranged a meeting with Nick Brice to repair the side door ahead of any decorating.
- The E&F Manager has assisted Sayers Common Speed watch with relocating their SID on London Road, Sayers Common.
- A quote has been received from Enerveo to repair the streetlight between Manor Road and Western Road.

- The Bollards for the War memorial have been ordered with an addition 4 week wait, Greenscene are booked in to complete the installation once they have arrived. Ideally, they will be installed ahead of Remembrance Sunday.

Upcoming: -

- MVG electrical has been booked in to carry the upgrade to the public toilet internal lights to LED on 8th August 2025.
- Mascot Roofing has been booked in to repair broken tiles on Chantry Stables, a start date is to be confirmed.

RECOMMENDATION: The Committee is asked to NOTE the update report.