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Village Centre
Trinity Road
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Briefing Note

Estates & Facilities Update

14th August 2025

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities July to August 2025.

Hurst Meadows

Completed: -

- A folder has been created showing aerial images of Hurst Meadows over the years, including images of the pattern cutting in Fifteen Acre.
- The Hurst Meadow Working Group meeting was held on site on the 8th August, the minutes are included with the FGE documents.
- Damaged wood sculptures in the Millennium Garden have been removed.
- Out of date signs in the Millennium Garden have been removed and a new sign is being created to replace them.
- The Maintenance officer and Downlands Work experience student have cleared the Ivy steps in the Millennium Garden and carried out some bramble control under some of the apple trees.
- No Fly tipping signs have been placed at the entrances to Tilley's Copse and green waste found is to be removed by the maintenance officer.
- The E&F manager is looking into purchasing some gloves for Volunteers in Hurst Meadows.

Upcoming: -

- *A meeting is to be held with Greenscene on 15th August to discuss the planned pattern cutting in Fifteen Acres this year, as agreed by the Hurst Meadow Working Group.*
- *A bollard on St George's Lane by the pedestrian access gate into St George's Green has been broken and will be replaced.*

Tree Works

Completed: -

- Works to remove broken branches and damaged limbs in trees backing Trinity Court have been approved and were completed on the 7th August.

Upcoming: -

- *We are awaiting 2 quotes to reduce or remove a dying Oak in Reeds Lane Recreation Grounds North.*

Court Bushes

Completed: -

- *The Blinds over bifold doors have been taken down due to the cord breaking, making it unusable. The E&F Manager is looking into replacing Blinds in CB and Village Centre.*
- *Repairs to the water tank over the Nursery have been completed by Ben Cooke and MVG electrical.*

Upcoming: -

- Still awaiting outcome of the S106 request for the Nursery Toilets, MSDC have a backlog of works, due to a member of staff leaving.
- The Sewer pump service is booked in, awaiting service date.

Village Centre

Completed: -

- JDP Decorating have been booked in for 27th October to complete the painting of the club Suite and Club Suite Foyer.
- Pyrotex have completed the annual inspection of the Fire extinguishers in the Parish Office and Workshop.
- All internal door closers have been adjusted to ensure they close safely.

Upcoming: -

Reeds Lane Recreation Ground

Completed: -

- S106 funding has been requested for the Play equipment for Phase 2.

Upcoming: -

- The final quotes for fencing and swings have been received from two other suppliers and will be presented in a briefing not at the August FGE meeting.

South Avenue Recreation Ground

Completed: -

- The new Lime trees have been inspected and are in good health and do not appear to need watering at this time.

Upcoming: -

- The Gates in the Play area due to be replaced by Greenscene was delayed and a new installation date is to be confirmed.

Speed Indicator Device (SID) update.

- The SID was placed on Wickham Hill, Hurstpierpoint, from 9th July 2025 to 7th August 2025.
- 51940 Vehicles recorded.
- 31056 Vehicles traveling under or on the speed limit.
- 20884 Vehicles traveling over the speed limit (40.2% speeding).
- 2119 Vehicles were travelling over 10 mph over the speed limit (4.1% excessively speeding).
- 74.9 mph was the top speed recorded.
- The SID was placed on Reeds Lane, Hurstpierpoint on 9th July 2025.
- All SID data for July/August has been sent to the Community Speed Watch Officer.

Other Facilities

Completed: -

- MVG Electrical has successfully completed the upgrades to the public toilet lights, changing them to LED.
- The War Memorial Bollards have been delivered.
- The Van has received its MOT.
- A formal request to purchase the work van has been completed with ALD.
- The Willow Way Streetlights are due to be repaired around the end of August, this is dependent on the delivery of materials required. Enerveo will keep us informed and if they are able to complete the repairs sooner they will.

- The Plumpton College Work experience student has successfully surveyed the southern end of the cemetery and create a photo archive of all the grave plots. He has also assisted Hamish with manual work in the village.
- The Festive lighting application for 2025 has been created, we are awaiting the up-to-date HERS documents from Merlin Lighting before it can be submitted.
- The Hurstpierpoint Allotment Association and the E&F Manager have conducted the next inspection of plots at Albourne Allotments.
- WSCC have completed the cut and collect of the Verges in Hurstpierpoint for July.
- The Maintenance officer has cut back vegetation along Albourne Road and Brighton Road.
- The Maintenance Officer has removed a fallen branch on College Lane and cut back the vegetation.
- Allotment plots 12c and 33a have been cleared by the Maintenance officer ready for new plot holders. Plot 22A is to be cleared once we have received confirmation that it has been returned.
- Nick Bruce has been booked in to complete the repairs to the Bus Stops in Hurstpierpoint.
- A survey of the Benches around Hurstpierpoint has been conducted with assistance of the Downlands Work Experience student. This has highlighted a few benches that require paving slabs to prevent wear.
- A few signs have been identified to have out of date information on them. The E&F Manager is investigating all sites to confirm the amount of new signs needed and the cost to purchase replacements.
- A fire safety inspection has been carried out on Chantry Stables.
- Anthony Birch has been appointed to carry out a fire safety inspection in Chantry Stables to determine what actions are required.
- Ditchling Survey Services have been appointed to carry out a survey on the War memorial wall.

Upcoming: -

- Mascot Roofing has been booked in to repair broken tiles on Chantry Stables, this has been chased and will be completed shortly.
- Awaiting installation date from Greenscene for the installation of the War Memorial Bollards.
- Enerveo have appointed to repair the Manor Road to Western Road Streetlight.
- Following the felling of trees by the war memorial, the wall is to be inspected to confirm it is safe. Ditchling Surveying services have been asked to provide an estimate to carry this out.
- The extractor fans in the Pitt lane toilets have been destroyed due to ASB, MVG will be supplying us with a quote to repair them.

RECOMMENDATION: The Committee is asked to NOTE the update report.