



Hurstpierpoint & Sayers Common Parish Council
Email: office@hurstpierpoint-pc.gov.uk
Website: www.hurstpierpoint-pc.gov.uk
Telephone: 01273 833264

Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Briefing Note

Purchase of Reeds Lane Recreation Ground Equipment

For Finance, Governance & Estates Committee 14 August 2025

Introduction

Following on from the tender for the play equipment. We will also require the following items of which we would apply for S106 contributions to fund.

Background

The items to be included are:

- 6 x Backed benches .
- 2 x Large Bins (north and South Side).
- 2 x accessible Picnic tables.
- Fencing around the New and Old play equipment.
- New Toddler swing with new matting.
- Pitch Improvements.



Backed Benches

The materials for 6 backed benches are to be supplied by Beacon Fencing at a cost of **£1,474.75 plus VAT**.

The Monday Group will install the 6 Backed Benches, 3 x in the new play area, 1 x in the north site by the pond and 2 x in the Pétanque area around the playing area. With a donation of **£294.95**.

Large Bins

2 x large bins as below are to be location by the entrance gate into the play area in the southern site and by the new entry point into the northern site by the ephemeral pond.



Broxapp can supply these 2 x 120 litre bins for a cost of **£846.90 plus VAT** (including delivery). Greenscene can install these bins for a cost of **£280.00 plus VAT**.

Accessible Picnic Tables

The 2 x Accessible Picnic tables are to be in the southern site to the East of the access path, before the gate into the play area.

The Accessible Picnic Benches can be supplied by Broxapp at a cost of £899.00 ex. VAT per bench or **£1,798.00 plus VAT** for two benches as agreed. Other types are available, for around the same price, however it has been difficult to get a formal quote from these other suppliers.



Greenscene Landscapes can install them into position on to 8 paving slabs each and anchor them to the ground with Chain for **£630.90 plus VAT**.

Fencing

The existing post and rail fencing around the toddler play area is old and rotten in several places. It is proposed to remove all this fencing and install a new 3 bar post and rail fence with a PVC coated chain link fencing on the inside of the fencing, which is to surround the toddler area and the new equipment, creating one large play area. The fencing will include 2 new pedestrian gates and 1 vehicle gate to allow access for the ground's maintenance contractors. Due to the initial pricing for this job, we were required to obtain more than one quote.

Contractor 1 - **£12,252.00 plus VAT.**

Contractor 2 - **£9,350.00 plus VAT.**

Contractor 3 - **two failed site meetings so no quote provided.**

Although Contractor 1 is the higher of the two quotes, they have a proven track record of supplying work on time and on budget. Contractor 2 is a new company to the Parish Council and as yet has not been used for any work. The Committee is asked to consider both quotes and decide which company it wishes to appoint.

New Toddler Swing

During a recent ROSPA inspection the Toddler swing was deemed to be unsafe, and we have been advised to replace this completely due to rot in the wood. We are looking to install a new toddler swing with metal feet or in a solid concrete base to prolong the life expectancy of the swing set. Due to the initial pricing to replace these swings we are required to obtain more than one quote.

Contractor 1 - **£5,546.93 plus VAT.**

Contractor 2 - **£5,993.06 plus VAT.**

Contractor 3 - **£3,435.50 plus VAT.**

It is recommended to appoint Contractor 1, due to the equipment being on metal feet rather than "wood into concrete" (Contractor 3 is unable to do the metal feet).

Pitch Improvements

As part of the Play Equipment tender, it included 2 five aside goals and the removal of the two large goals. One of the large goals has been proposed to be moved to the pétanque end of the Northern site and the other goals disposed of. In addition to this it is proposed to level the playing area, ensure no stones and improve the drainage. Due to initial pricing for this job will be required to obtain more than one quote.

Contractor 1 - **£4,476.00 plus VAT.**

Contractor 2 - **£5,295.00 plus VAT.**

Contractor 3 – **No response from the third contractor currently.**

RECOMMENDATION

The Committee is asked to **AGREE** to appoint following contractors, subject to securing Section 106 funding contributions of **£36,950.43** to cover these costs:

- **Beacon Fencing Materials for the 6 x backed benches at a cost of £1,474.75 plus VAT.**
 - **The Monday Group to install the 6 x Backed Benches at a cost of £294.95 (no VAT).**
 - **Broxapp for the purchase of 2 x 120 litre litter bins at a cost of £846.90 plus VAT.**
 - **Greenscene Landscapes to install 2 x 120 litre Litter bins at a cost of £280 plus VAT.**
 - **Broxapp to purchase 2 x inclusive picnic benches at a cost of £1,798 plus VAT.**
 - **Greenscene to install the 2 x inclusive picnic benches at a cost of £630.90 plus VAT.**
 - **Either Contractor 1 to install the fencing around the play area at a cost of £12,252 plus VAT or, Contractor 2 at a cost of £9,350 plus VAT.**
 - **Contractor 1 to install the new toddler swing at a cost of £5,546.93 plus VAT.**
 - **Contractor 1 to carry out the pitch improvements at a cost of £4,476.00 plus VAT.**
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