



Hurstpierpoint & Sayers Common Parish Council
Email: office@hurstpierpoint-pc.gov.uk
Website: www.hurstpierpoint-pc.gov.uk
Telephone: 01273 833264

Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Hurst Meadows Working Group Meeting

Conference Room, Village Centre on 4th September 2025

Minutes

Attendees: Cllr Malcolm Llewellyn,
Cllr Claire Majsai,
Allan Brown,
Stephen Witchell.

Apologies: Dr Georgina Judd.

1. New Signage

- a. The Millennium Garden signs are to be made a priority for replacement.
 - i. SW is to contact Patrick Howarth and Paddy Keogh or David Brown for the history of the Millennium Garden.
 - ii. SW is with help to create a page for our website, with the history of the site including images that are currently held.
 - iii. SW is to create a new sign with our branding, similar to the Hurst Meadow signs and a QR code to the historical website page.
 - iv. It is agreed this will be a good starting point to adding QR codes to other signs.
- b. Hurst Meadow Signs
 - i. It was agreed to investigate resetting the Hurst Meadow signs with double posts, where currently only single, and concrete to hold them in place.
 - ii. SW is to carry out a stock check of the Hurst Meadows signs, including some that are in storage that have not been used or have been recovered when the noticeboards were installed.
 - iii. SW is to investigate getting stickers to cover the temporary sign statement on existing signage. Any new signage required to follow the current branding direction.
 - iv. A new sign (from the above stock) is to be installed on the boundary of Bramble Park and Hovel Field/Edgerley Meadow. to ensure cyclists are aware there is no cycling allowed in Hurst Meadows.
 - v. We are to investigate how to add bylaws to a site, the enforcement of the bylaws and whether this is worth considering.
 - vi. It was agreed that we should look to move forward with the missing link Cycleway as soon as possible.



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2. Lost Woods Meeting

- a. A site meeting has been booked in with the Lost Woods team on the 8th October 2025.
 - i. Allan will inform us if he is able to attend on this date.
 - ii. If George can attend this would be preferred.
- b. If we can get coppicing training or works started in Tilley's Copse, then we will need tools.
- c. SW to double check what he has done in relation to purchasing Gloves for the volunteers, as gauntlet gloves are needed for the winter bramble management works.

3. New Works Quotes

- a. We have received quotes from one contractor so far for the requested works in the Millennium Garden and other areas.
 - i. Additional cuts to the main grass in the Millennium Garden, including around the benches and wood sculptures. This would be at a cost of £630.00 plus VAT for 6 cuts a year. SW will ask if this could be reduced to 4 cuts per year. A once a year cut and collect meadow cut will be at a cost of £60 per year. If any additional cutting is required, the maintenance officer will be asked to achieve this.
 - ii. The Maintenance officer is to be asked to cut back the west meadow as soon as possible and remove the arisings. The volunteers are to remove the dead hedge surrounding it and clear the vegetation growing through it. A knee rail is proposed to be installed to replace the dead hedge at a cost of £1,686.98 plus VAT.
 - iii. A quote has been received to install an extension of the cycleway post and rail fence to save ground cover plants at a cost of £654.00 plus VAT.
 - iv. The cost to repair the access points from St George's Lane into Fifteen acre and Bellows Nose, also into Buckwilly from the twitten will be £817.60 plus VAT. It is important to make sure the Bellows Nose access point is set back from the lane to prevent cars from reversing into the posts again.
- b. SW is to add the present quotes to these minutes, so they can be noted in the FGE meeting.

4. Produce from the Orchard

- a. Martin Sadler emailed asking if he can auction off apples and damsons from the orchard, with the proceeds being donated to the local Hospice. We feel the fruit should generally be available free to the community, with a short- and long-term approach (as below).
- b. Short term. Martin can auction the damsons and apples at the Horticultural Show as requested. For the rest of the autumn, it was agreed to have a box of



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produce outside the main doors into the Village Centre. SW will manage and bring in at night to protect, removing any rotten fruit and placing in the compost bin at the rear of the Village Centre. If approved this will need to be advertised properly.

- c. Long term: to Support a community Orchard Day event to encourage people to pick the fruit directly from the trees, under supervision. This will not be possible until the trees have become larger.
- d. CM to go back Martin Sadler with these decisions.

5. PROW works update

- a. The PROW team have confirmed that they are happy to have a site meeting once the works are completed.
- b. The Contractor is planning to finish by the 6th September, weather permitting.
- c. The PROW officer will be inspecting on Friday 5th September 2025.

6. Any Other Business

a. Meadow cuts

- i. Cut and Collect update – Greenscene have confirmed that Fifteen Acres is completed, and SW is to inspect to make sure he is happy with these cuts. The PROW has been cut, and the Millennium Garden has been strimmed. Some arisings are still on site and will be removed shortly
- ii. The wet weather has not helped with the cuts, and they have extended the cut to Monday to make sure it is completed.
- iii. It is agreed that we need to find a balance, to ensure the wildflowers have time to spread their seeds before the mower sucks everything up. It is suggested to investigate delaying the cut to the middle of September.

b. Vandalism

- i. The Hovel field noticeboard recently had the front glass panel smashed, possibly by a catapult. SW has contacted the supplier for a replacement panel and we are awaiting a response. Some youths were seen in area with a catapult, but no proof or IDs have been provided. This has been reported to the police, ASB team and PCSO.
- ii. Keep pressing for action against ASB in the Village.

c. Cycling through the meadows

- i. Complaint about people cycling through the Meadows.
 - 1. Cyclists have been spoken to about it of various ages.
 - 2. The existing signage states “No Cycling”. Need to ensure that all pedestrian entrance points are covered by this signage



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- ii. Once the noticeboards are repaired CM will make something to remind people to pick up dog waste and no cycling on site.
 - iii. Reminder to go in next Hurst Life.
- d. **Positive feedback from the local Councillor tour of Hurst Meadows.**
 - i. Lots of positive comments about Hurst Meadows.
 - ii. It was summer holidays, and Councillors from Lindfield, Lindfield Rural, Ardingly and Cuckfield Parish Councils and Haywards Heath Town Council attended.
- e. **HMWG supporting papers.**

ML requested that any supporting papers and redacted emails be circulated with the Agenda so that all are read in advance of the meeting.



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21st August 2025

RE: Millennium Gardens Grass Maintenance Quote

Dear Stephen,

I am delighted to be able to confirm the following quote to cut / maintain the grass areas around the Millennium Gardens as follows:

1. One-Off September cut and collect (same time as cutting Hurst Meadows) with all grass around the `Carvings` and `3 Benches` areas, as discussed £60.00 plus vat.
2. To cut / strim round both areas (as above) 6 times per year, annual cost of £630.00 plus vat.

All prices are subject to the standard Vat rates upon completion.

I shall be happy to meet you to discuss the work further if you wish.

I look forward to hearing from you.

Yours Sincerely

Martin Dean, Greenscene Landscapes



Telephone: 01273 761388 Email: martin@greenscenelandscapes.co.uk Website: greenscenelandscapes.co.uk

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21st August 2025

RE: Knee Rail, Millennium Gardens Quote

Dear Stephen,

I am delighted to be able to confirm the following quote and details to install a knee rail around the proposed meadow area of the Millennium Gardens as follows:

The 75mm x 75mm knee rail, will be installed from the staircase in Millennium Gardens around the Meadow area, parallel to the existing pathway, up to the last tree trunk, an approximate distance of 29 meters.

The 100mm x 100mm posts will be concreted into the ground and will be spaced approximately 1.2 meters apart.

Example Photo:



The Total Cost For The Works Would Be £1686.98 plus vat (£2024.38 inclusive).

All prices are subject to the standard Vat rates upon completion.

I shall be happy to meet you to discuss the work further if you wish.
I look forward to hearing from you.

Yours Sincerely

Martin Dean, Greenscene Landscapes



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RE: Hurst Meadows Post & Rail Fence Quote

Dear Stephen,

I am delighted to be able to confirm the following quote to extend the existing Post and Rail Fence from the end of the fencing edging the cycle way by St Georges Church, at a ninety degree angle up to an existing tree, as per the plan supplied.

The Fencing will match the existing, edging the cycle way.

The Total Cost For The Work Would Be £ 654.00 plus vat (£784.80 inclusive).

All prices are subject to the standard Vat rates upon completion.

I shall be happy to meet you to discuss the work further if you wish.

I look forward to hearing from you.

Yours Sincerely

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21st August 2025

RE: Hurst Meadows, Pedestrian Gateways Repairs Quote

Dear Stephen,

I am delighted to be able to provide the following details and prices to repair the Pedestrian Gateways to Hurst Meadows, as follows:

To repair / replace the broken / missing / rotten timbers and fencing as per the Blue Lines on the pictures below.

1. Fifteen Acres, St Georges Lane gateway



2. Buckwilly to Twitten gateway



3. Bellows Nose, St Georges Lane gateway



The Total Cost For All Of The Above Repairs Would Be £817.60 plus vat (£981.12 inclusive).

All prices are subject to the standard Vat rates upon completion.

I shall be happy to meet you to discuss the work further if you wish.

I look forward to hearing from you.

Yours Sincerely

Martin Dean, Greenscene Landscapes



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