



Hurstpierpoint & Sayers Common Parish Council
Email: office@hurstpierpoint-pc.gov.uk
Website: www.hurstpierpoint-pc.gov.uk
Telephone: 01273 833264

Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Dear Councillor,

Members are summoned to attend the **Community Engagement Committee meeting** to be held on **Thursday 13th November 2025 at 7.30pm** at Hurstpierpoint Village Centre. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council

Friday 7th November 2025

Committee Membership: Cllr Claire Majasai (Chair), Cllr Susan Dyke (Vice Chair), Cllr Mike Avery, Cllr Helen Bedford, Cllr Duncan Ranger, Cllr Lindsay Thompson, Cllr Bob Sampson, Cllr Sarah Baldey and Cllr Annette Street

AGENDA

1. **Apologies for Absence:** To receive and accept apologies for absence.
2. **Declarations of interest:** To receive and record any declarations of interest.
3. **Minutes of the Previous Meeting of the Community Engagement Committee:** To receive and adopt the minutes of the 11th September 2025 Community Engagement Committee meeting.
4. **Adjournment for Questions from the Public:** To consider adjourning the meeting to receive questions from members of the public in accordance with Standing Orders.
5. **Review of Action Plan:** To review, agree and update Version 3 of the 2025/2026 Action Plan.
6. **Budget Monitoring:**
 - 6.1. **To review the Budget Monitoring Report for the Committee including:**
 - a) The Nominal Ledger (year to Date)
 - b) Detailed Income & Expenditure at 31 October 2025.
 - 6.2. **Suggested Draft Budget for 2026/27:** To review and assess the Committee's budget requirements for 2026/27 to support the aims of the Community Engagement Action Plan and the Council's Sustainability Strategy, and submit the detail to the Finance, Governance & Estates Committee.

RECOMMENDATION: The Committee **AGREE** for the Draft Community Engagement budget to be presented to Finance & Governance Committee on 11th December 2025.

7. **Parish Council Grant Applications:**
 - 7.1. **New Small Grant Applications to be considered 2025/26:**
Grant Budget 2025/26: £4,500. Budget Remaining £2,000.

There were 3 Small Grant Applications received.

Organisation	Grant Request For	Amount Requested	Awarded 2024/25
a) Hurst Gymnastic Club	To assist with annual competitions, termly awards and clothing subsidy.	£500	n/a
b) Age Concern Hassocks	Towards the refurbishment of the main dining hall and entrance hall	£500	n/a
c) The Village Piano Project	Hire, transport and tuning of piano for World Piano Day event	£450	n/a

**7.2. New Community Events Grant Applications to be considered 2025/26:
Grant Budget 2025/26: £4,500. Budget Remaining £0**

There was 1 Community Event Grant application received.

Organisation	Grant Request For	Amount Requested	Awarded 2024/25
Befriended	Towards the monthly afternoon teas at Court Bushes Community Hub	£1,000	N/A

**7.3. New Health & Wellbeing Grants Applications to be considered 2025/26:
Grant Budget 2025/26: £1,000 Budget Remaining £500**

There was 1 Health & Wellbeing Grant Application received.

Organisation	Grant Request For	Amount Requested	Awarded 2024/25
St Peter & St James Hospice	Towards the operational costs of providing expert care to adults living with a life-limiting illness in our community.	£500	£500

**7.4. New Health & Wellbeing Projects to be considered 2025/26:
Grant Budget 2025/26 £1,000. Budget remaining £743.20**

There were no new Health & Wellbeing projects received.

**7.5. Sustainable Communities Grant Applications to be considered: To consider grant applications:
Sustainable Communities Budget 2025/26 £1,500. Budget remaining £1,000**

There was 1 Sustainable Communities Grant Application received.

Organisation	Grant Request For	Amount Requested	Awarded 2024/25
Monday Group	To support the work of the Monday group maintaining and improving the rights of way network	£500	

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8.1. To receive information from the Events Working Group including:

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