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Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Briefing Note

Estates & Facilities Update

20th November 2025

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities October to November 2025.

Hurst Meadows

Completed: -

- A new Noticeboard door has been ordered from Greenbarne for the Hovelfield vandalised noticeboard. It will be fitted once it arrives.
- A tent was discovered in Edgerley Meadow, which had been there for 2 nights, the tent left shortly after being reported.

Upcoming: -

- *Fencing repairs and new fencing to be programmed in shortly.*

Tree Works

Completed: -

- A TPO works approval has been approved by MSDC for the works to the Ash behind the South Ave Play area.
- J.Lee Trees is to complete the tree works at the rear of the South Ave Play Area on 10th October, weather permitting.

Upcoming: -

- *A few additional tree works have been identified and budgeted for next year.*

Court Bushes

Completed: -

- The KiddieCapers Toilet Refurb works have been completed by B.Cooke Plumbing and the Skip and Toilet Trailer removed from site. A new toilet seat is required and some minor painting in house is to be completed.
- IDM have completed the half year fire safety checks.

Upcoming: -

- *RED 5 are due to clean the windows on 26th November 2025.*
- *The E&F Manager is to investigate the cost to decorate the Function Room, Club Lounge and Nursery.*

Village Centre

Completed: -

- The Main Hall light switch has been repaired by MVG Electrical.
- JDP decorating has completed the decorating in the Club Suite and Foyer.
- Hurst Society have agreed to contribute £500 towards the repairs to the benches in front of the Village Centre.

- Haven have completed the Security alarm service in the Parish Office.

Upcoming: -

- *RED 5 are due to clean the windows on 26th November 2025.*

Reeds Lane Recreation Ground

Completed: -

- Justin Lee has been booked in to fell the dying Oak on the Northern side of the Recreation grounds, these works are to be carried out in January 2026.
- Sovereign have been appointed to carry out the Phase 2 play equipment installation, we are awaiting a start date.
- Sovereign have conducted a inspection of the rotten equipment they installed and provided a quote to repair the item, minus the rotten piece of equipment. However this is still going to cost £900+, the E& F manager has approached Fosters Landscapes to see if they can carry out the repairs cheaper.

Upcoming: -

- *A S106 application has been submitted for the Phase 2 project for benches, bins, new swing; we are awaiting approval from MSDC.*

South Avenue Recreation Ground

Completed: -

- S106 funding has been approved for the installation of a new trampoline,

Upcoming: -

- Fosters Playgrounds have been appointed to carry out the works, we are awaiting a start date.

Speed Indicator Device (SID) update.

- The SID was placed on Cuckfield Road from 23rd September 2025 to 23rd October 2025.
- 54868 vehicles were recorded
- 50903 vehicles were travelling under or on the Speed limit of 30 mph.
- 3965 Vehicles were travelling over 30 Mph (7% speeding)
- 381 vehicles were travelling more than 40 Mph (0.7% speeding over 40 mph).
- The top speed recorded was 68.7 Mph.
- All SID data will be sent to the Community Speed Watch Officer.
- The SID has been placed on Albourne Road on 7th November 2025.

Other Facilities

Completed: -

- WSCC have agreed to review the Children crossing signage on Reeds Lane by Reeds Lane Recreation Grounds and will install some shortly.
- Nick Bruce has completed the Village Centre and War Memorial woodwork refurbishment works. Hamish is to complete the painting.
- The smoke detector installation in Chantry Stables has been completed by MVG Electrical on 22nd and 23rd October 2025.
- Enverveo have approved the festive lighting application for 2025 on 22nd October 2025, these have been sent to WSCC to approve our License.
- The Trinity Road Public Toilet fence repairs are booked in with CBC fencing on 14th November 2025.
- Pitt Lane Public toilets have been closed due to excessive vandalism. Quotes have been requested.
- Section 24 have been asked for revised quote for the Trinity road public toilet sewer improvements. This will be budgeted for next year.
- S106 funding has been applied for from MSDC for the Ground Penetrating radar survey.

- All roof repairs have now been completed by Mascot roofing.
- Pyracanthus plants are due to be planted by the Chantry Stable team to be Greenscene shortly.
- There was an attempted break in on the Work Van, there is some minor damage to the side panel door, repairs will be investigated
- A meeting was held with the S106 team at MSDC.
- Advanced warning signs for road closure for the Remembrance Sunday event have been put up and taken down after the event.
- Barriers and Road closed signage were placed in the correct locations for the Remembrance Sunday event and collected after the event.
- The War Memorial Bollards were removed ahead of the Remembrance Sunday Event and returned after the event.
- One loose gravestone in the South Ave Cemetery has been laid down due to be unstable. There are no next of kin to inform.
- Some minor repairs were completed in the Pitt lane public toilets ahead of Remembrance Sunday event, to allow them to be used on the day.

RECOMMENDATION: The Committee is asked to NOTE the update report.