



Hurstpierpoint & Sayers Common Parish Council  
Email: [office@hurstpierpoint-pc.gov.uk](mailto:office@hurstpierpoint-pc.gov.uk)  
Website: [www.hurstpierpoint-pc.gov.uk](http://www.hurstpierpoint-pc.gov.uk)  
Telephone: 01273 833264

Village Centre  
Trinity Road  
Hurstpierpoint  
West Sussex BN6 9UY

## Briefing Note

### Estates & Facilities Update

11<sup>th</sup> December 2025

#### Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities November to December 2025.

#### Hurst Meadows

Completed: -

- A new Noticeboard door has been ordered from Greenbarne for the Hovelfield vandalised noticeboard. It will be fitted once it arrives. Has not arrived presently.
- A meeting has been held with the woodland trust to discuss and mark areas for coppicing, felling and Haloing within Tilley's copse.

Upcoming: -

- *Fencing repairs and new fencing to be programmed in shortly.*

#### Tree Works

Completed: -

Upcoming: -

- *A few additional tree works have been identified and budgeted for next year.*

#### Court Bushes

Completed: -

- A new leak was discovered by the mains shut off valve; it has been repaired.
- Red 5 have completed the window cleaning.
- S106 funding has been claimed for the toilet refurb works.

Upcoming: -

- *The E&F Manager is to investigate the cost to decorate the Function Room, Club Lounge and Nursery.*

#### Village Centre

Completed: -

- Red 5 have completed the window cleaning.
- The Office has had more insulation installed under the windows.
- New kitchen cabinet locks have been installed in the main hall kitchen for the hireable plates, cups and cutlery.
- MVG electrical has had a site meeting and will provide a carbon monoxide detector in the main kitchen and plant room.
- Festive decorations have been put up in the main hall and conference room.
- Equinox have carried out the annual boiler safety inspections and gas checks.

*Upcoming: -*

- *A minor leak was found in the main hall Velux following heavy rain, this is to be investigated and repaired as required.*

### **Reeds Lane Recreation Ground**

Completed: -

- Justin Lee has been booked in to fell the dying Oak on the Northern side of the Recreation grounds, these works are to be carried out in January 2026.
- Sovereign have confirmed that the new play equipment will be installed from 23<sup>rd</sup> February 2026.

*Upcoming: -*

- *A S106 application has been submitted for the Phase 2 project for benches, bins, new swing; we are awaiting approval from MSDC.*

### **South Avenue Recreation Ground**

Completed: -

- The new trampoline is on ordered and will be installed on the 30<sup>th</sup> January 2026.

*Upcoming: -*

### **Speed Indicator Device (SID) update.**

- The SID data is to follow.
- All SID data will be sent to the Community Speed Watch Officer.
- The SID has been placed on Wickham Hill on 8<sup>th</sup> December 2025.

### **Other Facilities**

Completed: -

- JDP have completed the internal painting of the Chapel and started the external painting where able.
- Nick Bruce is booked in tot repair the North Chapel door in January 2026.
- The Festive lighting installation was delayed due to a hydraulic malfunction on the scissor lift, most of the lights were installed on the 2<sup>nd</sup> December 2025, faults were reported to Merlin Lighting, one fault is due to a power supply issue which has been reported to Enerveo. The Christmas tree lights on the Village Garden were delayed until the 5<sup>th</sup> December 2025 due to wet ground conditions, boards were hired to assist with the installation. Other issues are to be addressed with Merlin lighting.
- Pyracanthus shrubs have been planted in the Village Garden by the charity shop to deter climbing on the roof.
- CBC fencing has installed a new fence by the Trinity Road public toilets.

*Upcoming: -*

- *The E&F Manager is looking into obtaining planning permission for the poly carb and new drainage at the Chapel as advised by MSDC.*
- *E&F Manager is to chase up WSCC on the installation of Children crossing signs on Reeds Lane.*

**RECOMMENDATION: The Committee is asked to NOTE the update report.**