



Hurstpierpoint & Sayers Common Parish Council  
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Village Centre  
Trinity Road  
Hurstpierpoint  
West Sussex BN6 9UY

Dear Councillor,

Members are summoned to attend the **Meeting of the Council** to be held on **Thursday 22 January 2026 at 7.30pm** in the **Hurstpierpoint Village Centre**. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council

Friday 16 January 2026

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## AGENDA

1. **Apologies for absence:** To receive and accept apologies for absence.
  2. **Declarations of interest:** To receive and record declarations of interest.
  3. **Minutes of the Previous Meeting of the Council:** To receive and adopt the minutes of the 18 December 2025 Council Meeting.
  4. **Adjournment for Questions from the Public:** To consider adjourning the meeting to receive questions from members of the public in accordance with Standing Orders.
  5. **Reports from Other Authorities:** To receive reports from representatives of other authorities:
    - 5.1 **West Sussex County Council**
    - 5.2 **Mid Sussex District Council**
  6. **Committee Minutes:** To receive and where appropriate, consider the recommendations of the:
    - 6.1 **Planning Committee (5 January 2026):** There were no recommendations for Council.
    - 6.2 **Finance, Governance & Estates Committee (15 January 2026):** There were no recommendations for Council.
- RECOMMENDATION:** That the Council **RECEIVES** the minutes of the following Committees, and **AGREES** the above recommendations:
- i. **Planning Committee (5 January 2026)**
  - ii. **Finance, Governance & Estates Committee (15 January 2026)**
7. **Fencing at Reeds Lane Play Area:** To appoint Greenscene Landscapes to install new fencing around the Reeds Lane Recreation Ground Play Area at a cost of £12,252, funded by Section 106 funds which have now been approved from the Kingsland Laines Ref: PL3 - 000016 line.
  8. **MSDC Public Spaces Protection Order:** To consider the Mid Sussex District Council consultation on extending the existing Public Spaces Protection Order (PSPO) on the A2300 & Jobs Lane, to tackle the anti-social use of vehicle activity, also known as car cruising. This extension shall come into operation on 1st April 2026 and shall have an effect for 3 years thereafter.

9. **Application for Hire of Village Garden:** To consider an application to hire the Village Garden on 28 March 2026 for World Piano Day.
10. **Reclaiming Charity VAT:** To consider a request from the Trustees of the Hurstpierpoint Village Centre Charity, to reclaim the VAT paid by the charity for last four years, via its 126 VAT Claim mechanism permitted under Section 23 of the 1994 VAT Act, and to consider whether to donate the funds to the Village Centre Charity.
11. **South Avenue Drainage & Resurfacing Works:** To consider the tendering timetable for the South Avenue Drainage and Re-surfacing works.
12. **Parking Charges:** To consider how to prepare for the formal consultation to be issued by MSDC on the introduction of new arrangements including parking charges for Trinity Road and Brown Twins car park due out in February/March 2026.
13. **Reports from Representatives on Outside Bodies:** To receive reports from representative on outside bodies.
14. **To note any information items, correspondence received or requests.**
- 14.1 **Draft Mid Sussex District Plan:** To receive a verbal update on the draft Mid Sussex District Plan.

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*Protocol for filming and recording at public meetings: The Council has a protocol for public filming, recording and photography at its meetings, which is available on the Council's website or on request at the Parish Office.*

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