



Hurstpierpoint & Sayers Common Parish Council
Email: office@hurstpierpoint-pc.gov.uk
Website: www.hurstpierpoint-pc.gov.uk
Telephone: 01273 833264

Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Dear Councillor,

Committee Members are summoned to attend the **Meeting of the Finance, Governance & Estates Committee** to be held on **Thursday 15 January 2026 at 7.30pm** at **Hurstpierpoint Village Centre**. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council & Responsible Finance Officer

Friday 9 January 2026

Committee Membership: Cllr Duncan Ranger (Chair), Cllr Rodney Jackson, Cllr Malcolm Llewellyn, Cllr Claire Majsai, Cllr Julia Shorrocks and Cllr Annette Street (Vice-Chair).

AGENDA

1. **Apologies for absence:** To receive and accept apologies for absence.
2. **Declarations of interest:** To note any declarations of interest.
3. **Minutes of the previous meeting of the Finance, Governance & Estates Committee:** To receive and adopt the minutes of the 11 December 2025 Finance, Governance & Estates Committee meeting.
4. **Adjournment for questions from the public:** To consider adjourning the meeting in accordance with Standing Orders, to receive questions from members of the public.
5. **Parish Council Financial Monitoring for Month 9 (December 2025):** To note:
 - 5.1 Payments of £8,483.48 (Ex VAT). Payments do not include the December 2025 salaries.
 - 5.2 Receipts of £25,083.56 (VAT N/A). Receipts include £10,500 Section 106 funds for the Court Bushes Community Hub toilet refurbishment.
 - 5.3 Bank Reconciliations.
 - 5.4 Balance Sheet.
 - 5.5 Nominal Ledger.
 - 5.6 Income and Expenditure.
 - 5.7 Q3 VAT Return.
 - 5.8 The funds held in CCLA shares on 31 December 2025 are £114,994.40.
 - 5.9 Deposits and investments accounts held on 31 December 2025 are as follows:

Financial Institution	Account Type	Interest AER %	Maturity Date
Unity Trust	Current Account	0	N/A
Unity Trust	Savings Account	2.25	N/A
Nationwide	95 Day Savings Account	3.95	95 Days notice
Cambridge & Counties	1 Year Fixed Term	4.35	24/06/2026
Cambridge & Counties	1 Year Fixed Term	4.35	30/11/2026
United Trust Bank	1 Year Fixed Term	4.61	19/12/2026
Hampshire Trust Bank	1 Year Fixed Term	4.36	01/03/2026

- 6. Village Centre Financial Monitoring for Month 9 (December 2025):** To note:
- 6.1 Payments of £6,773.23 (VAT N/A).
 - 6.2 Receipts of £4,593.42 (VAT N/A).
 - 6.3 Bank Reconciliations.
 - 6.4 Balance Sheet.
 - 6.5 Income and Expenditure.
 - 6.6 Bank accounts held are i) CAF Cash Current Account with 0.2% interest; and ii) CAF Gold Savings Account with 1.55% interest from 23 January 2026. Maturity dates do not apply.
- 7. Parish Action Plans:** To review the Committee Action Plans for 2025/26 and the emerging plans for 2026/27.
- 8. Estates & Facilities Update:** To receive and note an update report on Estates & Facilities Management.
- 9. Review of Utility Costs:** To consider up to date offers for the electricity and gas contracts. To be provided on 14th January 2026 by CUB UK.
- 10. To note any further information items, correspondence received or requests.**
-