



Hurstpierpoint & Sayers Common Parish Council
Email: office@hurstpierpoint-pc.gov.uk
Website: www.hurstpierpoint-pc.gov.uk
Telephone: 01273 833264

Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Briefing Note

Estates & Facilities Update

15th January 2026

Introduction

This briefing note updates Members on the management of the Parish Council's estates and facilities December 2025 to January 2026.

Hurst Meadows

Completed: -

- A new Noticeboard door has been ordered from Greenbarne for the Hovelfield vandalised noticeboard. It will be fitted once it arrives. It has been delayed due to an error.
- The Wassailing Event was held on Saturday 10th January 2026.
- St George's Lane bollards booked in to be repaired with Greenscene Landscapes, date to be confirmed.

Upcoming: -

- *Fencing repairs and new fencing to be programmed in shortly.*
- *Volunteer work party is planned for February 2026.*

Tree Works

Completed: -

Upcoming: -

- *A few additional tree works have been identified and budgeted for next year.*

Court Bushes

Completed: -

- IDM are to install new emergency lights on Wednesday 7th Jan 2026.
- All external lights have been checked and bulbs replaced where required.
- A new toilet seat has been purchased for the Nursery and will be installed shortly.

Upcoming: -

- *The E&F Manager met with JDP to estimate the decorating the Function Room, Club Lounge and Nursery.*

Village Centre

Completed: -

- Festive decorations have been taken down in the main hall and conference room.
- 01.12.2025 Dyno rod was called to clear the drains. Hamish and E&F Manager have cleared them twice since then.

Upcoming: -

- *Bench repairs booked in with Nick Bruce, date to be confirmed.*

Reeds Lane Recreation Ground

Completed: -

- Justin Lee has been booked in to fell the dying Oak on the Northern side of the Recreation grounds, these works are to be carried out in January 2026.
- Sovereign have confirmed that the new play equipment will be installed from 23rd February 2026.

Upcoming: -

- A S106 application has been submitted for the Phase 2 project for benches, bins, new swing; we are awaiting approval from MSDC. This was chased on 2nd Jan 2026.

South Avenue Recreation Ground

Completed: -

-

Upcoming: -

- The new trampoline is on ordered and will be installed on the 30th January 2026.

Speed Indicator Device (SID) update.

- The SID was placed on Wickham Hill from 12th December 2025 to 12th January 2026
- SID Data to follow.
- All SID data will be sent to the Community Speed Watch Officer.
- The SID has been placed on Reeds Lane on 16th January 2026.
- All SID data has been sent to WILD as requested.

Other Facilities

Completed: -

- Merlin lighting is due to take down the festive lighting on the 6th Jan 2026.
- New Graffiti was discovered on the St George's Lane Noticeboard, which Hamish has now cleared (11.12.2025).
- All water meter readings collected and submitted.
- Festive lights are due to be taken down on Sunday 11th January 2026.

Upcoming: -

- The E&F Manager is looking into obtaining planning permission for the poly carb and new drainage at the Chapel as advised by MSDC.
- E&F Manager is to chase up WSCC on the installation of Children crossing signs on Reeds Lane.
- Nick Bruce is to repair the Chapel door on 12th Jan 2026.
- 5th Jan 2026 Parish Council paths have been gritted due to snow and ice.
- 2 x ash interment plaques are to be installed shortly.

RECOMMENDATION: The Committee is asked to NOTE the update report.