



Hurstpierpoint & Sayers Common Parish Council  
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Village Centre  
Trinity Road  
Hurstpierpoint  
West Sussex BN6 9UY

Dear Councillor,

Committee Members are summoned to attend the **Meeting of the Finance, Governance & Estates Committee** to be held on **Thursday 19 February 2026 at 7.30pm** at **Hurstpierpoint Village Centre**. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council & Responsible Finance Officer

Friday 13 February 2026

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**Committee Membership:** Cllr Duncan Ranger (Chair), Cllr Rodney Jackson, Cllr Malcolm Llewellyn, Cllr Claire Majsai, Cllr Julia Shorrocks and Cllr Annette Street (Vice-Chair).

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## AGENDA

1. **Apologies for absence:** To receive and accept apologies for absence.
2. **Declarations of interest:** To note any declarations of interest.
3. **Minutes of the previous meeting of the Finance, Governance & Estates Committee:** To receive and adopt the minutes of the 15 January 2026 Finance, Governance & Estates Committee meeting.
4. **Adjournment for questions from the public:** To consider adjourning the meeting in accordance with Standing Orders, to receive questions from members of the public.
5. **Parish Council Financial Monitoring for Month 10 (January 2026):** To note:
  - 5.1 Payments of £12,643.36 (Ex VAT). Payments do not include the December 2025 salaries.
  - 5.2 Receipts of £26,334.84 (VAT N/A). Receipts include £10,500 Section 106 funds for the Court Bushes Community Hub toilet refurbishment.
  - 5.3 Bank Reconciliations.
  - 5.4 Balance Sheet.
  - 5.5 Nominal Ledger.
  - 5.6 Income and Expenditure.
  - 5.7 The funds held in CCLA shares on 31 January 2026 are £115,375.80.
  - 5.8 Deposits and investments accounts held on 31 January 2026 are as follows:

| Financial Institution/(Credit Rating) | Account Type           | Interest AER % | Maturity Date  |
|---------------------------------------|------------------------|----------------|----------------|
| Unity Trust (BBB)                     | Current Account        | 0              | N/A            |
| Unity Trust (BBB)                     | Savings Account        | 2.25           | N/A            |
| Nationwide (A/A1)                     | 95 Day Savings Account | 3.25           | 95 Days notice |
| Cambridge & Counties (Not Published)  | 1 Year Fixed Term      | 4.35           | 24/06/2026     |
| Cambridge & Counties (Not Published)  | 1 Year Fixed Term      | 4.35           | 30/11/2026     |
| United Trust Bank (Not Published)     | 1 Year Fixed Term      | 4.11           | 19/12/2026     |
| Hampshire Trust Bank (Not Published)  | 1 Year Fixed Term      | 4.36           | 10/03/2026     |

5.9 To consider the renewal offer from the Hampshire Trust Bank which matures on 10 March 2026.

5.10 To note the increases in charges applied by the Unity Trust Bank from 1 February 2026.

- 6. Village Centre Financial Monitoring for Month 10 (January 2026):** To note:
- 6.1 Payments of £2,019.51 (VAT N/A).
  - 6.2 Receipts of £3,204.50 (VAT N/A).
  - 6.3 Bank Reconciliations.
  - 6.4 Balance Sheet.
  - 6.5 Income and Expenditure.
  - 6.6 Bank accounts held are i) CAF Cash Current Account with 0.2% interest; and ii) CAF Gold Savings Account with 1.55% interest. Maturity dates do not apply.
- 7. Reserves Policy:** To review the Reserves Policy and recommend its re-adoption to Council.
- 8. Savings and Investments Policy:** To review the Savings and Investments Policy, considering adding performance measures, and recommend its re-adoption to Council.
- 9. Parish Action Plans:** To review the Committee Action Plans for 2025/26 and the emerging plans for 2026/27.
- 10. Estates & Facilities Update:** To receive and note an update report on Estates & Facilities Management.
- 11. Hurst Meadows Working Group:** To note the minutes of the Hurst Meadows Working Group on 5 February 2026.
- 12. MSDC Dog Waste Bin Collections:** To consider the recent service provided by Mid Sussex District Council's contractor paid for by the Parish Council.
- 13. To note any further information items, correspondence received or requests.**
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