Hurstpierpoint & Sayers Common Parish Council
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Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Dear Councillor,

Members are summoned to attend the **Meeting of the Council** to be held on **Thursday 23 April 2026** at **7.30pm** in the **Sayers Common Village Hall**. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council Friday 17 April 2026

AGENDA

1. **Apologies for absence:** To receive and accept apologies for absence.

2. **Declarations of interest:** To receive and record declarations of interest.

3. **Minutes of the Previous Meeting of the Council:** To receive and adopt the minutes of the 26 March 2026 Council Meeting.

4. **Adjournment for Questions from the Public:** To consider adjourning the meeting to receive questions from members of the public in accordance with Standing Orders.

5. **Reports from Other Authorities:** To receive reports from representatives of other authorities:

   5.1 West Sussex County Council
   5.2 Mid Sussex District Council

6. **Committee Minutes:** To receive and where appropriate, consider the recommendations of the:

   6.1 Planning Committee (30 March 2026): There were no recommendations for Council.

   6.2 Community Engagement Committee (9 April 2026): There were no recommendations for Council.

   6.3 Finance, Governance & Estates Committee (16 April 2026): There were two recommendations for Council:

   6.3.1 - F25/26.142: Year End Adjustments: The Committee noted the year end adjustments made for creditors, debtors, accruals and receipt in advance, and for the transfers to or from the General Reserve and Earmarked Reserves and to recommend them to Council for approval and adoption, and it was: RESOLVED: That the Committee AGREED the year end adjustments made for creditors, debtors, accruals and receipt in advance, and for the transfers to or from the General Reserve and Earmarked Reserves, and to recommend them to Council for approval and adoption.
   RECOMMENDATION: That Council AGREES the year end adjustments made for creditors, debtors, accruals and receipt in advance, and for the transfers to or from the General Reserve and Earmarked Reserves.

   6.3.2 - F25/26.143: Additional Burial Plots: The Committee considered a briefing note with a proposal to bring into use six additional burial plots within the 'S' mound area of South Avenue Cemetery and to recommend them to Council for approval, and it was: RESOLVED: That the Committee AGREED the

proposal to bring into use six additional burial plots within the 'S' mound area of South Avenue Cemetery and to recommend them to Council for approval.
RECOMMENDATION: That Council AGREES the proposal to bring into use six additional burial plots within the 'S' mound area of South Avenue Cemetery.

RECOMMENDATION: That the Council RECEIVES the minutes of the following Committees, and AGREES the above recommendations:

i. **Planning Committee (30 March 2026)**
ii. **Community Engagement Committee (9 April 2026)**
iii. **Finance, Governance & Estates Committee (16 April 2026)**

7. Twining Association Representative: To consider appointing a Parish Councillor to be the Parish Council representative on the Hurstpierpoint & Sayers Common Town Twinning Association.

8. Application for Hire of Reeds Lane Rec: To consider an application for the hire of Reeds Lane Recreation Ground (north) for the village fair on Saturday 13 June 2026.

9. Application for Hire of Village Garden: To consider an application for the hire of the Village Garden Recreation Ground for the Santa Funday on Saturday 28 November 2026.

10. Gatehouse Lane Speed Limit: To consider supporting an application to West Sussex County Council for a Traffic Regulation to introduce a speed limit on Gatehouse Lane, applied for by local residents.

11. Reports from Representatives on Outside Bodies: To receive reports from representative on outside bodies.

12. To note any information items, correspondence received or requests.

12.1 Draft Mid Sussex District Plan: To receive a verbal update on the draft Mid Sussex District Plan.

Protocol for filming and recording at public meetings: The Council has a protocol for public filming, recording and photography at its meetings, which is available on the Council's website or on request at the Parish Office.