



Hurstpierpoint & Sayers Common Parish Council
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Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Dear Councillor,

Committee Members are summoned to attend the **Meeting of the Finance, Governance & Estates Committee** to be held on **Thursday 16 April 2026 at 7.30pm at Hurstpierpoint Village Centre**. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council & Responsible Finance Officer

Friday 10 April 2026

Committee Membership: Cllr Duncan Ranger (Chair), Cllr Shaun Hole, Cllr Rodney Jackson, Cllr Malcolm Llewellyn, Cllr Claire Majsai, Cllr Julia Shorrocks and Cllr Annette Street (Vice-Chair).

AGENDA

1. **Apologies for absence:** To receive and accept apologies for absence.
2. **Declarations of interest:** To note any declarations of interest.
3. **Minutes of the previous meeting of the Finance, Governance & Estates Committee:** To receive and adopt the minutes of the 19 March 2026 Finance, Governance & Estates Committee meeting.
4. **Adjournment for questions from the public:** To consider adjourning the meeting in accordance with Standing Orders, to receive questions from members of the public.
5. **Parish Council Financial Monitoring for Month 12 (March 2026):** To note:
 - 5.1 Payments of £87,857.42(Ex VAT). Payments include the January, February and March 2026 salaries, plus £7376.75 to Foster Landscapes for the new South Avenue trampoline, funded by Section 106.
 - 5.2 Receipts of £116,786.29 (VAT N/A). Receipts include a £100,000 transfer from the Unity Trust savings account and the £4,360 bank interest from the matured Hampshire Trust Bank.
 - 5.3 Bank Reconciliations.
 - 5.4 Balance Sheet.
 - 5.5 Nominal Ledger.
 - 5.6 Income and Expenditure.
 - 5.7 Q4 VAT Return.
 - 5.8 The funds held in CCLA shares on 31 March 2026 are £116,082.01.
 - 5.9 Deposits and investments accounts held on 31 March 2026 are as follows:

Financial Institution/(Credit Rating)	Account Type	Interest AER %	Maturity Date
Unity Trust (BBB)	Current Account	0	N/A
Unity Trust (BBB)	Savings Account	1.95	N/A
Nationwide (A/A1)	95 Day Savings Account	3.25	95 Days notice
Cambridge & Counties (Not Published)	1 Year Fixed Term	4.35	24/06/2026
Cambridge & Counties (Not Published)	1 Year Fixed Term	4.4	30/11/2026
United Trust Bank (Not Published)	1 Year Fixed Term	4.11	19/12/2026
Hampshire Trust Bank (Not Published)	1 Year Fixed Term	4.00	01/03/2026

- 6. Village Centre Financial Monitoring for Month 12 (March 2026):** To note:
- 6.1 Payments of £3,679.56 (VAT N/A).
 - 6.2 Receipts of £10,620.88 (VAT N/A).
 - 6.3 Bank Reconciliations.
 - 6.4 Balance Sheet.
 - 6.5 Income and Expenditure.
 - 6.6 Bank accounts held are i) CAF Cash Current Account with 0.2% interest; and ii) CAF Gold Savings Account with 1.55% interest. Maturity dates do not apply.
- 7. Parish Action Plans:** To review the Committee Action Plans for 2026/27.
- 8. Hurst Meadows Working Group:** To note the minutes of the Hurst Meadows Working Group on 9 April 2026 held on site.
- 9. Year End Adjustments:** To note the year end adjustments made for creditors, debtors, accruals and receipt in advance and for the transfers to or from the General Reserve and Earmarked Reserves and to recommend them to Council for approval and adoption.
- 10. Additional Burial Plots:** To consider a briefing note with a proposal to bring into use additional burial plots within the 'S' mound area of South Avenue Cemetery and to recommend them to Council for approval.
- 11. Burial Plot Buy Back:** To consider a briefing note recommending the buying-back of a burial plot that is no longer required by the owner.
- 12. To note any further information items, correspondence received or requests.**
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